

**POST  
ADDENDUM  
NO. 8**

**November 02, 2023**

**Northwestern School Corporation – Multiple Projects  
3431 County Rd N 400 W  
Kokomo, IN 46901**

**TO: ALL BIDDERS OF RECORD**

This Addendum forms a part of and modifies the Bidding Requirements, Contract Forms, Contract Conditions, the Specifications and the Drawings dated September 15, 2023, by Schmidt Associates. Acknowledge receipt of the Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification.

This Addendum consists of Pages ADD 8-1 and Specification Sections 00 02 00 – Notice to Bidders, 00 31 00 – Bid Form, 00 43 50 – Subcontractors and Products Lists, 01 12 00 – Multiple Contract Summary, 01 21 00 – Contract Allowances, 01 23 00 – Contract Alternates, and 01 32 00 – Schedules and Reports (Guideline Schedule).

**BID DUE DATE/BID OPENING DATE**

The Bid Due Date is **Wednesday, November 29, 2023, at 2:00 PM (local time)**  
The Bid Opening will occur on **Wednesday, November 29, 2023, at 2:00 PM (local time)**

The Bid Opening on **Wednesday, November 29, 2023, at 2:00 PM (local time)** will be a Virtual Microsoft Teams Meeting **ONLY**.

Microsoft Teams meeting

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## **SECTION 00 02 00 - NOTICE TO BIDDERS**

### **NOTICE TO BIDDERS**

Notice is hereby given that sealed bids will be received:

By: Northwestern School Corporation  
3075 N. Washington Street  
Kokomo, IN 46901

For: Northwestern School Corporation – Multiple Projects  
3431 County Rd N 400 W  
Kokomo, IN 46901

At: 3075 N. Washington Street  
Kokomo, IN 46901

Until: Wednesday, November 29, 2023, 2:00 PM (local time), 2:00 PM

Bid Opening: Bids will be publicly opened and read aloud at 2:00 PM (local time), at the Northwestern School Corporation Administration Building, 3075 N. Washington Street, Kokomo, IN 46901.

All work for the complete construction of the Project will be under one or more prime contracts with the Owner based on bids received and on combinations awarded. The Construction Manager will manage the construction of the Project.

Construction shall be in full accordance with the Bidding Documents which are on file with the Owner and may be examined by prospective bidders at the following locations:

Office of the Construction Manager  
The Skillman Corporation  
3834 S. Emerson Avenue, Building A  
Indianapolis, IN 46203

The Skillman Plan Room  
[www.skillmanplanroom.com](http://www.skillmanplanroom.com)

The Bid Opening on **Wednesday, November 29, 2023 at 2:00 PM (local time)** will be a Virtual Microsoft Teams Meeting **ONLY**.

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Prime and Non-Prime Contract Bidders must place an order on [www.skillmanplanroom.com](http://www.skillmanplanroom.com) to be able to download documents electronically or request printed documents. There is no cost for downloading the bidding documents. Bidders desiring printed documents shall pay for the cost of printing, shipping and handling. Reprographic Services are provided by:

**Eastern Engineering 9901 Allisonville Road, Fishers, IN 46038, Phone 317-598-0661.**

WAGE SCALE: Wage Scale does not apply to this project.

Bid security in the amount of ten percent (10%) of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

The successful Bidders will be required to furnish Performance and Payment Bonds for one hundred percent (100%) of their Contract amount prior to execution of Contracts.

Contractors submitting bids for the performance of any Work as specified in this building Project should make such Bids to **Northwestern School Corporation (a public building corporation)**. Contractors are advised that the Contract as finally entered into with any successful Bidder may be entered into with either the School Corporation or the Building Corporation or certain portions of the Contract may be entered into by both the School Corporation and the Building Corporation.

The Owner reserves the right to accept or reject any Bid (or combination of Bids) and to waive any irregularities in bidding. All Bids may be held for a period not to exceed **60** days before awarding contracts.

**Northwestern School Corporation**  
By: Jeff Layden, Director of Operations

END OF SECTION 00 02 00

**CONTRACTOR'S BID FOR PUBLIC WORKS FORM NO. 96**

Format (Revised 2013)  
(Amended for NSC)

**Northwestern School Corporation – Multiple Projects**  
(Northwestern School Corporation)  
(Howard County)

**PART I**

(To be completed for all bids. Please type or print)

Date (month, day, year): \_\_\_\_\_

BIDDER (Firm) \_\_\_\_\_

Address \_\_\_\_\_ P.O. Box \_\_\_\_\_

City/State/Zip \_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Person to contact regarding this Bid \_\_\_\_\_

Pursuant to notices given, the undersigned offers to furnish labor and/or materials necessary to complete the public works project of:

\_\_\_\_\_  
Insert Category No. (s) and Name(s)

Of public works project, *Northwestern School Corporation-Multiple Projects*, in accordance with Plans and Specifications prepared by *Schmidt Associates, 415 Massachusetts Avenue, Indianapolis, IN 46204*, as follows:

BASE BID

For the sum of \_\_\_\_\_  
(Sum in words)

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)  
(Sum in figures)

Receipt of Addenda No. (s) \_\_\_\_\_

Bidder agrees that this Bid shall remain in force for a period of sixty (60) consecutive calendar days from the due date, and Bids may be accepted or rejected during this period. Bids not accepted within said sixty (60) consecutive calendar days shall be deemed rejected.

Attended pre-bid conference YES \_\_\_\_\_ NO \_\_\_\_\_

Has visited the jobsite YES \_\_\_\_\_ NO \_\_\_\_\_

The Bidder has reviewed the Guideline Schedule in Section 01 32 00 and the intent  
Of the schedule can be met. YES NO

Bidder has included their Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6. YES NO \_\_\_\_\_

The Skillman Corporation's diversity initiative is to create a program to encourage, assist and measure the active participation of Minority- Owned, Women-Owned, Veteran – Owned and Disabled Individual-Owned Businesses. The Program is to ensure that MWVDBEs are provided full and equal opportunity to participate in all Skillman Corporation's Projects.

Bidder has included:

DBE:	YES _____%	NO _____
MBE:	YES _____%	NO _____
WBE:	YES _____%	NO _____
VBE:	YES _____%	NO _____

The undersigned further agrees to furnish a bond or certified check with this Bid for an amount specified in the Notice to Bidders. If Alternate Bids apply, submit a proposal for each in accordance with the Plans and Specifications.

If additional units of material included in the contract are needed, the cost of units must be the same as that shown in the original contract if accepted by the governmental unit. If the bid is to be awarded on a unit bases, the itemization of the units shall be shown on a separate attachment.

The contractor and his subcontractors, if any, shall not discriminate against or intimidate any employee, or applicant for employment, to be employed in the performance of this contract, with respect to any matter directly or indirectly related to employment because of race, religion, color, sex, national origin or ancestry. Breach of this covenant may be regarded as a material breach of the contract.

CERTIFICATION OF USE OF UNITED STATES STEEL PRODUCTS  
(if applicable)

I, the undersigned bidder, or agent as a contractor on a public works project, understand my statutory obligation to use steel products made in the United States (I.C. 5-16-8-2). I hereby certify that I and all subcontractors employed by me for this project will use U.S. steel on this project if awarded. I understand that violations hereunder may result in forfeiture of contractual payments.

## ALTERNATE BIDS

A blank entry or an entry of “No Bid”, “N/A”, or similar entry on any Alternate will cause the bid to be rejected as non-responsive only if that Alternate is selected. If no change in the bid amount is required, indicate “No Change”.

**\*\*MARK "ADD" OR "DEDUCT" FOR EACH ALTERNATE\*\***

Alternate Bid No. 4 – High School New Main Entry

Change the Base Bid the sum of \_\_\_\_\_  
(sum in words)

\_\_\_\_\_ DOLLARS (\$\_\_\_\_\_)      ADD  
(sum in figures)      DEDUCT

## PART II

(For projects of \$150,000 or more – IC 36-1-12-4)

These statements to be submitted under oath by each bidder with and as a part of his bid. (Attach additional pages for each section as needed.)

### SECTION I EXPERIENCE QUESTIONNAIRE

1. What public works projects has your organization completed for the period of one (1) year prior to the date of the current bid?

Contract Amount	Class of Work	Completion Date	Name and Address of Owner

2. What public works projects are now in process of construction by your organization?

Contract Amount	Class of Work	Completion Date	Name and Address of Owner

3. Have you ever failed to complete any work awarded to you?\_\_\_\_\_If so, where and why?

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4. List references from private firms for which you have performed work.

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## SECTION II PLAN AND EQUIPMENT QUESTIONNAIRE

1. Explain your plan or layout for performing proposed Work. (Examples could include a narrative of when you could begin, complete the project, number of workers, etc. and any other information which you believe would enable the governmental unit to consider your bid.)

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2. Please list the names and addresses of all subcontractors (i.e. persons or firms outside your own firm who have performed part of the work) that you have used on public works projects during the past five (5) years along with a brief description of the work done by each subcontractor.

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3. If you intend to sublet any portion of the work, state the name and addresses of each subcontractor, equipment to be used by the subcontractor, and whether you will required a bond. However, if you are unable to currently provide a listing, please understand a listing must be provided prior to contract approval. Until the completion of the proposed project, you are under a continuing obligation to immediately notify the governmental unit in the event that you subsequently determine that you will use a subcontractor on the proposed project.

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4. What equipment do you have available to use for the proposed Project? Any equipment used by subcontractors may also be required to be listed by the governmental unit.

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5. Have you into contracts or received offers for all materials which substantiate the prices used in preparing your proposal? If not, please explain the rationale used which corroborate the process listed.

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### **SECTION III CONTRACTOR'S FINANCIAL STATEMENT**

Attachment of Bidder's financial statement is mandatory. Any Bid submitted without said financial statement as required by statute shall thereby be rendered invalid. The financial statement provided hereunder to the governing body awarding the Contract must be specific enough in detail so that said governing body can make a proper determination of the Bidder's capability for completing the Project if awarded.

### **SECTION IV CONTRACTOR NON-COLLUSION AFFIDAVIT**

The undersigned Bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this Bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporations has, have, or will receive directly or indirectly, any rebate, fee, gift, commission, or thing of value on account of such contract.

**SECTION V OATH AND AFFIRMATION**

I HEREBY AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20

\_\_\_\_\_  
(Name of Organization)

By

\_\_\_\_\_  
(Title of Person Signing)

**ACKNOWLEDGEMENT**

STATE OF \_\_\_\_\_)

) SS:

COUNTY OF \_\_\_\_\_)

Before me, a Notary Public, personally appeared the above-named

\_\_\_\_\_  
Swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
(Title)

Notary Public

My Commission Expires: \_\_\_\_\_

County of Residence: \_\_\_\_\_

END OF SECTION 00 31 00

## **SECTION 00 43 50 - SUBCONTRACTORS AND PRODUCTS LIST**

### **PART 1 - GENERAL**

#### **1.01 DESCRIPTION**

- A. The two (2) low responsive Bidders in each Bid Category shall furnish electronically the following Subcontractors and Products List to the Construction Manager within **two (2) working days (48 hrs.) of bid opening, unless submitted with Bid.** The blanks appropriate to the Bid Category(ies) on which they bid shall be completed.
  - 1. The Owner and Architect shall have the right to select any material or equipment named in the Specifications for any particular item where the Bidder either fails to list same or lists more than one name for the item in question.
  - 2. It is intended that this list will show the manufacturer and supplier of major items of work that will be subcontracted and to whom.

