

SECTION 00 02 00 - NOTICE TO BIDDERS

NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received:

By: Richland-Bean Blossom Community School Corporation
600 S. Edgewood Drive
Ellettsville, IN 47429

For: Edgewood Schools Baseball and Softball Turf
601 Edgewood Drive
Ellettsville, IN 47429

At: Richland-Bean Blossom Community School Corporation
600 S. Edgewood Drive, Ellettsville, IN 47429

Until: 2:00 PM (local time), April 15, 2026

Bid Opening: Bids will be publicly opened and read aloud at 2:00 PM (local time), at the Richland-Bean Blossom Community School Corporation 600 S. Edgewood Drive, Ellettsville, IN 47429.

All work for the complete construction of the Project will be under one or more prime contracts with the Owner based on bids received and on combinations awarded. The Construction Manager will manage the construction of the Project.

Construction shall be in full accordance with the Bidding Documents which are on file with the Owner and may be examined by prospective bidders at the following locations:

Office of the Construction Manager
The Skillman Corporation
3834 S. Emerson Avenue, Building A
Indianapolis, IN 46203

The Skillman Plan Room
www.skillmanplanroom.com

Prime and Non-Prime Contract Bidders must place an order on www.skillmanplanroom.com to be able to download documents electronically or request printed documents. There is no cost for downloading the bidding documents. Bidders desiring printed documents shall pay for the cost of printing, shipping and handling. Reprographic Services are provided by:

Eastern Engineering 9901 Allisonville Road, Fishers, IN 46038, Phone 317-598-0661.

WAGE SCALE: Wage Scale does not apply to this project.

A Pre-Bid Conference will be held on April 9, 2026, at 12:00 PM, local time, at Richland Bean-Blossom Community School Corporation 601 S. Edgewood Drive, Ellettsville, IN 47429. Attendance by bidders is optional, but recommended, in order to clarify or answer questions concerning the Drawings and Project Manual for the Project.

Bid security in the amount of ten percent (10%) of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

The successful Bidders will be required to furnish Performance and Payment Bonds for one hundred percent (100%) of their Contract amount prior to execution of Contracts.

Contractors submitting bids for the performance of any Work as specified in this building Project should make such Bids to **Richland-Bean Blossom Community School Corporation**. Contractors are advised that the Contract as finally entered into with any successful Bidder may be entered into with either the School Corporation or the Building Corporation or certain portions of the Contract may be entered into by both the School Corporation and the Building Corporation.

The Owner reserves the right to accept or reject any Bid (or combination of Bids) and to waive any irregularities in bidding. All Bids may be held for a period not to exceed **60** days before awarding contracts.

Richland-Bean Blossom Community School Corporation
By: Dr. Jerry Sanders

END OF SECTION 00 02 00

SECTION 01 12 00 - MULTIPLE CONTRACT SUMMARY

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and General Provisions of the Prime Contract, including amended General Conditions and other Division 1 Specification Sections, apply to Work of this Section.

1.02 SUMMARY

- A. The intent of this Section is to indicate the Work required by the Contractor and to provide information regarding the duties, responsibilities, and cooperation required by the Contractor, with similar requirements for the subcontractors and suppliers.
- B. Owners right to maintain current operations
- C. Occupancy requirements
- D. Work by Owner
- E. Permits, fees, and notices
- F. Labor and materials
- G. Verifications of existing dimensions
- H. Project security
- I. Coordination of work
- J. Time of commencement and completion
- K. Schedule of contract responsibilities

1.03 WORK UNDER SEPARATE CONTRACTS

- A. The Work herein described shall be completed under a single Prime Contract, Bid Category No. 1 – Baseball/Softball Turf.
- B. The "Contract Documents," as defined in the General Conditions, include "the Drawings." Although Drawings are grouped and identified by classification of the Work, the Bid Category No. 1 – Baseball/Softball Turf contractor shall be responsible for ALL Work as specified herein and as indicated on the Drawings. Although the majority of the Drawings are "to scale," The Contractor is directed to use indicated dimensions for determining material quantities and for other reasons.

No additional monies will be allowed due to the Contractor using "scaling instruments" to determine material quantities or for other reasons.

