



**ZCS-2023 District Wide Flooring Renovations,
Roofing Renovations and Paving Replacement**

PRE-BID MEETING

January 19, 2023

OWNER



Zionsville Community Schools

- **Rebecca Coffman, Successor Superintendent**
- **Matthew Doublestein, Director of Operations**





Fanning Howey

- Chuck Tyler, Architect
- 317-848-0966
- ctyler@fhai.com



**FANNING
HOWEY**

The logo for Fanning Howey, featuring a red triangle pointing downwards to the left of the company name. The name 'FANNING' is on the top line and 'HOWEY' is on the bottom line, both in a bold, sans-serif font.

THE SKILLMAN TEAM



ACCOUNT EXECUTIVE

- Victor Landfair
317-783-6151
vdlandfair@skillman.com

PROJECT MANAGER

- Jacob Bower
317-788-5142
jbower@skillman.com

PROJECT ENGINEER

- Ivan Reyes-Solis
317-868-6000
ireyes-solis@skillman.com

SITE MANAGER

- Rick Lyons
317-954-0027
rlyons@skillman.com

ADMIN. ASSISTANT

- Brandi Holmes
317-783-6151
bholmes@skillman.com

SCOPE OF WORK



- **Scope of Work includes flooring renovations at three (3) buildings, paving restoration at two (2) buildings, and roofing restoration at one (1) building.**
- **Flooring SqFt- 260,000**
- **Roofing SqFt- 70,000**
- **Paving SqYd- 30,000**
- **Overall Budget of Approximately \$5,000,000**
- **May 1, 2023 – August 31, 2023**

MULTIPLE CONTRACT SUMMARY



**Review Section 01 12 00 – Multiple Contract Summary.
Review all Specification Sections that are in your Scope
of Work.**

- **There is no General Contractor.**
- **Each Bid Category is responsible for their necessary General Conditions outlined in Divisions 00 & 01.**

BID CATEGORIES



BID CATEGORY NO. 1	Flooring
BID CATEGORY NO. 2	Roofing
BID CATEGORY NO. 3	Paving

SPECIAL REQUIREMENTS



All Contractors and their Sub-contractors must be enrolled in SafeVendor. Please visit: www.safevisitorsolutions.com/safevendor-app-agreement to create your account with SafeVendor.

Every worker on the project must have their expanded criminal history and sex offender clearance thru Safe Vendor prior to arriving on site.



REQUIRED FOR EVERY CONTRACTOR

- **No subscription is required**
- **Current set of documents**
- **Issues tracking**
 - Safety
 - QA/QC
 - Noncompliance
 - Work Completion List
 - Punch List
- **As-built record drawings**

INDIANA PUBLIC WORKS LAW 5-16-13



- Tier 1 – Self-Perform 15% of Contract
- Qualification through D.O.A.
- Written Drug Testing Plan with Bid (IC 4-13-18-5)
- Minimum Insurance Requirements (\$1M/Occurrence, \$2M/Aggregate)
- Mandatory Enrollment in E-Verify (Case Verification # for ea./employee)
- Cannot Pay Employees in Cash
- Retain Payroll Records for 3 Years
- Contractor Must Comply With:
 - Fair Labor Act
 - Indiana's Workers Comp Insurance
 - Indiana's Unemployment Comp
- Mandatory Training Based Upon Number of Employees

**FAILURE TO COMPLY MAY RESULT IN DEBARMENT FROM
PUBLIC WORKS PROJECTS FOR 4 YEARS**

ANTICIPATED CHALLENGES



- Each building will have additional construction activity outside of this project scope of work
- Coordination of construction activities with school activities
- Limited space for construction laydown
- Town of Zionsville Noise Ordinance, 7:00am – 7:00pm



Review Section 01 23 00 for Alternates that may alter your Scope of Work.

- **Alternate Bid No. 1 – Eagle Elementary School Flooring in Cafeteria, D116 and D134.**
- **Alternate Bid No. 2 - Eagle Elementary School Flooring in Media Center and Support Rooms.**
- **Alternate Bid No. 3 – Pleasant View Elementary School Flooring in Cafeteria, Corridor and A100 Rooms.**
- **Alternate Bid No. 4 – Pleasant View Elementary School Flooring in Media Center and Support Rooms.**

ALLOWANCES



Review Section 01 21 00 for Allowances that apply to your Scope of Work.