#### **1.02 INSTRUCTIONS FOR SUBCONTRACTORS AND PRODUCTS LISTS**

- A. Each Bidder shall submit a copy of his list of subcontractors and manufacturers of products and equipment proposed for work indicated as required above.
- B. The list shall be submitted on forms provided and shall be completely executed. **"As Specified" or "With Equipment" type of terminology will not be accepted.**
- C. Under "Subcontractor", insert the name of the firm which the Bidder proposes to have perform the respective work. If work will be done by the Prime Bidder and no subcontract will be awarded, state "By Own Forces".
- D. Submission does not constitute acceptance for use of listed manufacturers' products. Materials and subcontractors are subject to the provisions of the General Conditions and "Standard of Product Acceptability" and must be formally reviewed and adjudged acceptable by the Architect/Engineer.
- E. Engineer, Architect and Owner reserve the right to reject submissions of materials, work, or subcontractors that do not, in their opinion, meet the requirements of Drawings, Specifications or job conditions.
- F. Materials and subcontractors used for work on the Project shall be in accordance with accepted material list.
  - 1. The list is intended to assure use of materials and vendors acceptably equivalent to those specified and is not a substitution sheet or complete listing of required materials or services.

2. Substitutions for listed items will not be allowed, except when termed acceptable, in writing by the Architect/Engineer, provided that substitution will result in a cost savings to the Owner , determined by the Owner to be a better product, or is made necessary due to unavailability of listed item. Unavailability shall be confirmed in writing by the manufacturer named on accepted list.

**1.03 CIVIL AND ARCHITECTURAL WORK SUBCONTRACTORS AND PRODUCTS LIST**

BID CATEGORY NO. \_\_\_\_\_  
(Insert Category No. and Name)

NAME OF BIDDER \_\_\_\_\_

The undersigned hereby submits the following Subcontractors and Products List which becomes a part of the undersigned Contract proposal. Subcontractor purchased material, equipment, and labor shall be under the direct management and control of the Prime Contractor. If a dual listing of manufacturers and subcontractors is herein made, it is understood the Architect/Engineer (not the Contractor) will select the manufacturer or subcontractor of his choice. State the XBE Designation.

CIVIL AND ARCHITECTURAL WORK

<u>Section</u>	<u>Description</u>	<u>XBE</u>	<u>Subcontractor</u>	<u>Manufacturer</u>
04 20 00	Unit Masonry			
07 21 00	Thermal Insulation			
07 84 46	Fire-Resistive Joint Systems			
07 92 00	Joint Sealants			
07 95 00	Expansion Control			

Name of Bidder:	Date:
Address:	
City/State/Zip:	
Telephone:	
By:	

#### 1.04 MECHANICAL WORK SUBCONTRACTORS AND PRODUCTS LIST

BID CATEGORY NO. \_\_\_\_\_  
(Insert Category No. and Name)

NAME OF BIDDER \_\_\_\_\_

The undersigned hereby submits the following Subcontractors and Products List which becomes a part of the undersigned Contract proposal. Subcontractor purchased material, equipment, and labor shall be under the direct management and control of the Prime Contractor. If dual listing of manufacturers or subcontractors is herein made, it is understood the Architect/Engineer (not the Contractor) will select the manufacturer or subcontractor of his choice.

##### MECHANICAL WORK

<u>Section</u>	<u>Description</u>	<u>XBE</u>	<u>Subcontractor</u>	<u>Manufacturer</u>
21 05 17	Sleeves And Sleeve Seals For Fire-Suppression Piping			
21 05 18	Escutcheons For Fire-Suppression Piping			
21 05 23	General-Duty Valves For Water-Based Fire-Suppression Piping			
21 12 00	Fire-Suppression Standpipes			
21 13 13	Wet-Pipe Sprinkler Systems			

Name of Bidder:	Date:
Address:	
City/State/Zip:	
Telephone:	
By:	

END OF SECTION 00 43 50

## **SECTION 01 12 00 - MULTIPLE CONTRACT SUMMARY**

### **PART 1 - GENERAL**

#### **1.01 RELATED DOCUMENTS**

- A. Drawings and General Provisions of the Prime Contract, including amended General Conditions and other Division 1 Specification Sections, apply to Work of this Section.

#### **1.02 SUMMARY**

- A. The intent of this Section is to indicate the Work required by the Contractors and to provide information regarding the duties, responsibilities, and cooperation required by the Contractors, with similar requirements for the subcontractors and suppliers.
- B. Owners right to maintain current operations
- C. Occupancy requirements
- D. Work by Owner
- E. Permits, fees, and notices
- F. Labor and materials
- G. Verifications of existing dimensions
- H. Project security
- I. Coordination of work
- J. Time of commencement and completion
- K. Schedule of contract responsibilities

#### **1.03 WORK UNDER SEPARATE CONTRACTS**

- A. Prime Contracts are defined to include the following contracts described in the Schedule of Contract Responsibilities included hereinafter; and each is recognized to be a major part of the project, with Work to be performed concurrently and in close coordination with Work of other Prime Contracts.
- B. The "Contract Documents," as defined in the General Conditions, include "the Drawings." Although Drawings are grouped and identified by classification of the Work, Contractors shall be responsible for their Work as specified herein and as

indicated on the Drawings. Although the majority of the Drawings are "to scale," Contractors are directed to use indicated dimensions for determining material quantities and for other reasons. No additional monies will be allowed due to Contractors using "scaling instruments" to determine material quantities or for other reasons.

- C. Separate prime contracts will be awarded as per the **"Schedule of Contract Responsibilities"** (see Part 3 – Execution). Contractors shall include Work required by the Specifications and Drawings for each contract area defined in the Schedule.
- D. Work for the complete construction of the Project will be under multiple prime contracts with the Owner. The Construction Manager will manage the construction of the Project.
- E. Each Contractor shall be responsible for demolition and disposal of existing items relative to his Contract.

#### **1.04 ADMINISTRATIVE RESPONSIBILITIES OF PRIME CONTRACTORS AND CM**

- A. The Construction Manager shall be responsible for the maintenance of the Construction Schedule and management of every phase of the Work.
  - 1. Each Contractor shall read the Specifications and Drawings for other separate Contracts for fixed equipment and the like to be incorporated or attached or built into the Work; and familiarize himself with the requirements and responsibilities of other Contracts to enable the required coordination and supervision.
  - 2. Each Contractor shall also familiarize himself with other items to be incorporated into the Work including equipment and Work by the Owner.
  - 3. Each Contractor shall cooperate with the Construction Manager in notifying him when the Work is at a stage to require the services of other Contractors and shall notify the Construction Manager in the event that such other Contractors do not carry out their responsibilities in connection with such notification.
- B. Contractors shall cooperate with and assist the Construction Manager in the preparation of construction progress and procedures, schedule of product deliveries, and their effect on the overall project progress and completion. Other Contractors shall cooperate in getting their Work and the Work of their subcontractors completed according to the schedule as prepared and maintained by the Construction Manager. Each Contractor shall immediately notify the Construction Manager of a delay in delivery of products or the scheduled date of completion that may affect the total progress of construction.
- C. The Owner will furnish the topographical survey, either as a part of these Drawings or separately, giving the general topographical lines existing at the site and the property lines.

- D. Contractors required to make connections to existing utilities, especially sewerage where gravity flow occurs, shall verify grades and locations at points of such connections and shall notify the Construction Manager of circumstances which would adversely affect the proper flow or connection to such facilities.

#### **1.05 PRIME CONTRACTORS USE OF PREMISES**

- A. Use of the Site: Limit use of the premises to work in areas indicated. Confine operations to areas within contract limits indicated. Do not disturb portions of the site beyond the areas in which the Work is indicated.
  - 1. Owner Occupancy: Allow for Owner occupancy and use by the public.
  - 2. Driveways and Entrances: Keep driveways and entrances serving the premises clear and available to the Owner, the Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or storage of materials. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on site.
- B. Use of the Existing Building: Maintain the existing building in a weathertight condition throughout the construction period. Repair damage caused by construction operations. Take all precautions necessary to protect the building and its occupants during the construction period.

#### **1.06 OWNERS RIGHT TO MAINTAIN OPERATIONS**

- A. During the course of this Project, normal and customary functions and operations must be maintained. The Contract Documents are intended to define a strict separation between the school activities of students and staff from the activities of the construction project.
- B. The Construction Manager, Architect, and Owner will not tolerate any visible or audible actions initiated or responded to by any employees of Contractors on this Project toward any students, teachers, or staff members at the school system. Violators shall be promptly removed from the site.
- C. The Owner intends to instruct students, teachers, and staff to refrain from communications with Contractor's personnel working on this Project. All communication with Owner and staff shall be through the Construction Manager.
- D. Contractors must expend their best effort toward protection of the health, safety, and welfare of occupants on the Owner's property during the course of Work on this Project.

#### **1.07 OCCUPANCY REQUIREMENTS**

- A. Full Owner Occupancy: The Owner will occupy the site and existing building during the entire construction period. Cooperate with the Owner during



construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with the Owner's operations.

- B. Partial Owner Occupancy: The Owner reserves the right to occupy and to place and install equipment in completed areas of the building prior to Substantial Completion, provided such occupancy does not interfere with completion of the Work. Such placing of equipment and partial occupancy shall not constitute acceptance of the total Work.
1. The Construction Manager will prepare a Certificate of Substantial Completion for each specific portion of the Work to be occupied prior to Owner occupancy.
  2. Party which obtained general building permit shall obtain a Certificate of Occupancy from local building officials prior to Owner occupancy.
  3. Prior to partial Owner occupancy, mechanical and electrical systems shall be fully operational. Required inspections and tests shall have been successfully completed. Upon occupancy, the Owner will operate and maintain mechanical and electrical systems serving occupied portions of the building.
  4. Upon occupancy, the Owner will assume responsibility for maintenance and custodial service for occupied portions of the building.

#### **1.08 WORK BY OWNER**

- A. The Owner intends to complete the following items of Work outside the provisions of these Contract Documents. Contractors shall not restrict or interfere with the Owner's right to the Project to accomplish this Work.
1. Equipment and furniture except as scheduled and specified under Divisions 11 and 12 and shown on the Drawings.
  2. Items which may be deleted from Contracts for Work as required by the Contract Documents.
  3. Existing school maintenance work.
  4. The purchase and supplying of certain materials as noted in the Project Manual.
  5. The Owner, under separate contract, shall provide removal of identified asbestos containing materials from the existing structure. The asbestos report is available through the Construction Manager upon request.

#### **1.09 PERMITS, FEES, AND NOTICES**

- A. The Construction Manager will secure the general building permit for the Owner. Each Contractor shall secure and pay for other permits, governmental fees, and licenses necessary for the proper execution and completion of his Work, which are applicable at the time the bids are also received. Fees to relocate utilities on Owner's property shall be included in the bid of the Contractor doing the relocation.
1. State filing fees for plan approval are the responsibility of the Owner and will be paid by the Owner.

- B. Utility Tie-Ins: Shall be arranged with local utility company and other involved parties for minimum interruption of service.
- C. Shutdowns of existing systems shall be limited to minimum time required and scheduled with other involved parties. Provide 2 days written notice of shutdown to Construction Manager and Owner.
- D. Inspections of installed work shall be performed by the governing authority as arranged for by the Contractor. Work shall not be covered until approved.
- E. Each Contractor shall give notices and comply with laws, ordinances, rules, regulations, and orders of public authorities bearing on the performance of his Work. If a Contractor observes that the Contract Documents are at variance therewith, he shall promptly notify the Construction Manager in writing, and necessary changes shall be adjusted by appropriate notification. If a Contractor performs Work knowing it to be contrary to such laws, ordinances, rules, and regulations, and without such notice to the Construction Manager, he shall assume full responsibility therefore and shall bear the costs attributable thereto.