- C. A single prime contract will be awarded as per the "**Schedule of Contract Responsibilities**" (see Part 3 – Execution).
- D. Work for the complete construction of the Project will be under a single prime contract with the Owner. The Construction Manager will manage the construction of the Project.
- E. The Contractor shall be responsible for demolition and disposal of existing items relative to its Contract.

1.04 ADMINISTRATIVE RESPONSIBILITIES OF PRIME CONTRACTOR AND CM

- A. The Construction Manager shall be responsible for the maintenance of the Construction Schedule and management of every phase of the Work.
 - 1. The Contractor shall read the Specifications and Drawings for fixed equipment and the like to be incorporated or attached or built into the Work; and familiarize himself with the requirements and responsibilities required coordination and supervision.
 - 2. The Contractor shall also familiarize itself with other items to be incorporated into the Work including equipment and Work by the Owner.
- B. The Contractor shall cooperate with and assist the Construction Manager in the preparation of construction progress and procedures, schedule of product deliveries, and their effect on the overall project progress and completion. The Contractor shall immediately notify the Construction Manager of a delay in delivery of products or the scheduled date of completion that may affect the total progress of construction.
- C. The Owner will furnish the topographical survey, either as a part of these Drawings or separately, giving the general topographical lines existing at the site and the property lines.
- D. Contractor is required to make connections to existing utilities, especially sewerage where gravity flow occurs, and shall verify grades and locations at points of such connections and shall notify the Construction Manager of circumstances which would adversely affect the proper flow or connection to such facilities.

1.05 PRIME CONTRACTOR USE OF PREMISES

- B. Use of the Site: Limit use of the premises to work in areas indicated. Confine operations to areas within contract limits indicated. Do not disturb portions of the site beyond the areas in which the Work is indicated.
 - 1. Owner Occupancy: Allow for Owner occupancy of adjacent parking and roads and use by the public.

2. Driveways and Entrances: Keep driveways and entrances serving the premises clear and available to the Owner, the Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or storage of materials. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on site.
- C. Use of the Existing Building: Take all precautions necessary to protect the building and its occupants during the construction period.
- D. The erection of signage other than what is specified in the contract documents is prohibited.
- E. The use of drones on the property is restricted without prior written permission. Operators must be licensed and have insurance specific to the operation of aerial drones.
- F. Photographs or other imagery of the work in progress or renderings of the project shall not include any personal identifiable information of the project, the property, the Owner, or any occupants.

1.06 OWNERS RIGHT TO MAINTAIN OPERATIONS

- A. During the course of this Project, normal and customary functions and operations must be maintained. The Contract Documents are intended to define a strict separation between the school activities of students and staff from the activities of the construction project. The Construction Manager, Architect, and Owner will not tolerate any visible or audible actions initiated or responded to by any employees of Contractors on this Project toward any students, teachers, or staff members at the school system. Violators shall be promptly removed from the site.
- B. The Owner intends to instruct students, teachers, and staff to refrain from communications with Contractor's personnel working on this Project. All communication with Owner and staff shall be through the Construction Manager.
- C. Contractors must expend their best effort toward protection of the health, safety, and welfare of occupants on the Owner's property during the course of Work on this Project.

1.07 OCCUPANCY REQUIREMENTS

- A. Full Owner Occupancy: The Owner will continue its use of parking and roadways immediately adjacent to the site and existing building during the entire construction period. Cooperate with the Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with the Owner's operations.

1.08 WORK BY OWNER

- A. The Owner intends to complete the following items of Work outside the provisions of these Contract Documents. Contractors shall not restrict or interfere with the Owner's right to the Project to accomplish this Work.
 - 1. Site maintenance outside of the limits of construction.

