

PRE-BID MEETING – Virtual Meeting



Carey Ridge Elementary Addition and Renovation

16231 Carey Road, Westfield, IN 46074

October 18, 2022

Owner



- Joe Montalone, Director of Operations
- Brian Tomamichel, Assistant Superintendent for Business
- Brian Kelly, Director of Maintenance and Grounds



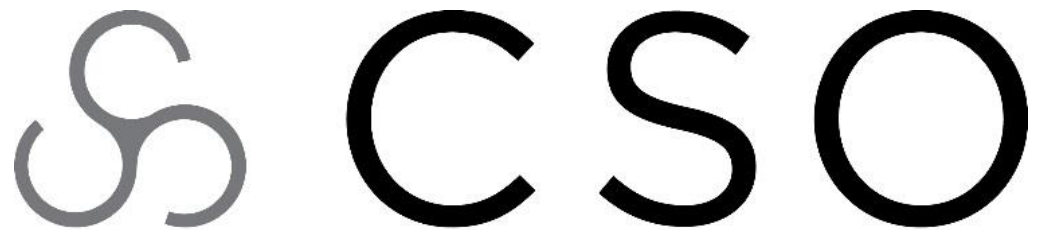
Architect



- Brent Hite, Principal Architect

Phone: (317) 848-7800

Email: BHite@CSOinc.net



ARCHITECTURE • INTERIOR DESIGN

THE SKILLMAN TEAM



- Timothy Brown, Project Manager

Phone: (317) 694-5434

Email: tdbrown@skillman.com



The SKILLMAN Corporation

AN EMPLOYEE-OWNED COMPANY

SCOPE OF WORK



- **New Site Improvements**
 - Site Concrete, Asphalt Paving, and Landscaping.
 - Existing Playground Improvements
 - New Playground

- **Nearly 20,000 sf Addition**
 - Cold-Formed Framing & Prefabricated Trusses
 - Nine New Classrooms
 - Offices and Storage Rooms
 - Mechanical Mezzanine
 - New MEP Scope with Existing MEP Upgrades

- **Restroom Renovations (Alternate 7)**
 - New Interior Finishes and Restroom Specialties

OVERALL FLOOR PLANS



MULTIPLE CONTRACT SUMMARY



- Review Section 01 12 00 – Multiple Contract Summary.
- Review all Specification Sections that are in your Scope of Work.
- Project specific clarifications are also included within the Bid Category summary.

BID CATEGORIES



Bid Category No. 01 General Trades

Bid Category No. 02 Asphalt Paving

Bid Category No. 03 Masonry

Bid Category No. 04 Roofing

Bid Category No. 05 Metal Framing, Drywall & Ceilings

Bid Category No. 06 Floorcovering

Bid Category No. 07 Casework & Millwork

Bid Category No. 08 Fire Protection, Plumbing & HVAC

Bid Category No. 09 Electrical & Technology

INTSTRUCTION TO BIDDERS



- Review Section 00 10 00 for Instructions to Bidders
- Substitution Requests emailed to Tim Brown. Form located in section 00 43 25
- Last Day for Questions to be answered and captured via Addenda: October 24th, 2022
- Final Addendum will be issued no later than October 27th, 2022

SPECIAL REQUIREMENTS



- Project is Tax Exempt
- Bid Bond
- Performance & Payment Bond
- Background Checks via SafeVendor (Safe Hiring Solutions)

ALTERNATES



ALTERNATE NO. 1: Existing Playground Replacement

Base Bid: No work to existing Playground.

Bid Alternate: Provide new playground equipment, play surface, and drainage as indicated in documents.

ALTERNATE NO. 2: Resurfaced Hard Surface Play Area

Base Bid: No work to existing hard surface play area.

Bid Alternate: Replace asphalt surface of existing hard surface play area as indicated in the documents.

ALTERNATE NO. 3: Parking Lot Repairs – North

Base Bid: No Pavement work to existing North parking lot, drainage improvements are part of base bid.