#### **1.10 LABOR AND MATERIALS**

- A. Unless otherwise specifically noted, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for the proper execution and completion of his Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.
- B. Each Contractor shall enforce strict discipline and good order among his employees or other persons carrying out Work of his Contract and shall not permit employment of unfit person or persons or anyone not skilled in the task assigned to them.
- C. Contractors and Subcontractors shall be subject to such rules and regulations for the conduct of the Work as the Owner may establish. Employees shall be properly and completely clothed while working. Bare torsos, legs and feet will not be allowed. Possession or consumption of alcoholic beverages or drugs, tobacco or other noxious behavior on the site is strictly prohibited. Violators shall be promptly removed from the site. Smoking is not permitted on school property or within school buildings.
- D. Contractors will conduct criminal background checks (extent of and/or service to be used will be established by the Owner) on every employee assigned to work on the Project and clear them through the National Sex Offender Registry prior to their assignment to Project. Contractors will require the same of sub-contractors.
- E. ID Stickers will be issued by The Skillman Corporation upon receipt of verification from the Contractor that the employee/subcontractor employee or independent contractor has a satisfactory record to work on the Project.

- F. E-Verify Compliance: Pursuant to I.C. 22-5-1.7, Contractor shall enroll in and verify the work eligibility status of all newly hired employees of Contractor through the E-Verify Program (Program). Contractor is not required to verify the work eligibility status of all newly hired employees through the Program if the Program no longer exists. Also pursuant to I.C. 22-5-1.7, Contractor must execute an affidavit affirming that the Contractor does not knowingly employ an unauthorized alien and confirming Contractor's enrollment in the Program, unless the Program no longer exists, shall be filed with the Owner prior to the execution of this contract. This contract shall not be deemed fully executed until such affidavit is delivered to the Owner.

Contractor and its subcontractors shall not knowingly employ or contract with an unauthorized alien or retain an employee or contract with a person that contractor or its subcontractor subsequently learns is an unauthorized alien. If Contractor violates this provision the Owner shall require Contractor to remedy the violation not later than thirty (30) days after the Owner notifies Contractor. If Contractor fails to remedy the violation within the thirty (30) day period, the Owner shall terminate the contract for breach of contract. If Owner terminates the contract, Contractor shall be liable to the Owner for actual damages in addition to any other contractual remedies. There is a rebuttable presumption that Contractor did not knowingly employ an unauthorized alien if Contractor verified the work eligibility status of the employee through the Program.

Prior to performing any work, Contractor shall require each subcontractor to certify to Contractor that the subcontractor does not knowingly employ or contract with an unauthorized alien and has enrolled in the Program. Contractor shall maintain on file a certification from each subcontractor throughout the duration of this contract or project which is the subject of this contract. If Contractor determines that a subcontractor is in violation of this provision, Contractor may terminate its contract with the subcontractor for such violation. In Accordance with I.C. 5-16-13 Contractor must provide the E-Verify Case Number of every employee that works on the project. This requirement includes the contractor's subs and suppliers to the fourth (4<sup>th</sup>) tier.

- G. The Owner is requiring that all contractors' personnel and their onsite employees and subcontractors submit to expanded history and child protection index check. Contractors shall enroll in the Safe Vendor Program through Safe Hiring Solutions [www.safehiringsolutions.com](http://www.safehiringsolutions.com). Enrollment in Safe Vendor will ensure contractors employees are vetted in accordance with I.C. 20-26-5-10 for expanded criminal history and expanded child protection index check. Contractor is responsible for the cost of enrollment and employee background check. All contractors' personnel and employees, once cleared for work will be issued a project identification badge that must be worn at all times while on site. All contractors/subcontractors employees shall provide name, address, picture state driver's license or picture identification card and/or Safe Vendor Card to The Skillman Corporation Site Manager upon request.

- H. Pursuant to Indiana Code 5-16-13 Requirements for Contractors on Public Works Projects enacted by the Indiana Legislator requires, in addition to requirements already in effect, contractors to comply with the following:
1. Tier 1 –General/Prime Contractors to self-perform 15% of their total Contract.
  2. Qualification thru the Department of Administration or INDOT requirement in accordance with IC 4-13.6-4.
    - a. **Bids shall not be considered unless (1) the Prime Bidder and (2) all lower tiered subcontractors whose subcontract value is estimated to be \$300,000 or more are qualified at the time of the bid in accordance with IC 4 – 13.6 – 4.**
  3. Include Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6 with Bid.
  4. Minimum Insurance Requirements \$1M/occurrence \$2M/aggregate. However, check your bidding requirements as the Owners may have higher limit requirements.
  5. Mandatory enrollment in E-Verify by all contractors down to the 4th Tier Sub Contracts and must provide the case verification number of all employees working on the project.
  6. Prohibits contractors down to the 4th Tier Sub Contract from paying employees in cash.
  7. Requirement to retain payroll records for 3 years
  8. All contractors down to the 4th Tier Sub Contract must comply with Fair Labor Act, Indiana’s Workers Compensation and Unemployment Compensation Insurance.
  9. Mandatory Training Requirements based upon number of employees.
  10. Failure to comply may result in debarment from public works projects for up to 4 years.
- I. All contractors down to the 4<sup>th</sup> Tier Sub Contract must maintain general liability insurance in at least the following amounts: Each Occurrence Limit of \$1,000,000 and General Aggregate Limit of \$2,000,000. Other requirements and limits may apply see specification section 00 50 00 Schedule of Insurance Requirements.

## **1.11 CUTTING AND PATCHING**

- A. Refer to Section 01 73 10 – Cutting and Patching, for provisions on this subject.

## **1.12 VERIFICATIONS OF EXISTING DIMENSIONS**

- A. When verification of existing dimensions is required, the Contractor requiring said verification for the construction or fabrication of his material shall be the Contractor responsible for the procurement of the field information.

## **1.13 PROJECT SECURITY**

- A. Each Prime Contractor shall take all reasonable precautions to prevent injury, damage or loss to people and property in, on and adjacent to the project. This shall include not only their own work or property but that of other contractors and the Owner.
- B. If deemed necessary by The Construction Manager a project wide security program may be developed for the purpose of preventing damage or loss at the project site or property adjacent thereto. Once accepted by the Owner, contractors shall comply.

## **1.14 SCHEDULE OF CONTRACT RESPONSIBILITIES - SCOPE**

- A. Contractors shall submit their proposals based on the work included under each contract area as listed herein. Include Work necessary for a complete project, as shown on the Drawings and called for in the Specifications.
- B. Questions concerning the phasing or "Schedule of Contract Responsibilities" should be directed to the Construction Manager, who will be the interpreter and be responsible for this Schedule of Contract Responsibilities and Contract Breakdown, prior to submitting proposals and during construction.
- C. The requirements of Division 1 are a part of the Work of each and every contract area. The Contractor for any one contract area shall be familiar with the Work and requirements of all other contract areas.
- D. Certain Specification Sections describe Work to be performed under several contract areas. (Example: 06 10 00 - Rough Carpentry.) Provide Work of this nature as required for each contract area whether or not enumerated in the Schedule of Contract Responsibilities.
- E. The following contract areas are broken down by Specifications Section conforming basically to the CSI format.
- F. The Drawings and Specifications as furnished for each of the Contracts is for the convenience of the Contractor in preparing a proposal for this Project. However, each Contractor is responsible to review the complete set of Drawings and Specifications to assure that Work required to be installed to complete his phase of the Work is included in his proposal. This "Schedule of Contract Responsibilities" is a definition of the work as it is to be bid in separate contracts. Where a specific

item of Work is not defined, but is normally inherent to a trade, or is included in the scope of the applicable technical revision, it will be the responsibility of that Contractor to include the Work in his proposal.

- G. This "Schedule of Contract Responsibilities" is to aid each Contractor in defining the Scope of Work to be included in his proposal. However, omissions from this "Schedule of Responsibilities" do not relieve the Contractor from including in his proposal that Work which will be required to complete his Contract. Each Contractor should read the "Schedule of Contract Responsibilities" completely to familiarize himself with the Work of other Contractors that may have Work in adjacent areas and to coordinate the interfacing problems that may occur as the work is assembled and constructed.
- H. Where specific Work is to be completed under a particular phase of the Project and the Work is wholly or partially completed by other trades because of the type of work involved or jurisdictional trade agreements, the Contractor will be responsible to subcontract the Work as necessary to complete the Work included in his Contract. No delay in the Work will be allowed due to the failure of the Contractor to subcontract related work required by jurisdictional trade agreements.

#### **1.15 COORDINATION OF WORK**

- A. Each Contractor is responsible to coordinate his Work with the Work of other trades and other Contractors and requirements of the school system. The Contractor must make space allowances for Work of other Contractors; provide necessary openings where indicated or implied by the Drawings and Specifications. Each Contractor is responsible to protect his own Work.

#### **1.16 TIME OF COMMENCEMENT AND COMPLETION**

- A. The Contractor shall commence work within ten (10) days after being notified in writing to proceed and shall complete the Work within the time limitations established in the Form of Agreement.
  - 1. It is anticipated that construction will start within **(60)** calendar days after receipt of bids.
  - 2. Construction shall be complete within **(700)** consecutive calendar days, or earlier, after Award of Contract.

#### PART 2 - PRODUCTS (Not Used)

## PART 3 - EXECUTION

### **3.01 SCHEDULE OF CONTRACT RESPONSIBILITIES**

### **3.02 GENERAL REQUIREMENTS**

#### **A. PROVIDED BY OWNER THROUGH THE CONSTRUCTION MANAGER**

Section	01 32 00	Schedules and Reports
Section	01 45 10	Testing Laboratory Services
Section	01 59 10	Project Office
Section	01 71 50	Final Cleaning

#### **B. PROVIDED BY ALL CONTRACTORS AS APPLICABLE**

Section	01 12 00	Multiple Contract Summary
Section	01 2 300	Alternates
Section	01 25 00	Contract Modification Procedures
Section	01 28 00	Schedule of Values
Section	01 29 00	Applications for Payment
Section	01 31 00	Project Meetings
Section	01 32 00	Schedules and Reports
Section	01 33 00	Submittal Procedures
Section	01 40 00	Quality Requirements
Section	01 45 10	Testing Laboratory Services (Paragraph 1.05)
Section	01 50 50	Temporary Facilities and Controls
Section	01 54 60	Environment Protection
Section	01 54 80	Utility Protection
Section	01 56 30	Water Control
Section	01 56 90	Housekeeping & Safety
Section	01 59 20	Offices and Sheds
Section	01 60 00	Product Requirements
Section	01 72 50	Work Layout
Section	01 73 10	Cutting and Patching
Section	01 77 00	Contract Closeout

All Contractors shall provide their Superintendents with radios capable of handling multiple channels and compatible with radios used by the Construction Manager.

**Autodesk Build** is replacing **PlanGrid**. **Autodesk Build** does not require users to purchase a license. **Contractors** will be invited to the project and required to use this tool. **Autodesk Build** will be used as the **Current Set** and **As-Built Record Drawings**. Additionally, it will be used to track **Issues** for **Safety, QA/QC, Non-Compliance Issues, Work Completion List** and **Punch List**.

#### **C. PROVIDED BY DESIGNATED CONTRACTORS**

Section	01 21 00	Allowances
Section	01 51 10	Temporary Electricity, Lighting and Warning Systems

Section	01 51 30	Temporary Heating, Ventilation and Cooling
Section	01 51 50	Temporary Water
Section	01 51 60	Temporary Sanitary Facilities
Section	01 51 80	Temporary Fire Protection
Section	01 52 10	Construction Aids and Temporary Enclosures
Section	01 52 60	Rubbish Container
Section	01 53 10	Fences (Temporary Security)
Section	01 53 20	Tree and Plant Protection
Section	01 53 30	Barricades
Section	01 55 00	Access Roads and Parking Areas
Section	01 56 20	Dust Control
Section	01 56 80	Erosion Control
Section	01 57 60	Project Signs
Section	01 72 00	Field Engineering
Section	018300.99	Facility Shell Performance Requirements

### **3.03 BID CATEGORIES**

#### **A. BID CATEGORY NO. 1 – GENERAL TRADES**

General Requirements in Paragraph 3.02.B above.