1.09 PERMITS, FEES, AND NOTICES

- A. The Construction Manager will secure the general building permit for the Owner. The Contractor shall secure and pay for other permits, governmental fees, and licenses necessary for the proper execution and completion of its Work, which are applicable at the time the bids are also received. Fees to relocate utilities on Owner's property shall be included in the bid of the Contractor doing the relocation.
 - 1. State filing fees for plan approval are the responsibility of the Owner and will be paid by the Owner.
- B. Utility Tie-Ins: Shall be arranged with local utility company and other involved parties for minimum interruption of service.
- C. Shutdowns of existing systems shall be limited to minimum time required and scheduled with other involved parties. Provide 2 days written notice of shutdown to Construction Manager and Owner.
- D. Inspections of installed work shall be performed by the governing authority as arranged for by the Contractor. Work shall not be covered until approved.
- E. The Contractor shall give notices and comply with laws, ordinances, rules, regulations, and orders of public authorities bearing on the performance of his Work. If the Contractor observes that the Contract Documents are at variance therewith, it shall promptly notify the Construction Manager in writing, and necessary changes shall be adjusted by appropriate notification. If the Contractor performs Work knowing it to be contrary to such laws, ordinances, rules, and regulations, and without such notice to the Construction Manager, it shall assume full responsibility therefore and shall bear the costs attributable thereto.

1.10 LABOR AND MATERIALS

- A. Unless otherwise specifically noted, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for the proper execution and completion of its Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

- B. The Contractor shall enforce strict discipline and good order among its employees or other persons carrying out Work of its Contract and shall not permit employment of unfit person or persons or anyone not skilled in the task assigned to them.
- C. The Contractor and its Subcontractors shall be subject to such rules and regulations for the conduct of the Work as the Owner may establish. Employees shall be properly and completely clothed while working. Bare torsos, legs and feet will not be allowed. Possession or consumption of alcoholic beverages or drugs, tobacco or other noxious behavior on the site is strictly prohibited. Violators shall be promptly removed from the site. Smoking is not permitted on school property or within school buildings.
- D. The Contractor shall conduct criminal background checks (extent of and/or service to be used will be established by the Owner) on every employee assigned to work on the Project and clear them through the National Sex Offender Registry prior to their assignment to Project. Contractors will require the same of sub-contractors.
- E. ID Badges will be issued by The Skillman Corporation upon receipt of verification from the Contractor that the employee/subcontractor employee or independent contractor has a satisfactory record to work on the Project.
- F. E-Verify Compliance: Pursuant to I.C. 22-5-1.7, the Contractor shall enroll in and verify the work eligibility status of all newly hired employees of the Contractor through the E-Verify Program (Program). Also pursuant to I.C. 22-5-1.7, the Contractor must execute an affidavit affirming that the Contractor does not knowingly employ an unauthorized alien and confirming Contractor's enrollment in the Program which shall be filed with the Owner prior to the execution of this contract. This contract shall not be deemed fully executed until such affidavit is delivered to the Owner.

The Contractor and its subcontractors shall not knowingly employ or contract with an unauthorized alien or retain an employee or contract with a person that contractor or its subcontractor subsequently learns is an unauthorized alien. If the Contractor violates this provision the Owner shall require the Contractor to remedy the violation not later than thirty (30) days after the Owner notifies Contractor. If the Contractor fails to remedy the violation within the thirty (30) day period, the Owner shall terminate the contract for breach of contract. If Owner terminates the contract, the Contractor shall be liable to the Owner for actual damages in addition to any other contractual remedies. There is a rebuttable presumption that the Contractor did not knowingly employ an unauthorized alien if Contractor verified the work eligibility status of the employee through the Program.

Prior to performing any work, the Contractor shall require each subcontractor to certify to Contractor that the subcontractor does not knowingly employ or contract with an unauthorized alien and has enrolled in the Program. The Contractor shall maintain on file a certification from each subcontractor

throughout the duration of this contract or project which is the subject of this contract. If the Contractor determines that a subcontractor is in violation of this provision, the Contractor may terminate its contract with the subcontractor for such violation. In Accordance with I.C. 5-16-13 the Contractor must provide the E-Verify Case Number of every employee that works on the project. This requirement includes the Contractor's subs and suppliers to the fourth (4th) tier.