Bid Alternate: Provide repairs/replacement of North parking lot as indicated in documents.

ALTERNATE NO. 4: Parking Lot Repairs – West

Base Bid: No work to existing West parking lot.

Bid Alternate: Provide repairs/replacement of West parking lot as indicated in documents.

ALTERNATES



ALTERNATE NO. 5: Parking Lot Repairs – South

Base Bid: No work to existing South bus parking lot,
Bid Alternate: Provide repairs/replacement of South bus parking lot as indicated in documents.

ALTERNATE NO. 6: Multi-Use Path

Base Bid: No work.
Bid Alternate: Provide new multi-use path on South and East of site as indicated in documents.

ALTERNATE NO. 7: Existing Restroom Renovations

Base Bid: No work to restrooms throughout existing restrooms.
Bid Alternate: Provide new finishes, fixtures, toilet partitions, etc. in existing restrooms as indicated in documents.

ALLOWANCES



Contingency Allowance

Bid Category No. 01 General Trades	\$35,000
Bid Category No. 02 Asphalt Paving	\$15,000
Bid Category No. 03 Masonry	\$10,000
Bid Category No. 04 Roofing	\$10,000
Bid Category No. 05 Metal Framing, Drywall & Ceilings	\$15,000
Bid Category No. 06 Floorcovering	\$10,000
Bid Category No. 07 Casework & Millwork	\$10,000
Bid Category No. 08 Fire Protection, Plumbing & HVAC	\$25,000
Bid Category No. 09 Electrical & Technology	\$20,000

CONSTRUCTION TIMELINE



- Review Section 01 32 00, Schedules and Reports
 - Guideline Schedule to be Provided by Final Addendum
- Anticipated Site Mobilization: Early April 2023
- Anticipated Construction Completion: End of March 2024

BID TO AWARD TIMELINE



Bid Day: November 3, 2022 @ 2:00PM (local time)

Bids will be accepted at:

**Westfield Washington Schools
(Corporate Board Room)**
19500 Tomlinson Road, Suite B
Westfield, IN 46074

Bids will be publicly opened and read aloud in the Corporate Board Room and virtually via **Microsoft Teams**

Pre-Awards Meetings will be conducted virtually via Microsoft Teams on November 4, 2022 – November 8, 2022

Award Bids November 15, 2022

BID FORM



- Review and fully complete the Bid Form 00 31 00
- Complete all alternates on the Bid Form that may affect your Scope of Work

BIDDERS REMINDER LIST



_____ NAME OF BIDDER

BIDDER REMINDER LIST TO BE COMPLETED AND INCLUDED IN BID PACKAGE FOR REVIEW AT BID OPENING

YES

NO

Have you properly and completely executed the Bid Form (Section 00 31 00)?		
Is the Bid Total written in both words and figures?		
Are the Alternate quantities in both words and figures and noted as Add or Deduct ?		
Is the Non-Collusion Affidavit , part of the Bid Form, signed & notarized?		
Have you enclosed a certified check or Bid Bond ? (Note: bond must be signed by Surety and Principal)		
Have you included your company's Financial Statement ?		
Have you included your Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6?		
Have Subcontractors and Products List to the Construction Manager within 24/48 Hours of the Bid for Apparent Low Bidders.		
On the outside of the envelope containing your Bid have you indicated: The Project Name Bidder's Name Bid Category No. Date and Time of Bid Opening Owner's Address Address to Where Bid is to be Delivered if different from Owners Address		

NOTE: IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED, DATED OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.

CONSTRUCTION DOCUMENTS



- Construction Documents are available at:
www.skillmanplanroom.com
- Bidding Contractors are required to pay for Documents. The electronic files are available at no cost
- The Documents can be picked up at the following locations:
Eastern Engineering
9901 Allisonville Rd.
Fishers, IN 46038



QUESTIONS