Section	012100	Allowances
Section	015160	Temporary Sanitary Facilities
Section	015180	Temporary Fire Protection
Section	015210	Construction Aids and Temporary Enclosures
Section	015260	Rubbish Container
Section	015310	Fences (Temporary Security)
Section	015320	Tree and Plant Protection
Section	015330	Barricades
Section	015500	Access Roads and Parking Areas
Section	015620	Dust Control
Section	015680	Erosion Control
Section	015760	Project Signs
Section	017200	Field Engineering
Section	018300.99	Facility Shell Performance Requirements
Section	024119	Selective Demolition
Section	033000	Cast-In-Place Concrete
Section	057300	Decorative Metal Railings
Section	071700	Bentonite Waterproofing
Section	079200	Joint Sealants
Section	079500	Expansion Control
Section	081113	Hollow Metal Doors and Frames
Section	081416	Flush Wood Doors
Section	083113	Access Doors and Frames
Section	083313	Coiling Counter Doors
Section	083323	Overhead Coiling Doors
Section	083613	Sectional Doors
Section	087100	Door Hardware



Section	088300	Mirrors
Section	089119	Fixed Louvers
Section	096623	Resinous Matrix Terrazzo Flooring
Section	096723.13	Resinous Flooring - Level 1
Section	096723.17	Resinous Flooring - Level 3
Section	101100	Visual Display Surfaces
Section	101400	Signage
Section	102113.19	Plastic Toilet Compartments
Section	102123	Cubicle Curtains and Track
Section	102600	Wall and Door Protection
Section	102800	Toilet, Bath, And Laundry Accessories
Section	104413	Fire Extinguisher Cabinets
Section	105113	Metal Lockers
Section	105126.99	Plastic Lockers
Section	107316.99	Translucent Canopy System
Section	107500	Flagpoles
Section	115413	Kilns
Section	116623	Gymnasium Equipment
Section	122413	Roller Window Shades
Section	142400	Hydraulic Elevators
Section	311000	Site Clearing
Section	312000	Earth Moving
Section	321216	Asphalt Paving
Section	321313	Concrete Paving
Section	321373	Concrete Paving Joint Sealants
Section	323113	Chain Link Fences and Gates
Section	329200	Turf and Grasses
Section	329300	Plants
Section	331415	Site Water Distribution Piping
Section	333200.99	Wastewater Utility Pumping Stations
Section	334100	Storm Utility Drainage Piping
Section	334600	Subdrainage

1. Provide all selective demolition required for the project; include advance demolition of "pockets" required at existing exterior walls required for new steel connections; include temporary flashing and waterproofing both prior to and after the new steel is erected.
2. Provide all erosion control measures.
3. Provide all site clearing and site demolition work.
4. Provide and maintain concrete washout dumpsters.
5. Provide field engineering and layout for the project including grid lines, control points, benchmark elevations, etc. (including at Level 2 and Roof).
6. Provide traffic control measures when required for your work.
7. Provide road cleaning/sweeping for entire project duration.
8. Provide temporary sanitary facilities for entire project duration.
9. Provide final As-Built survey for utility work.

10. Provide all foundation/footing excavation and backfill including drainage course under slab on grade.
11. Provide all slab on grade work including hot water and winter blanket protection, as required, based on the construction schedule.
12. Provide grouting of all column bases.
13. Provide bituminous coating at all column bases if indicated on the construction documents.
14. All spoils from excavation work generated by Bid Category No. 1 shall be removed from site by Bid Category No. 1.
15. Provide foundation underdrainage as indicated.
16. Provide dumpsters and rubbish containers for the duration of the project. Bid Category Nos. 2, 4 and 5 shall provide dumpsters and rubbish containers for their own work.
17. Provide excavation for all curbs and walks.
18. Provide all site concrete including aggregate sub-base. Provide asphalt paving including aggregate sub-base. Provide pavement markings and signage.
19. Underground storm and sanitary lines will be installed to a point five (5) feet outside foundation walls by Bid Category No. 1 Contractor.
20. Bid Category No. 1 Contractor is responsible for joint sealant at hollow metal frames installed within masonry openings.
21. Include 250 laborer hours and 250 carpenter hours for use at the discretion of the Construction Manager.
22. Include a \$30,000 allowance for temporary interior partitions which may be required based on phased construction; work performed will be on a Time and Material basis as verified by Skillman's site manager.
23. Include elevator operator time as required for other trades to complete their work inside the elevator shaft(s) including punch list work required by the State Elevator Inspector.
24. Include elevator operator time as required for pre-testing all elevator operations (prior to State inspection) with other involved trades including, but not limited to, elevator recall, emergency generator power transfer, sump pump, etc. Include elevator operator time as required for State Elevator Inspection.
25. Bid Category No. 1 Contractor shall stub the domestic water and fire services into the building; provide flanged connections located three (3) feet above the finished floor.
26. Bid Category No. 6 Contractor shall provide all hardware required for aluminum/glass doors that are included within their scope of work. Bid Category No. 1 Contractor shall furnish permanent cores for these doors for installation by Bid Category No. 6 Contractor.
27. Regarding any references to "GC" or "General Contractor" indicated on the Contract Documents, this work is the responsibility of the Bid Category No. 1 Contractor.
28. Regarding Specification Section 06 10 53 – Misc. Rough Carpentry; The Bid Category No. 4 Contractor is responsible for all wood blocking and sheathing required for roof installation including inside parapet wall sheathing, MEP curbs, metal roof copings, roof hatches, etc. This includes any "Densdeck"

type sheathing or plywood required at the inside face and top of parapet walls. The Bid Category No. 5 Contractor is responsible for wood blocking and plywood within the Metal Stud Walls, plywood attached to metal stud walls (including plywood or wood studs required at window openings including at CMU openings). The Bid Category No. 1 Contractor is responsible for all other wood blocking required in the Contract Document including but not limited to temporary enclosures for winter conditions at all window and door openings.

29. Regarding Specification Section 07 92 00 – Joint Sealants, all contractors are to provide caulking for their work in accordance with the Contract Documents. In general, the Contractor whose work creates the joint to be caulked (in the normal sequence of work) is to provide the joint sealant.
30. Provide plywood covered frames or reinforced plastic for window openings, overhead door openings, and hinged plywood at door openings to maintain temperatures necessary to perform the work and provide security. Provide protection against adverse weather so that the building and materials will not be damaged, and against unauthorized entry. Protection shall be provided well in advance of finishing operations to prevent penetration of dust or moisture into finished areas.
31. Bid Category No. 6 Contractor shall demo/remove all exterior windows at Howard Elementary which are scheduled for replacement. Bid Category No. 6 Contractor shall either install temporary enclosures at these windows OR install new window frames and glass during the same day as the removal work takes place. Bid Category No. 6 shall properly dispose of all Howard Elementary window demolition materials offsite.
32. Provide five (5) Construction grade padlocks keyed alike with freeze protection for gates/doors with a minimum of ten (10) keys for distribution to designated contractors and the Construction Administrator.
33. Lock all construction gates at the end of each workday for the entire project duration.
34. Provide damp-proofing and rigid insulation at the exterior foundation walls and slab on grade as indicated.
35. Receive and install all steel embeds and anchor bolts furnished by Bid Category No. 3 Contractor.
36. Supply adequate manpower and sweeping compound as required to maintain “construction clean” conditions, on a weekly basis, of the jobsite for the entire project duration.
37. Provide drinking water, hand washing stations and hand sanitizer for your labor force.

**B. BID CATEGORY NO. 2 - MASONRY**

General Requirements in Paragraph 3.02.B above.

Section	012100	Allowances
Section	015260	Rubbish Container
Section	018300.99	Facility Shell Performance Requirements
Section	042000	Unit Masonry
Section	072100	Thermal Insulation

Section	079200	Joint Sealants
Section	078446	Fire-Resistive Joint Systems
Section	079500	Expansion Control

**Project Specific Clarifications:**

1. Provide dumpsters and rubbish containers for your own work.
2. Provide traffic control measures when required for your work.
3. Regarding Specification Section 07 92 00 – Joint Sealants, all contractors are to provide caulking for their work in accordance with the Contract Documents. In general, the Contractor whose work creates the joint to be caulked (in the normal sequence of work) is to provide the joint sealant.
4. Coordinate all required wall openings with the MEP Contractors.
5. Provide the vapor barrier/cavity wall insulation system behind all brick veneer and formed metal wall panels areas. Coordinate with the Bid Category No. 5 Contractor.
6. Provide drinking water, hand washing stations and hand sanitizer for your labor force.

C. **BID CATEGORY NO. 3 – STRUCTURAL STEEL/MISC. IRON**

General Requirements in Paragraph 3.02.B above.

Section	012100	Allowances
Section	015330	Barricades
Section	017200	Field Engineering
Section	051200	Structural Steel Framing
Section	052100	Steel Joist Framing
Section	053100	Steel Decking
Section	055000	Metal Fabrications
Section	055100	Metal Stairs
Section	055213	Pipe and Tube Railings

**Project Specific Clarifications:**

1. Any cleaning or de-mucking of column pads prior to column installation will be the responsibility of Bid Category No. 3 Contractor.
2. Coordinate all required roof openings with the MEP/FP Contractors; provide reinforcing at all roof openings as required.
3. Field verify as-built anchor bolt survey provided by Bid Category No. 1 Contractor prior to commencement of steel erection.
4. Furnish all embedded items which are to be cast into concrete footings, concrete foundation walls, concrete piers, etc. to the Bid Category No. 1 Contractor.
5. Provide traffic control measures when required for your work.
6. Provide drinking water, hand washing stations and hand sanitizer for your labor force.

D. **BID CATEGORY NO. 4 - ROOFING**

General Requirements in Paragraph 3.02.B above.

Section	012100	Allowances
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Section	015260	Rubbish Container
Section	018300.99	Facility Shell Performance Requirements
Section	070150.19	Preparation For Re-Roofing
Section	072713	Modified Bituminous Sheet Air Barriers
Section	074293	Soffit Panels
Section	075323	Ethylene-Propylene-Diene-Monomer (EPDM) Roofing
Section	077100	Roof Specialties
Section	079200	Joint Sealants

**Project Specific Clarifications:**

1. Provide dumpsters and rubbish containers for your own work.
2. Provide traffic control measures when required for your work.
3. Regarding Specification Section 06 10 53 – Misc. Rough Carpentry; The Bid Category No. 4 Contractor is responsible for all wood blocking and sheathing required for roof installation including inside parapet wall sheathing, MEP curbs, metal roof copings, roof hatches, etc. This includes any “Densdeck” type sheathing, insulated nail base, plywood required at the inside face of the parapet and plywood/wood blocking at the top of parapet walls. The Bid Category No. 5 Contractor is responsible for wood blocking and plywood within the Metal Stud Walls, plywood attached to metal stud walls (including plywood or wood studs required at window openings including at CMU openings). The Bid Category No. 1 Contractor is responsible for all other wood blocking required in the Contract Document including but not limited to temporary enclosures for winter conditions at all window and door openings.
4. Regarding Specification Section 07 92 00 – Joint Sealants, all contractors are to provide caulking for their work in accordance with the Contract Documents. In general, the Contractor whose work creates the joint to be caulked (in the normal sequence of work) is to provide the joint sealant.
5. Coordinate all roof openings, sleeves, etc. with the MEP/FP Contractors.
6. Provide drinking water, hand washing stations and hand sanitizer for your labor force.