- G. The Owner is requiring that the Contractor's personnel and its onsite employees and subcontractors submit to expanded history and child protection index check. The Contractor shall enroll in the Safe Vendor Program through Safe Hiring Solutions www.safehiringsolutions.com. Enrollment in Safe Vendor will ensure contractors employees are vetted in accordance with I.C. 20-26-5-10 for expanded criminal history and expanded child protection index check. The Contractor is responsible for the cost of enrollment and employee background check. All Contractor's personnel and employees, once cleared for work will be issued a project identification badge that must be worn at all times while on site. All contractors/subcontractors employees shall provide name, address, picture state driver's license or picture identification card and/or Safe Vendor Card to The Skillman Corporation Site Manager upon request.
- H. Pursuant to Indiana Code 5-16-13 Requirements for Contractors on Public Works Projects enacted by the Indiana Legislator requires, in addition to requirements already in effect, contractors to comply with the following:
1. Tier 1 –General/Prime Contractors to self-perform 15% of their total Contract.
 2. Qualification thru the Department of Administration or INDOT requirement in accordance with IC 4-13.6-4.
 - a. **Bids shall not be considered unless (1) the Prime Bidder and (2) all lower tiered subcontractors whose subcontract value is estimated to be \$300,000 or more are qualified at the time of the bid in accordance with IC 4 – 13.6 – 4.**
 3. Include Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6 with Bid.
 4. Minimum Insurance Requirements \$1M/occurrence \$2M/aggregate. However, check your bidding requirements as the Owners may have higher limit requirements.
 5. Mandatory enrollment in E-Verify by all contractors down to the 4th Tier Sub Contracts and must provide the case verification number of all employees working on the project.
 6. Prohibits contractors down to the 4th Tier Sub Contract from paying employees in cash.
 7. Requirement to retain payroll records for 3 years

8. All contractors down to the 4th Tier Sub Contract must comply with Fair Labor Act, Indiana's Workers Compensation and Unemployment Compensation Insurance.
 9. Mandatory Training Requirements based upon number of employees.
 10. Failure to comply may result in debarment from public works projects for up to 4 years.
- I. All contractors down to the 4th Tier Sub Contract must maintain general liability insurance in at least the following amounts: Each Occurrence Limit of \$1,000,000 and General Aggregate Limit of \$2,000,000. Other requirements and limits may apply see specification section 00 50 00 Schedule of Insurance Requirements.

1.11 CUTTING AND PATCHING

- A. Refer to Section 01 73 10 – Cutting and Patching, for provisions on this subject.

1.12 VERIFICATIONS OF EXISTING DIMENSIONS

- A. When verification of existing dimensions is required, the Contractor requiring said verification for the construction or fabrication of its material shall be the Contractor responsible for the procurement of the field information.

1.13 PROJECT SECURITY

- A. The Prime Contractor shall take all reasonable precautions to prevent injury, damage or loss to people and property in, on and adjacent to the project. This shall include not only its own work or property but that of other contractors and the Owner.
- B. If deemed necessary by The Construction Manager a project wide security program may be developed for the purpose of preventing damage or loss at the project site or property adjacent thereto. Once accepted by the Owner, Contractors shall comply.

1.14 SCHEDULE OF CONTRACT RESPONSIBILITIES - SCOPE

- A. The Contractor shall submit its proposal based on the work included under each contract area as listed herein. Include Work necessary for a complete project, as shown on the Drawings and called for in the Specifications.
- B. Questions concerning the phasing or "Schedule of Contract Responsibilities" should be directed to the Construction Manager, who will be the interpreter and be responsible for this Schedule of Contract Responsibilities and Contract Breakdown, prior to submitting proposals and during construction.

- C. The requirements of Division 1 are a part of the Work of each and every contract area. The Contractor for any one contract area shall be familiar with the Work and requirements of all other contract areas.
- D. Certain Specification Sections describe Work to be performed under several contract areas. (Example: 06 10 00 - Rough Carpentry.) Provide Work of this nature as required for each contract area whether or not enumerated in the Schedule of Contract Responsibilities.
- E. The following contract areas are broken down by Specifications Section conforming basically to the CSI format.
- F. The Drawings and Specifications as furnished for the Contract is for the convenience of the Contractor in preparing a proposal for this Project. However, the Contractor is responsible to review the complete set of Drawings and Specifications to assure that Work required to be installed to complete its Work is included in his proposal. This "Schedule of Contract Responsibilities" is a definition of the Work. Where a specific item of Work is not defined, but is normally inherent to a trade, or is included in the scope of the applicable technical revision, it will be the responsibility of the Contractor to include the Work in its proposal.
- G. This "Schedule of Contract Responsibilities" is to aid the Contractor in defining the Scope of Work to be included in its proposal. However, omissions from this "Schedule of Responsibilities" do not relieve the Contractor from including in his proposal that Work which will be required to complete its Contract. The Contractor should read the "Schedule of Contract Responsibilities" completely to familiarize himself with the Work.
- H. Where specific Work is to be completed under a particular phase of the Project, the Contractor will be responsible to subcontract the Work as necessary to complete the Work included in his Contract. No delay in the Work will be allowed due to the failure of the Contractor to subcontract related work required by jurisdictional trade agreements.