INSTRUCTIONS TO BIDDERS



Review Section 00 10 00 for Instructions to Bidders.

- **Addendum is forthcoming**

RFI PROCESS



Each Bidder is encouraged to contact the Architect and Construction Manager if problems occur or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.

Submit all questions in writing to: Jacob Bower

All RFIs must be received before: **January 24, 2023**
4:00pm EST

SUBSTITUTION REQUESTS



Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.

Request for product approval shall be submitted on the Substitution Request Form and sent to: Jacob Bower

CONSTRUCTION TIMELINE



Review Section 01 32 00 – Schedules & Reports.

Anticipated Construction Start Date: May 1, 2023

**Anticipated Construction
Completion Date: August 31, 2023**

BID TO AWARD TIMELINE



- February 2, 2023: Review and Host Pre-Award Meetings
- February 3, 2023: Post Bid Tab to Skillman Planroom
- February 13, 2023: School Board Meeting for Approval

All Subcontractor & Products Lists

must be submitted by: February 6, 2023

BID FORM



Review and fully complete the Bid Form 00 31 00

Complete all alternates on the Bid Form that may affect your Scope of Work.

BIDDERS' REMINDER LIST



	YES	NO
Have you properly and completely executed the Bid Form (Section 00 31 00)?		
Is the Bid Total written in both words and figures?		
Are the Alternate quantities in both words and figures and noted as Add or Deduct ?		
Is the Non-Collusion Affidavit , part of the Bid Form, signed, & notarized?		
Have you enclosed a certified check or Bid Bond ? (Note: bond must be signed by Surety and Principal)		
Have you included your company's Financial Statement ?		
Have you included your Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6.		
Have Subcontractors and Products List to the Construction Manager within 24/48 Hours of the Bid for Apparent Low Bidders.		
On the outside of the envelope containing your Bid have you indicated: The Project Name Bidder's Name Bid Category No. Date and Time of Bid Opening Owner's Address Address to Where Bid is to be Delivered if different from Owner's Address		

**IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED,
DATED, OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.**

CONSTRUCTION DOCUMENTS



Construction Documents are available at:
www.skillmanplanroom.com

Bidding Contractors are required to pay for printed Documents. The electronic files are available at no cost.

PRE-AWARD INTERVIEWS



- Specific dates and times to be issued via Addendum
- Meeting times are anticipated to immediately follow bid opening.

BID OPENING



Date: February 02, 2023

Time: 2:00 PM EST

Location: Zionsville Community Schools
900 Mulberry St.
Zionsville, IN 46077



ZIONSVILLE
— COMMUNITY SCHOOLS —

**Zionsville Community Schools – 2023
District Wide Flooring Renovations,
Roofing Renovations and Paving
Replacement**



DATE: January 19, 2023

TSC PROJECT NO.: 219101.1

PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
ZIONSVILLE COMMUNITY SCHOOLS	Matthew Doublestein	mdoublestein@zcs.k12.in.us	317-873-2858
THE SKILLMAN CORPORATION	Victor Landfair	vdlandfair@skillman.com	317-788-5108
THE SKILLMAN CORPORATION	Jacob Bower	jbower@skillman.com	317-788-5142
THE SKILLMAN CORPORATION	Ivan Reyes-Solis	ireyes-solis@skillman.com	317-868-6000
FANNING HOWEY	Chuck Tyler	ctyler@fhai.com	317-848-0966
FANNING HOWEY	Gregg Dixon	gdixon@fhai.com	317-848-0966
C.E. REEVE ROOFING	Steve Bidwell	sbidwell@tectaaamerica.com	317-844-7663
JACK LAURIE GROUP	Noah Denker	noah.denker@jacklauriegroun.com	(812) 691-0435

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COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
THE BLAKLEY CORPORATION	John Blakley	johnblakley@blakleys.com	317.576.8314
BAUMGARTNER & COMPANY	Ty Nicholson	tnicholson@baumgartnerasphalt.com	317-296-7228
MIDLAND ENGINEERING	Zach Mahnesmith	zmahnesmith@midlandengineering.com	574-272-0200 Ext 109