**E. BID CATEGORY NO. 5 – METAL STUDS/DRYWALL/ACOUSTICAL**

General requirements in Paragraph 3.02.B above.

Section	012100	Allowances
Section	01 52 60	Rubbish Container
Section	018300.99	Facility Shell Performance Requirements
Section	054000	Cold-Formed Metal Framing
Section	061053	Miscellaneous Rough Carpentry
Section	061600	Sheathing
Section	072100	Thermal Insulation
Section	074212.23	Metal Composite Material Wall Panels
Section	074213.13	Formed Metal Wall Panels
Section	072419	Water-Drainage Exterior Insulation and Finish System (EIFS)

Section	079200	Joint Sealants
Section	078446	Fire-Resistive Joint Systems
Section	092216	Non-Structural Metal Framing
Section	092900	Gypsum Board
Section	095113	Acoustical Panel Ceilings
Section	095423	Linear Metal Ceilings

**Project Specific Clarifications:**

1. Provide dumpsters and rubbish containers for your own work.
2. Provide traffic control measures when required for your work.
3. Regarding Specification Section 06 10 53 – Misc. Rough Carpentry; The Bid Category No. 4 Contractor is responsible for all wood blocking and sheathing required for roof installation including inside parapet wall sheathing, MEP curbs, metal roof copings, roof hatches, etc. This includes any “Densdeck” type sheathing or plywood required at the inside face and top of parapet walls. The Bid Category No. 5 Contractor is responsible for wood blocking and plywood within the Metal Stud Walls, plywood attached to metal stud walls (including plywood or wood studs required at window openings). The Bid Category No. 1 Contractor is responsible for all other wood blocking required in the Contract Document including but not limited to temporary enclosures for winter conditions at all window and door openings.
4. Regarding Specification Section 07 92 00 – Joint Sealants, all contractors are to provide caulking for their work in accordance with the Contract Documents. In general, the Contractor whose work creates the joint to be caulked (in the normal sequence of work) is to provide the joint sealant.
5. Bid Category No. 1 Contractor is responsible for joint sealant at hollow metal frames installed within masonry openings; Bid Category No. 5 Contractor is responsible for joint sealant at hollow metal frames installed within drywall partitions.
6. Coordinate all required wall openings with the MEP Contractors.
7. Include 250 carpenter man hours for use at the discretion of the Construction Manager.
8. Breakdown/remove all crates and pallets from the building on a weekly basis and place same inside dumpsters provided by Bid Category No. 5 Contractor.
9. Provide drinking water, hand washing stations and hand sanitizer for your labor force.
10. The Bid Category No. 2 Contractor shall provide vapor barrier/cavity wall insulation system behind all brick veneer and formed metal wall panels areas. Coordinate with the Bid Category No. 2 Contractor.

**F. BID CATEGORY NO. 6 – GLASS & GLAZING**

General Requirements in Paragraph 3.02.B above.

Section	012100	Allowances
Section	018300.99	Facility Shell Performance Requirements
Section	079200	Joint Sealants
Section	084113	Aluminum-Framed Entrances and Storefronts
Section	084126	All-Glass Entrances and Storefronts

Section	084413	Glazed Aluminum Curtain Walls
Section	085113	Aluminum Windows
Section	087100	Door Hardware
Section	088000	Glazing
Section	088813	Fire-Resistant Glazing

**Project Specific Clarifications:**

1. Provide traffic control measures when required for your work.
2. Regarding Specification Section 07 92 00 – Joint Sealants, all contractors are to provide caulking for their work in accordance with the Contract Documents. In general, the Contractor whose work creates the joint to be caulked (in the normal sequence of work) is to provide the joint sealant.
3. Bid Category No. 6 Contractor shall provide all hardware required for aluminum/glass doors that are included within their scope of work. Bid Category No. 1 Contractor shall furnish permanent cores for these doors for installation by Bid Category No. 6 Contractor.
4. The Owner shall demo/remove/dispose of all exterior windows at Northwestern Elementary School which are scheduled for replacement. The Owner will demo/remove six (6) windows per day and install temporary re-usable enclosures. Bid Category No. 6 Contractor shall remove temporary enclosures and turn them over to the Owner each day. Bid Category No. 6 Contractor shall install six (6) new windows, including glazing, each working day. Window replacement work shall be completed during the Summer of 2024.
5. Provide drinking water, hand washing stations and hand sanitizer for your labor force.
6. Breakdown/remove all crates and pallets from the building on a weekly basis and place same inside dumpsters provided by Bid Category No. 1 Contractor.

**G. BID CATEGORY NO. 7 - PAINTING**

General Requirements in Paragraph 3.02.B above.

Section	012100	Allowances
Section	079200	Joint Sealants
Section	099123.99	Interior Painting
Section	099600.99	High Performance Coatings

**Project Specific Clarifications:**

1. Breakdown/remove all crates and pallets from the building on a weekly basis and place same inside dumpsters provided by Bid Category No. 1 Contractor.
2. Include 300 painter man hours and \$2,500 material allowance for use at the discretion of the Construction Manager. At the end of the project all unused manhours will be converted to a dollar amount (including fringes) and returned to the Owner via Deduct Change Order. Track with work tickets signed daily by the Skillman site manager for documentation.
3. Provide drinking water, hand washing stations and hand sanitizer for your labor force.

H. **BID CATEGORY NO. 8 – FLOORING**

General Requirements in Paragraph 3.02.B above.

Section	012100	Allowances
Section	079200	Joint Sealants
Section	093000	Tiling
Section	096513	Resilient Base and Accessories
Section	096519	Resilient Tile Flooring
Section	096813	Tile Carpeting

**Project Specific Clarifications:**

1. Provide traffic control measures when required for your work.
2. Breakdown/remove all crates and pallets from the building on a weekly basis and place same inside dumpsters provided by Bid Category No. 1 Contractor.
3. Provide drinking water, hand washing stations and hand sanitizer for your labor force.
4. The Owner shall be responsible for the removal of all loose furniture.
5. The Owner's abatement contractor will mechanically remove the existing flooring materials and chemically remove the mastic. Refer to the Environmental Survey Reports issued in Addendum No. 3 for the location of all rooms scheduled for flooring abatement. The Bid Category No. 8 Contractor shall provide surface preparation and primer system suitable for use over a chemically abated floor as required for proper adhesion and warranty.

I. **BID CATEGORY NO. 9 - CASEWORK**

General Requirements in Paragraph 3.02.B above.

Section	012100	Allowances
Section	064023	Interior Architectural Woodwork
Section	079200	Joint Sealants
Section	123200	Manufactured Wood Casework
Section	123553	Laboratory Casework
Section	123661.16	Solid Surfacing Countertops

**Project Specific Clarifications:**

1. Provide traffic control measures when required for your work.
2. Breakdown/remove all crates and pallets from the building on a weekly basis and place same inside dumpsters provided by Bid Category No. 1 Contractor.
3. Provide drinking water, hand washing stations and hand sanitizer for your labor force.

J. **BID CATEGORY NO. 10 - PLAYGROUND**

General Requirements in Paragraph 3.02.B above.

Section	01 21 00	Allowances
Section	033000	Cast-In-Place Concrete
Section	116800	Play Field Equipment and Structures
Section	321816.13	Playground Protective Surfacing



**Project Specific Clarifications:**

1. Provide traffic control measures when required for your work.
2. Bid Category No. 1 Contractor shall remove and dispose of existing playground equipment, curbs, foundations, mulch, etc. which are scheduled for demolition. Bid Category No. 1 Contractor shall install new concrete curbs around the playgrounds as indicated, cut or fill within the playground areas to bring the subgrade to the design elevations indicated. Bid Category No. 10 Contractor shall provide engineered wood fiber border and mulch, 4" collector drain piping, compacted stone subbase, poured in place surfacing, playground equipment foundations (including spoil removal), and playground equipment.
3. Breakdown/remove all crates and pallets from the building on a weekly basis and place same inside dumpsters provided by Bid Category No. 1 Contractor.
4. Provide drinking water, hand washing stations and hand sanitizer for your labor force.

**K. BID CATEGORY NO. 11 – FIRE PROTECTION**

General Requirements in Paragraph 3.02.B above.

Section	012100	Allowances
Section	078413	Penetration Firestopping
Section	210517	Sleeves and Sleeve Seals for Fire-Suppression Piping
Section	210518	Escutcheons for Fire-Suppression Piping
Section	210523	General-Duty Valves for Water-Based Fire-Suppression Piping
Section	211200	Fire-Suppression Standpipes
Section	211313	Wet-Pipe Sprinkler Systems

**Project Specific Clarifications:**

1. Provide housekeeping pads for your own work/equipment.
2. Provide cut, cap, make safe and demolition for Fire Protection systems scheduled for demolition and/or modification. Remove debris to dumpsters provided by Bid Category No. 1 Contractor.
3. Breakdown/remove all crates and pallets from the building on a weekly basis and place same inside dumpsters provided by Bid Category No. 1 Contractor.
4. Provide drinking water, hand washing stations and hand sanitizer for your labor force.

**L. BID CATEGORY NO. 12 – MECHANICAL & PLUMBING NORTHWESTERN ELEMENTARY SCHOOL AND HOWARD ELEMENTARY SCHOOL**

General Requirements in Paragraph 3.02.B above.

Section	01 21 00	Allowances
Section	01 51 30	Temporary Heating, Ventilation and Cooling
Section	01 51 50	Temporary Water
Section	078413	Penetration Firestopping
Section	079200	Joint Sealants
Section	220517	Sleeves and Sleeve Seals for Plumbing Piping

Section	220518	Escutcheons for Plumbing Piping
Section	220519	Meters and Gages for Plumbing Piping
Section	220523.12	Ball Valves for Plumbing Piping
Section	220523.13	Butterfly Valves for Plumbing Piping
Section	220523.14	Check Valves for Plumbing Piping
Section	220529	Hangers and Supports for Plumbing Piping and Equipment
Section	220553	Identification for Plumbing Piping and Equipment
Section	220719	Plumbing Piping Insulation
Section	221116	Domestic Water Piping (Building)
Section	221119	Domestic Water Piping Specialties
Section	221123.99	Plumbing Pumps
Section	221313	Facility Sanitary Sewers (Site)
Section	221316	Sanitary Waste, Storm, and Vent Piping (Building)
Section	221319	Sanitary Waste Piping Specialties
Section	221423	Storm Drainage Piping Specialties
Section	221513	General-Service Compressed-Air Piping
Section	221519	General-Service Packaged Air Compressors and Receivers
Section	223100	Domestic Water Softeners
Section	223300	Electric, Domestic-Water Heaters
Section	223400	Fuel-Fired, Domestic-Water Heaters
Section	224100	Residential Plumbing Fixtures
Section	224213.13	Commercial Water Closets
Section	224213.16	Commercial Urinals
Section	224216.13	Commercial Lavatories
Section	224216.16	Commercial Sinks
Section	224223	Commercial Showers
Section	224500	Emergency Plumbing Fixtures
Section	224716	Pressure Water Coolers
Section	226315.99	Emergency Gas Shut-Off System
Section	226600	Chemical-Waste Systems for Laboratory and Healthcare Facilities
Section	230130.51	HVAC Air-Distribution System Cleaning
Section	230500	Common Work Results for HVAC
Section	230513	Common Motor Requirements for HVAC Equipment
Section	230516	Expansion Fittings and Loops for HVAC Piping
Section	230519	Meters and Gages for HVAC Piping
Section	230523	General-Duty Valves for HVAC Piping
Section	230529	Hangers and Supports for HVAC Piping and Equipment
Section	230553	Identification for HVAC Piping and Equipment
Section	230593	Testing, Adjusting, And Balancing For HVAC
Section	230713	Duct Insulation
Section	230716	HVAC Equipment Insulation
Section	230719	HVAC Piping Insulation