1.15 COORDINATION OF WORK

- A. The Contractor is responsible to coordinate its Work with the requirements of the school system.

1.16 TIME OF COMMENCEMENT AND COMPLETION

- A. The Contractor shall commence work within ten (10) days after being notified in writing to proceed and shall complete the Work within the time limitations established in the Form of Agreement.
 - 1. It is anticipated that construction will start within **21** calendar days after receipt of bids.

2. Construction shall be complete within **210** consecutive calendar days, or earlier, after Notice to Proceed.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.01 SCHEDULE OF CONTRACT RESPONSIBILITIES

3.02 GENERAL REQUIREMENTS

A. PROVIDED BY OWNER THROUGH THE CONSTRUCTION MANAGER

Section	01 32 00	Schedules and Reports
Section	01 45 10	Testing Laboratory Services
Section	01 59 10	Project Office
Section	01 71 50	Final Cleaning

B. PROVIDED BY ALL CONTRACTORS AS APPLICABLE

Section	01 12 00	Multiple Contract Summary
Section	01 2 300	Alternates
Section	01 25 00	Contract Modification Procedures
Section	01 28 00	Schedule of Values
Section	01 29 00	Applications for Payment
Section	01 31 00	Project Meetings
Section	01 32 00	Schedules and Reports
Section	01 33 00	Submittal Procedures
Section	01 45 10	Testing Laboratory Services (Paragraph 1.05)
Section	01 50 50	Temporary Facilities and Controls
Section	01 54 60	Environment Protection
Section	01 54 80	Utility Protection
Section	01 56 30	Water Control
Section	01 56 90	Housekeeping & Safety
Section	01 59 20	Offices and Sheds
Section	01 60 00	Product Requirements
Section	01 72 50	Work Layout
Section	01 73 10	Cutting and Patching
Section	01 77 00	Contract Closeout

All Contractors shall provide their Superintendents with radios capable of handling multiple channels and compatible with radios used by the Construction Manager.

Autodesk Build is replacing **PlanGrid**. **Autodesk Build** does not require users to purchase a license. **Contractors** will be invited to the project and required to use this tool. **Autodesk Build** will be used as the **Current Set** and **As-Built Record Drawings**. Additionally, it will be used to track **Issues** for **Safety, QA/QC, Non-Compliance Issues, Work Completion List** and **Punch List**.

C.	PROVIDED BY DESIGNATED CONTRACTORS		
	Section	01 21 00	Allowances
	Section	01 51 10	Temporary Electricity, Lighting and Warning Systems
	Section	01 51 30	Temporary Heating, Ventilation and Cooling
	Section	01 51 50	Temporary Water
	Section	01 51 60	Temporary Sanitary Facilities
	Section	01 51 80	Temporary Fire Protection
	Section	01 52 10	Construction Aids and Temporary Enclosures
	Section	01 52 60	Rubbish Container
	Section	01 53 10	Fences (Temporary Security)
	Section	01 53 20	Tree and Plant Protection
	Section	01 53 30	Barricades
	Section	01 55 00	Access Roads and Parking Areas
	Section	01 56 20	Dust Control
	Section	01 56 80	Erosion Control
	Section	01 57 60	Project Signs
	Section	01 72 00	Field Engineering

3.03 **BID CATEGORIES**

A. **BID CATEGORY NO. 1 – BASEBALL/SOFTBALL TURF**

General Requirements in Paragraph 3.02.B above.

1. The Bid Category No 1 Contractor shall be responsible for all scopes of Work indicated in 3.02/B and C above.
2. All other Specifications Sections are the responsibility of the Bid Category No.1 Contractor.
3. The Bid Category No. 1 Contractor shall review the Contract Drawings for any items or activities which may be described therein and not included in the Specifications. Any materials or activities indicated in or required by the Contract Drawings shall be included in the Base Bid price whether described in the specifications or not.

END OF SECTION 01 12 00