Section	230900.99	Direct Digital Control Systems
Section	231123	Facility Natural-Gas Piping System
Section	232113	Hydronic Piping
Section	232116	Hydronic Piping Specialties
Section	232123	Hydronic Pumps
Section	232300	Refrigerant Piping
Section	232513	Water Treatment for Closed-Loop Hydronic Systems
Section	233113	Metal Ducts
Section	233300	Air Duct Accessories
Section	233423	HVAC Power Ventilators
Section	233423.99	Dust Collection System
Section	233600	Air Terminal Units
Section	233713.99	Diffusers, Registers, And Grilles
Section	233723	HVAC Gravity Ventilators
Section	236426.21	Air-Cooled, Rotary-Screw Water Chillers
Section	237323.99	VAV Custom Air Handling Units
Section	238126.99	Variable Capacity Split Cooling Only Air Conditioning
Section	238143.99	Air-Source Unitary Heat Pumps
Section	238219	Fan Coil Units
Section	238223.98	Vertical Unit Ventilators
Section	238236	Hydronic Radiant Ceiling Panels
Section	238239	Unit Heaters
Section	238239.16	Propeller Unit Heaters
Section	262923	Variable-Frequency Motor Controllers

**Project Specific Clarifications:**

1. Provide traffic control measures when required for your work.
2. Provide housekeeping pads for your own work/equipment.
3. Provide all saw cutting, concrete demolition, excavation, backfill and concrete infills for your work. All spoils and debris from excavation work generated by Bid Category No. 12 Contractor shall be removed from site by Bid Category No. 12.
4. Provide cut, cap, make safe and demolition for Plumbing and Mechanical systems scheduled for demolition. Remove debris to dumpsters provided by Bid Category No. 1 Contractor.
5. Underground storm and sanitary lines will be installed to a point five (5) feet outside foundation walls by Bid Category No. 1 Contractor. All work from this point shall be by Bid Category No. 12 Contractor.
6. Seal all penetrations around your work that passes through walls, floors, and roofs.
7. Breakdown/remove all crates and pallets from the building on a weekly basis and place same inside dumpsters provided by Bid Category No. 1 Contractor.
8. All spoils from excavation work generated by Bid Category No. 12 Contractor shall be removed from site by Bid Category No. 12 Contractor.
9. Bid Category No. 12 Contractor is responsible for planning/coordinating their underground sanitary work so that the existing sanitary lines from the adjacent

- buildings remain fully functional at all times.
10. Provide 120V power to all Temperature Control/BAS panels including conduit, conductors, final connections, etc.
  11. Furnish all Variable Frequency Motor Controllers required for Mechanical Equipment; installation shall be by Bid Category No. 14 Contractor.
  12. Provide drinking water, hand washing stations and hand sanitizer for your labor force.

**M. BID CATEGORY NO. 13 – MECHANICAL & PLUMBING NORTHWESTERN MIDDLE SCHOOL AND NORTHWESTERN HIGH SCHOOL**

General Requirements in Paragraph 3.02.B above.

Section	01 21 00	Allowances
Section	01 51 30	Temporary Heating, Ventilation and Cooling
Section	01 51 50	Temporary Water
Section	078413	Penetration Firestopping
Section	079200	Joint Sealants
Section	220517	Sleeves and Sleeve Seals for Plumbing Piping
Section	220518	Escutcheons for Plumbing Piping
Section	220519	Meters and Gages for Plumbing Piping
Section	220523.12	Ball Valves for Plumbing Piping
Section	220523.13	Butterfly Valves for Plumbing Piping
Section	220523.14	Check Valves for Plumbing Piping
Section	220529	Hangers and Supports for Plumbing Piping and Equipment
Section	220553	Identification for Plumbing Piping and Equipment
Section	220719	Plumbing Piping Insulation
Section	221116	Domestic Water Piping (Building)
Section	221119	Domestic Water Piping Specialties
Section	221123.99	Plumbing Pumps
Section	221313	Facility Sanitary Sewers (Site)
Section	221316	Sanitary Waste, Storm, and Vent Piping (Building)
Section	221319	Sanitary Waste Piping Specialties
Section	221423	Storm Drainage Piping Specialties
Section	221513	General-Service Compressed-Air Piping
Section	221519	General-Service Packaged Air Compressors and Receivers
Section	223100	Domestic Water Softeners
Section	223300	Electric, Domestic-Water Heaters
Section	223400	Fuel-Fired, Domestic-Water Heaters
Section	224100	Residential Plumbing Fixtures
Section	224213.13	Commercial Water Closets
Section	224213.16	Commercial Urinals
Section	224216.13	Commercial Lavatories
Section	224216.16	Commercial Sinks
Section	224223	Commercial Showers
Section	224500	Emergency Plumbing Fixtures

Section	224716	Pressure Water Coolers
Section	226315.99	Emergency Gas Shut-Off System
Section	226600	Chemical-Waste Systems for Laboratory and Healthcare Facilities
Section	230130.51	HVAC Air-Distribution System Cleaning
Section	230500	Common Work Results for HVAC
Section	230513	Common Motor Requirements for HVAC Equipment
Section	230516	Expansion Fittings and Loops for HVAC Piping
Section	230519	Meters and Gages for HVAC Piping
Section	230523	General-Duty Valves for HVAC Piping
Section	230529	Hangers and Supports for HVAC Piping and Equipment
Section	230553	Identification for HVAC Piping and Equipment
Section	230593	Testing, Adjusting, And Balancing for HVAC
Section	230713	Duct Insulation
Section	230716	HVAC Equipment Insulation
Section	230719	HVAC Piping Insulation
Section	230900.99	Direct Digital Control Systems
Section	231123	Facility Natural-Gas Piping System
Section	232113	Hydronic Piping
Section	232116	Hydronic Piping Specialties
Section	232123	Hydronic Pumps
Section	232300	Refrigerant Piping
Section	232513	Water Treatment for Closed-Loop Hydronic Systems
Section	233113	Metal Ducts
Section	233300	Air Duct Accessories
Section	233423	HVAC Power Ventilators
Section	233423.99	Dust Collection System
Section	233600	Air Terminal Units
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Section	233723	HVAC Gravity Ventilators
Section	236426.21	Air-Cooled, Rotary-Screw Water Chillers
Section	237323.99	VAV Custom Air Handling Units
Section	238126.99	Variable Capacity Split Cooling Only Air Conditioning
Section	238143.99	Air-Source Unitary Heat Pumps
Section	238219	Fan Coil Units
Section	238223.98	Vertical Unit Ventilators
Section	238236	Hydronic Radiant Ceiling Panels
Section	238239	Unit Heaters
Section	238239.16	Propeller Unit Heaters
Section	262923	Variable-Frequency Motor Controllers

**Project Specific Clarifications:**

1. Provide traffic control measures when required for your work.

2. Provide housekeeping pads for your own work/equipment.
3. Provide all saw cutting, concrete demolition, excavation, backfill and concrete infills for your work. All spoils and debris from excavation work generated by Bid Category No. 13 Contractor shall be removed from site by Bid Category No. 13.
4. Provide cut, cap, make safe and demolition for Plumbing and Mechanical systems scheduled for demolition. Remove debris to dumpsters provided by Bid Category No. 1 Contractor.
5. Underground storm and sanitary lines will be installed to a point five (5) feet outside foundation walls by Bid Category No. 1 Contractor. All work from this point shall be by Bid Category No. 13 Contractor.
6. Seal all penetrations around your work that passes through walls, floors, and roofs.
7. Breakdown/remove all crates and pallets from the building on a weekly basis and place same inside dumpsters provided by Bid Category No. 1 Contractor.
8. All spoils from excavation work generated by Bid Category No. 13 Contractor shall be removed from site by Bid Category No. 13 Contractor.
9. Bid Category No. 13 Contractor is responsible for planning/coordinating their underground sanitary work so that the existing sanitary lines from the adjacent buildings remain fully functional at all times.
10. Provide 120V power to all Temperature Control/BAS panels including conduit, conductors, final connections, etc.
11. Furnish all Variable Frequency Motor Controllers required for Mechanical Equipment; installation shall be by Bid Category No. 14 Contractor.
12. Provide drinking water, hand washing stations and hand sanitizer for your labor force.

N. BID CATEGORY NO. 14 – ELECTRICAL & TECHNOLOGY

General Requirements in Paragraph 3.02.B above.

Section	01 21 00	Allowances
Section	01 51 10	Temporary Electricity, Lighting and Warning Systems
Section	078413	Penetration Firestopping
Section	260500	Common Work Results for Electrical
Section	260510	Electrical Demolition
Section	260519	Low-Voltage Electrical Power Conductors and Cables
Section	260526	Grounding and Bonding for Electrical Systems
Section	260529	Hangers and Supports for Electrical Systems
Section	260533	Raceways and Boxes for Electrical Systems
Section	260543	Underground Ducts and Utility Structures for Electrical Systems
Section	260544	Sleeves and Sleeve Seals for Electrical Raceways and Cabling
Section	260553	Identification for Electrical Systems
Section	260573	ARC Flash Study
Section	260923	Lighting Control Devices

Section	262213	Low-Voltage Distribution Transformers
Section	262413	Switchboards
Section	262416	Panelboards
Section	262726	Wiring Devices
Section	262813	Fuses
Section	262816	Enclosed Switches and Circuit Breakers
Section	262913	Enclosed Controllers
Section	262923	Variable-Frequency Motor Controllers
Section	265119	LED Interior Lighting
Section	265213	Emergency and Exit Lighting
Section	265613	Lighting Poles and Standards
Section	265619	LED Exterior Lighting
Section	270528	Pathways for Communications Systems
Section	271100	Communications Equipment Room Fittings
Section	271300	Communications Backbone Cabling
Section	271513	Communications Copper Horizontal Cabling
Section	271600.99	Communications Cabling Demolition
Section	271700.99	Telecommunications Grounding and Bonding
Section	275123.99	Intercommunications System
Section	277710.99	Audio/Video Systems
Section	281300.99	Electronic Access Control System (ACS)
Section	284621	Addressable Fire-Alarm Systems

**Project Specific Clarifications:**

1. Provide traffic control measures when required for your work.
2. Provide housekeeping pads for your own work/equipment.
3. Provide cut, cap, make safe and demolition for Electrical/Technology systems scheduled for demolition. Remove debris to dumpsters provided by Bid Category No. 1 Contractor.
4. All spoils from excavation work generated by Bid Category No. 14 Contractor shall be removed from site by Bid Category No. 14 Contractor.
5. Receive, hoist, distribute and install all Variable Frequency Controllers furnished by Bid Category No. 13 Contractor.
6. Include a \$25,000 allowance for installation of exit signs, additional lighting, etc. as required by installation of temporary partitions due to phased construction.
7. Seal all penetrations around your work that passes through walls, floors, and roofs.
8. Breakdown/remove all crates and pallets from the building on a weekly basis and place same inside dumpsters provided by Bid Category No. 1 Contractor.
9. Provide drinking water, hand washing stations and hand sanitizer for your labor force.
10. Include a separate \$10,000 allowance to disconnect the existing food service equipment within the Northwestern Elementary School Kitchen. Reconnect same after the equipment has been moved back in place at the completion of the new flooring work. Removal and reinstallation of the equipment shall be by others.

END OF SECTION 01 12 00



## **SECTION 01 21 00 – ALLOWANCES**

### **PART 1 - GENERAL**

#### **1.01 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including amended General Conditions and other Division-1 Specification Sections, apply to work of this Section.

#### **1.02 REQUIREMENTS INCLUDED**

- A. The Specifications contain Allowances for particular items, methods of construction, quantities of materials, labor for certain items and these stated Allowances shall be included in the total lump sum bid price.
  - 1. Should the final amounts as determined from actual costs vary from these stated Allowances, the Contract price will be adjusted by Change Order as stated in the Conditions of the Contract.
  - 2. Under no circumstances shall work exceeding the stated Allowance amounts, proceed without a properly executed Change Order.
- B. A "Schedule of Allowances" showing amounts included in each prime Contract Sum, is included at the end of this Section.
- C. Product/Materials Allowance: At the earliest feasible date after award of Contract, advise the Architect and Construction Manager of scheduled date when final selection and purchase of each product or system described by each Allowance must be accomplished in order to avoid delays in performance of the Work.
  - 1. As requested by the Architect, obtain and submit proposals for the work of each Allowance for use in making final selection; include recommendations for selection which are relevant to the proper performance of the Work.
  - 2. Purchase products and systems as specifically selected (in writing) by the Architect.
  - 3. Submit proposals and recommendations, for purchase of products or systems of Allowances, in form specified for Change Orders.
  - 4. When requested, submit a substantiated survey of quantities of materials, as shown in the "Schedule of Values", revised where necessary, and corresponding with Change Order quantities.
  - 5. Amount of Allowance includes:
    - a. Net cost of product
    - b. Delivery to the site
    - c. Applicable taxes
  - 6. In addition to amount of Allowance, include in Bid, for inclusion in Contract Sum, Contractor's costs for:
    - a. Handling at site, including unloading, uncrating and storage
    - b. Protection from elements, from damage
    - c. Labor, installation and finishing

- d. Other expenses (e.g., testing, adjusting and balancing) required to complete installation
  - e. Overhead and profit
- D. Contingency Allowance: Contingency allowance shall be used only as directed for Owner's purposes. Proposal shall be submitted by Contractor for work requested in format similar to that required for Change Orders. Compensation to the Contractor for work requested utilizing this Allowance shall be for only Contractor's costs as defined by Paragraph 7.3.7 of the General Conditions, except no compensation shall be allowed for overhead and profit. At time of Project closeout, unused amounts remaining in contingency allowance shall be credited to Owner by Change Order.

**PART 2 - PRODUCTS** (Not Used)

**PART 3 - EXECUTION**

**3.01 PRODUCT ALLOWANCE**

- A. None

**3.02 CONTINGENCY ALLOWANCES**

Allow a lump sum additional work required but not indicated on Drawings or reasonably anticipated.

A.	Bid Category No. 02	Masonry	\$ 35,000
B.	Bid Category No. 11	Fire Protection	\$ 5,000

END OF SECTION 01 21 00

## **SECTION 01 23 00 - ALTERNATES**

### **PART 1 - GENERAL**

#### **1.01 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including amended General Conditions and other Division 1 Specification Sections, apply to work of this Section.

#### **1.02 PURPOSE**

- A. The Bids for the Alternates described herein are required in order for the Owner to obtain information necessary for the proper consideration of the Project in its entirety.

#### **1.03 ALTERNATES**

- A. Definitions: Alternates are defined as alternate products, materials, equipment, installations or systems for the Work, which may, at Owner's option and under terms established by Instructions to Bidders, be selected and recorded in the Owner-Contractor Agreement to either supplement or displace corresponding basic requirements of Contract Documents. Alternates may or may not substantially change scope and general character of the Work; and must not be confused with "allowances", "unit prices", "change orders", "substitutions", and other similar provisions.

#### **1.04 SCHEDULE OF ALTERNATES**

- A. ALTERNATE NO. 4: HIGH SCHOOL NEW MAIN ENTRY
  - 1. Base Bid: Provide new aluminum storefront and all work in Vestibule E001 as indicated on the Drawings.
  - 2. Alternate: State cost to provide materials, labor, and equipment as illustrated on 1A/2-A-402 and all associated drawings as required for the new entry work at the High School Main entry.

PART 2 - PRODUCTS, PART 3 - EXECUTION (Not Used)  
END OF SECTION 01 23 00

Northwestern School Corporation

GUIDELINE SCHEDULE

ACTIVITY	2023			2024												2025											
	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
CONSTRUCTION PHASE																											
Notice to Proceed																											
Contracting & Submittals																											
Long Lead Material Procurement																											
New Construction																											
Howard Elementary - 8.8.23 Proposed																											
New Addition																											
Lower Level Renovations																											
Phase 1 - Classroom Renovations																											
Offices Renovations																											
Light Renovations																											
Phase 2 - Classroom Renovations																											
Northwestern Elementary																											
Office Renovations																											
Restroom Renovations - Phase 1 & 2																											
Classroom Renovations - Phases 1 - 7																											
Owner Move-In & Occupancy																											
Northwestern MS/HS																											
Unit L - New MS Addition																											
Unit L - MS A&R - Phased TBD																											
Unit L - Cafeteria Renovations																											
Unit E - Ph 1a HS Office Renovs																											
Unit F - Ph 1b HS Crtyrd Add & W Wall Renovs																											
Office / Restroom / W Wall Renovations																											
Unit F - Window Wall Renovs (6)																											
Unit F - Window Wall Renovs (3)																											
Unit F 1st Flr Classroom Renovations																											
FACS / Business / Restrooms Renovations																											

Northwestern School Corporation

GUIDELINE SCHEDULE

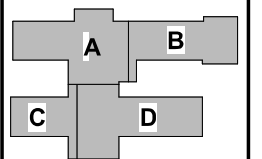
ACTIVITY	2023			2024												2025											
	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Maintenance Building A&R																											
Unit A/B - CTE Const Renovations Phase 1																											
Unit A/B - CTE Ag Renovations Phase 2																											
Unit D - Wrestling Renovations																											
Unit D - Ath. Dept. Renovations																											
Locker Rooms / M Gym Concession / Pool																											
Summer Renovations - TBD																											

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NOT FOR  
CONSTRUCTION

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#	Revision	Date

3431 County Rd N 400 W,  
Kokomo, IN 46901



KEY PLAN

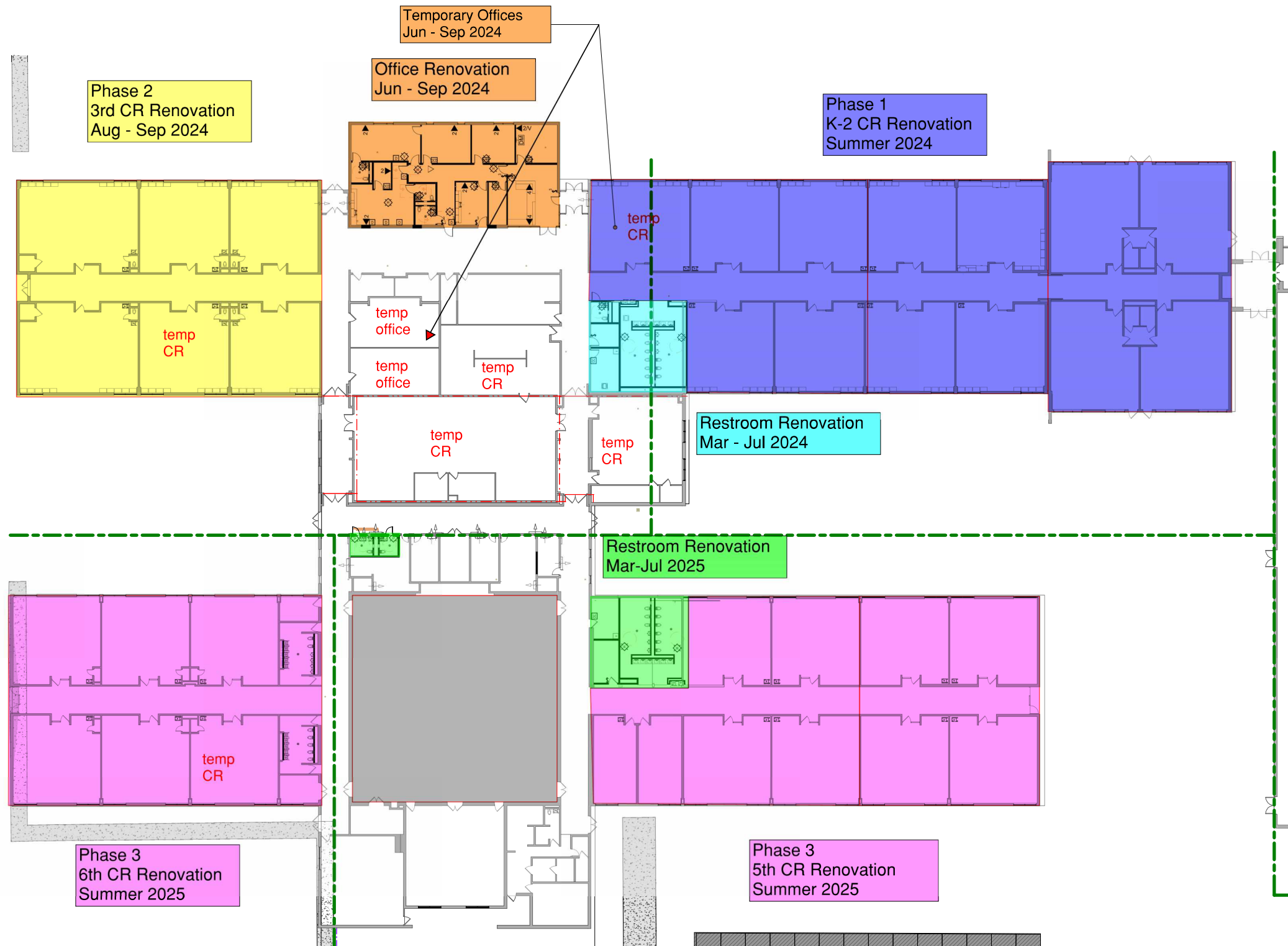
NORTHWESTERN  
SCHOOL  
CORPORATION



OVERALL FIRST FLOOR  
PLAN

1-AF101

NORTHWESTERN ELEMETARY PHASING PLAN  
AUGUST 31, 2023



**1A E - OVERALL FIRST FLOOR PLAN**  
1/16" = 1'-0"

NORTHWESTERN MS/HS PHASING PLAN  
AUGUST 31, 2023



**SCHMIDT**  
ASSOCIATES  
415 Massachusetts Avenue  
Indianapolis, IN 46204  
[www.schmidt-arch.com](http://www.schmidt-arch.com)

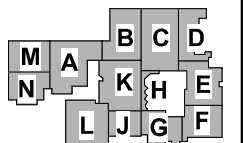
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Project Date 03.15.2023  
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#	Revision	Date
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3431 County Rd N 400 W,  
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### KEY PLAN

NORTHWESTERN  
SCHOOL  
CORPORATION



MULTIPLE  
PROJECTS

OVERALL FIRST FLOOR  
PLAN

2-AF101

**1A H - OVERALL FIRST FLOOR PLAN**  
1/32" = 1'-0"

NORTHWESTERN ELEMETARY PHASING PLAN  
AUGUST 31, 2023



SCHMIDT  
ASSOCIATES

415 Massachusetts Avenue  
Indianapolis, IN 46204  
www.schmidt-arch.com

Project No. 2022-086.000  
Project Date 03.15.2023  
Produced TE MP

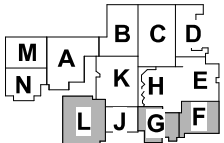
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#	Revision	Date
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#	Revision	Date
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3431 County Rd N 400 W,  
Kokomo, IN 46901



KEY PLAN



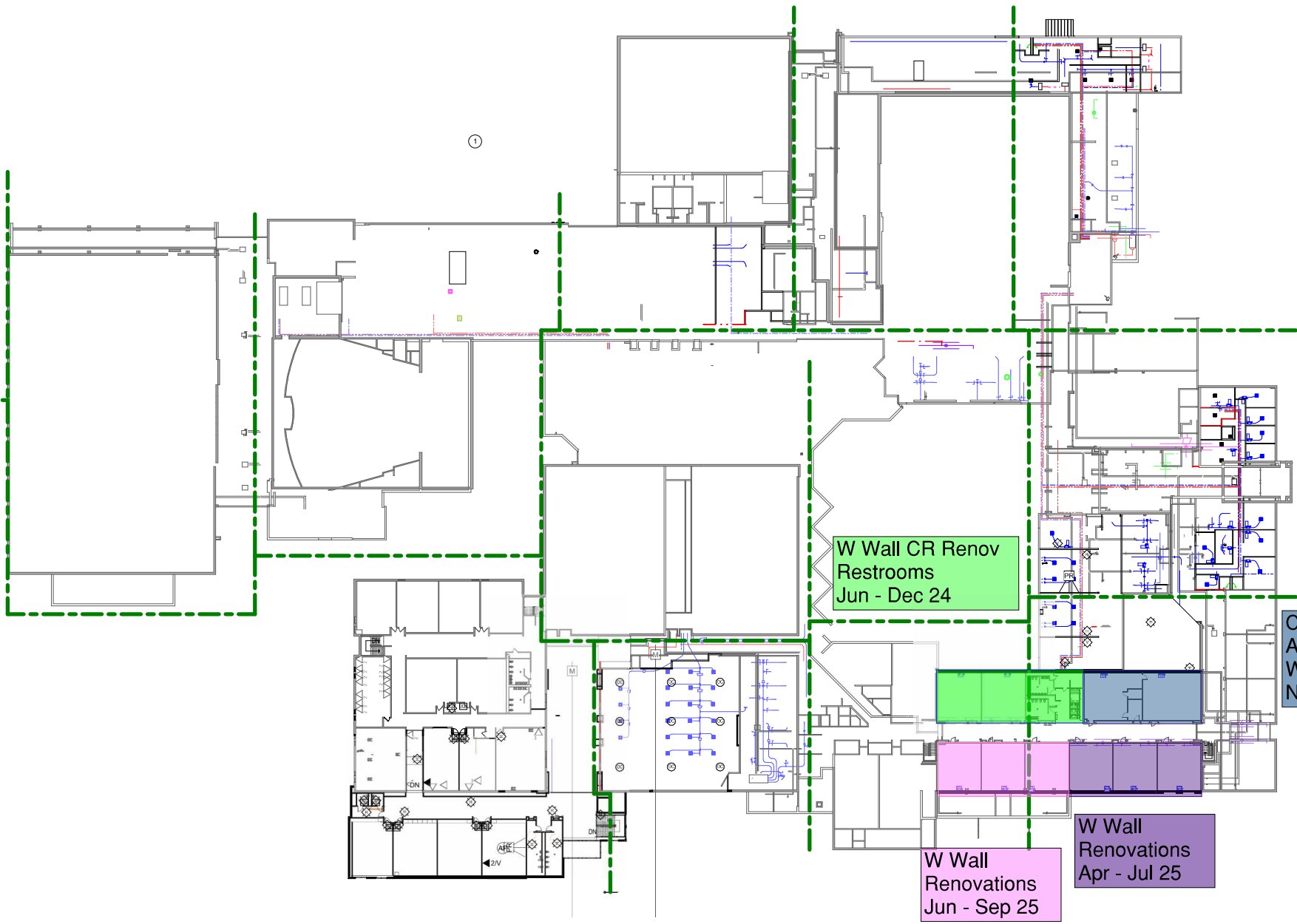
NORTHWESTERN  
SCHOOL  
CORPORATION



MULTIPLE  
PROJECTS

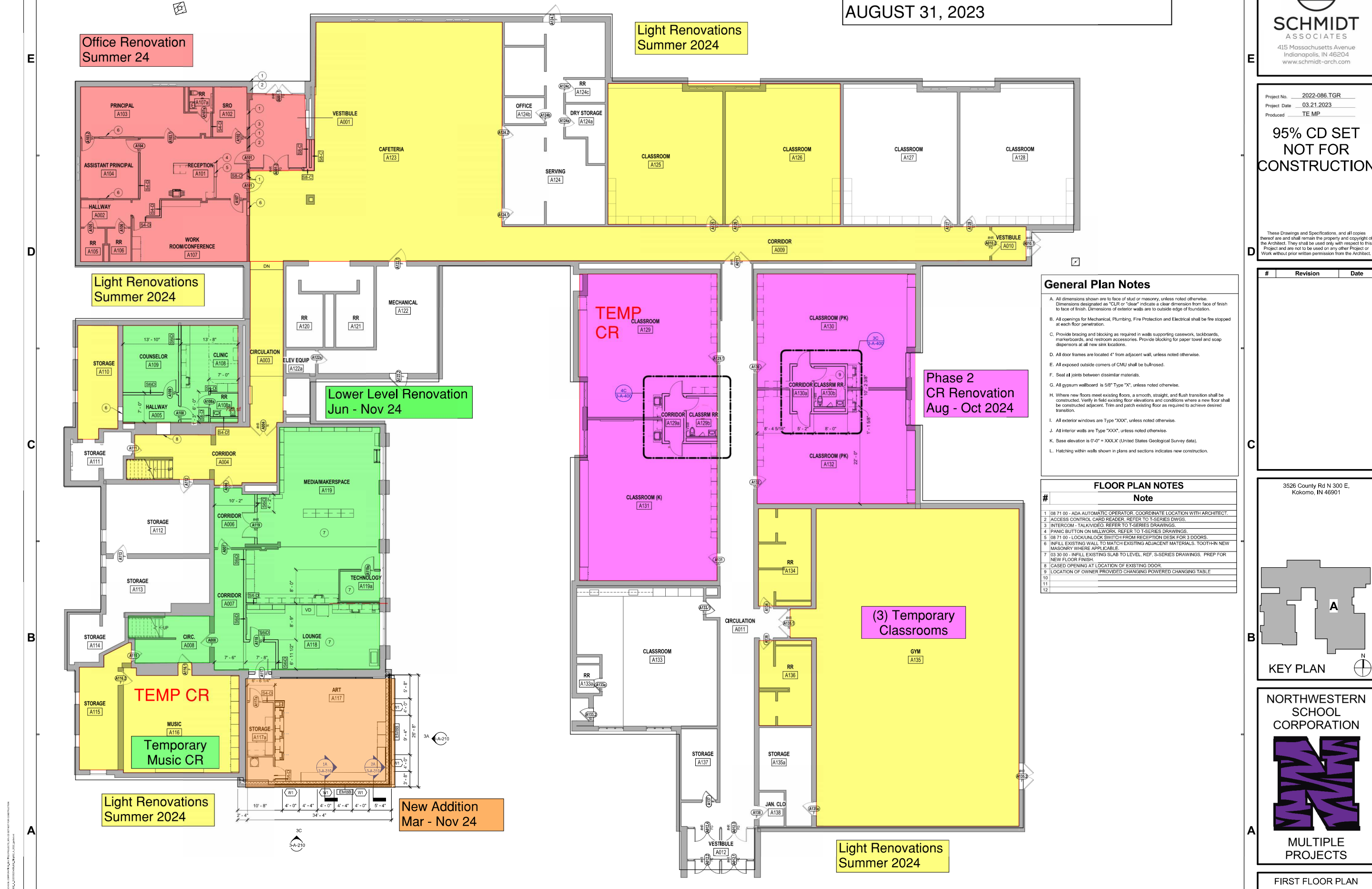
OVERALL SECOND  
FLOOR PLAN

2-AF102



1A H - OVERALL SECOND FLOOR PLAN  
1/32" = 1'-0"





HOWARD ELEMETARY PHASING PLAN  
AUGUST 31, 2023

FLOOR PLAN NOTES	
#	Note
1	08 71 00 - ADA AUTOMATIC OPERATOR, COORDINATE LOCATION WITH ARCHITECT.
2	ACCESS CONTROL CARD READER, REFER TO T-SERIES DWGS.
3	INTERCOM - TALK/VIDEO, REFER TO T-SERIES DRAWINGS.
4	PANIC BUTTON ON MILLWORK, REFER TO T-SERIES DRAWINGS.
5	08 71 00 - LOCK/UNLOCK SWITCH FROM RECEPTION DESK FOR 3 DOORS.
6	INFILL EXISTING WALL TO MATCH EXISTING ADJACENT MATERIALS. TOOTH-IN NEW MASONRY WHERE APPLICABLE.
7	03 30 00 - INFILL EXISTING SLAB TO LEVEL, REF. S-SERIES DRAWINGS. PREP FOR NEW FLOOR FINISH.
8	CASED OPENING AT LOCATION OF EXISTING DOOR.
9	LOCATION OF OWNER PROVIDED CHANGING POWERED CHANGING TABLE
10	
11	
12	

General Plan Notes

- A. All dimensions shown are to face of stud or masonry, unless noted otherwise. Dimensions designated as "CLR" or "Clear" indicate a clear dimension from face of finish to face of finish. Dimensions of exterior walls are to outside edge of foundation.
- B. All openings for Mechanical, Plumbing, Fire Protection and Electrical shall be fire stopped at each floor penetration.
- C. Provide bracing and blocking as required in walls supporting casework, tackboards, markerboards, and restroom accessories. Provide blocking for paper towel and soap dispensers at all new sink locations.
- D. All door frames are located 4" from adjacent wall, unless noted otherwise.
- E. All exposed outside corners of CMU shall be bullnosed.
- F. Seal all joints between dissimilar materials.
- G. All gypsum wallboard is 5/8" Type "X", unless noted otherwise.
- H. Where new floors meet existing floors, a smooth, straight, and flush transition shall be constructed. Verify in field existing floor elevations and conditions where a new floor shall be constructed adjacent. Trim and patch existing floor as required to achieve desired transition.
- I. All exterior windows are Type "XXX", unless noted otherwise.
- J. All interior walls are Type "XXX", unless noted otherwise.
- K. Base elevation is 0'-0" = XXXX (United States Geological Survey data).
- L. Hatching within walls shown in plans and sections indicates new construction.



SCHMIDT  
ASSOCIATES

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Indianapolis, IN 46204  
www.schmidt-arch.com

Project No. 2022-086.TGR  
Project Date 03.21.2023  
Produced TE MP

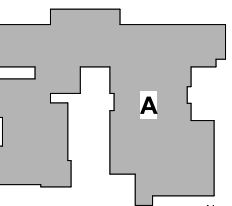
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#	Revision	Date
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#	Revision	Date
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3526 County Rd N 300 E,  
Kokomo, IN 46901



KEY PLAN

NORTHWESTERN  
SCHOOL  
CORPORATION



MULTIPLE  
PROJECTS

SECOND/THIRD FLOOR  
PLAN

3-AF1A2

Light Renovations  
Summer 2024

Light Renovations  
Summer 2024

Phase 1  
CR Renovation  
Mar - May 24

Light Renovations  
Summer 2024

New Addition  
Mar - Nov 24

New Addition  
Mar - Nov 24

4A THIRD FLOOR PLAN  
1/8" = 1'-0"

1A SECOND FLOOR PLAN  
1/8" = 1'-0"