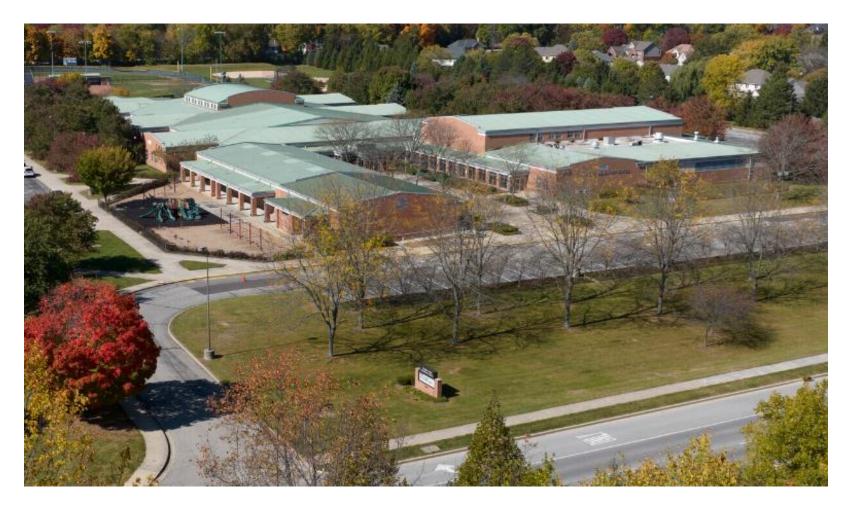


PRE-BID MEETING





Cherry Tree Elementary School 13989 Hazel Dell Pkwy Carmel, IN 46033

OWNER



CARMEL CLAY SCHOOLS

- Roger McMichael, Associate Superintendent
- Todd Fenoglio, Director of Facilities
- Peter English, Principal



ARCHITECT



Fanning/Howey

- Sam Moschelli, Project Manager
- (317) 848-0966
- smoschelli@fhai.com

- Gregg Dixon, Construction Administrator
- 317-439-4190
- gdixon@fhai.com



THE SKILLMAN TEAM



ACCOUNT EXECUTIVE

- Victor Landfair
- (317) 788-5108
- vdlandfair@skillman.com

PROJECT MANAGER

- Tyler Barker
- (317) 474-2288
- tbarker@skillman.com

PROJECT ENGINEER

- Brad Pawloski
- (317) 417-2046
- <u>bpawloski@skillman.com</u>

SITE MANAGER

- Randy Whipple
- (317) 318-5282
- rwhipple@skillman.com

ADMIN. ASSISTANT

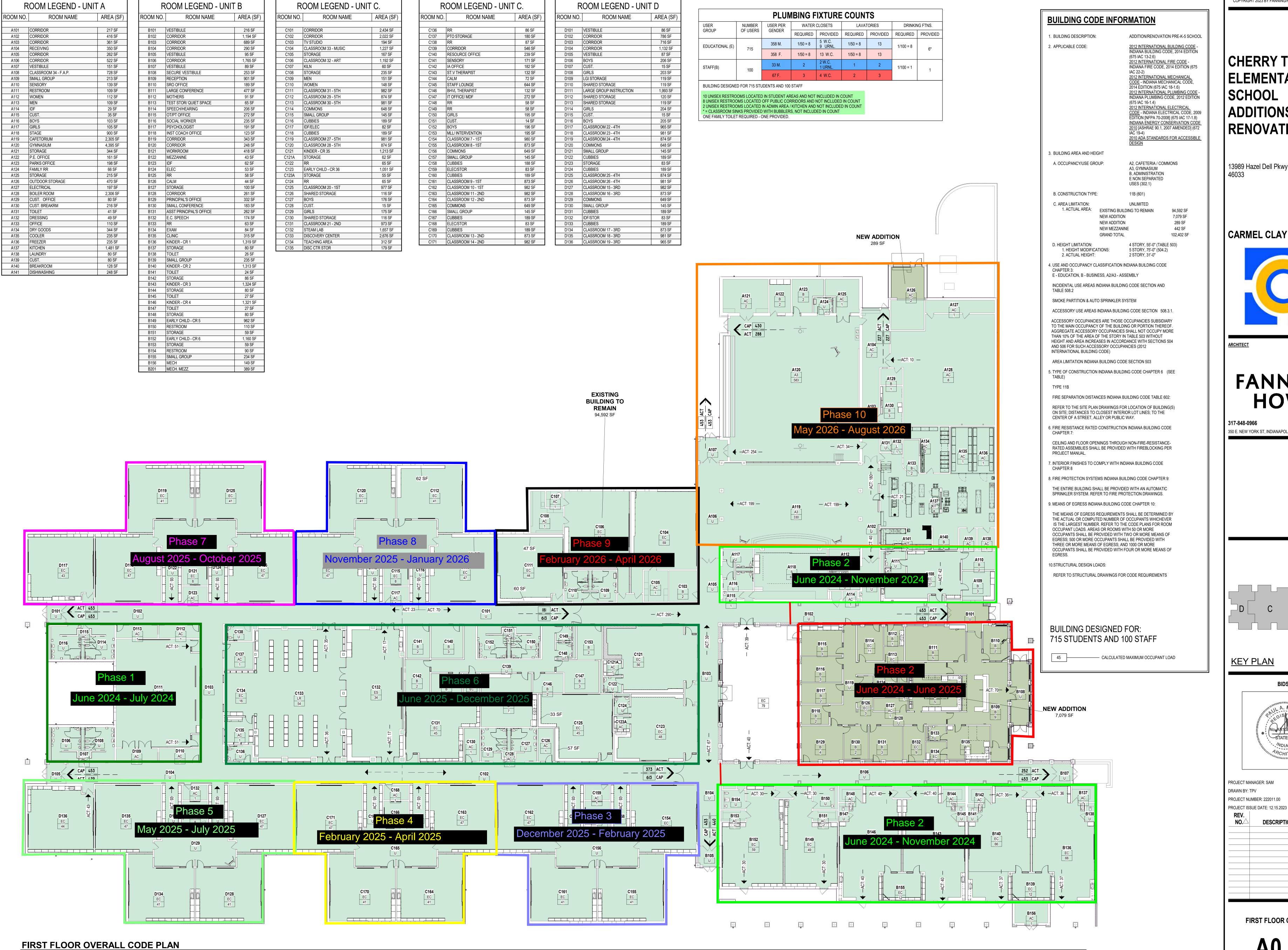
- Connie Patton
- (317) 788-5151
- <u>cbpatton@skillman.com</u>

SCOPE OF WORK



- New administrative addition and outdoor storage addition
- Complete renovation of existing building
- 94,000 sf of renovation
- 7,500 sf of new construction

• June 2024 – August of 2026



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| CHERRY TREE ELEMENTARY SCHOOL **ADDITIONS AND** RENOVATIONS

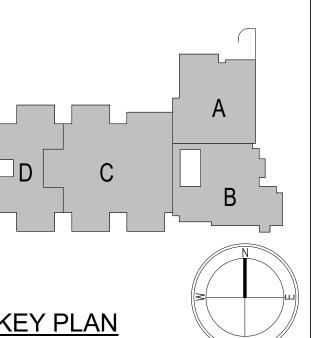
13989 Hazel Dell Pkwy, Carmel, IN

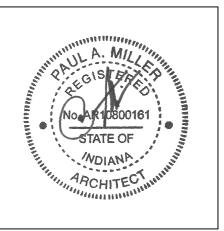
CARMEL CLAY SCHOOLS





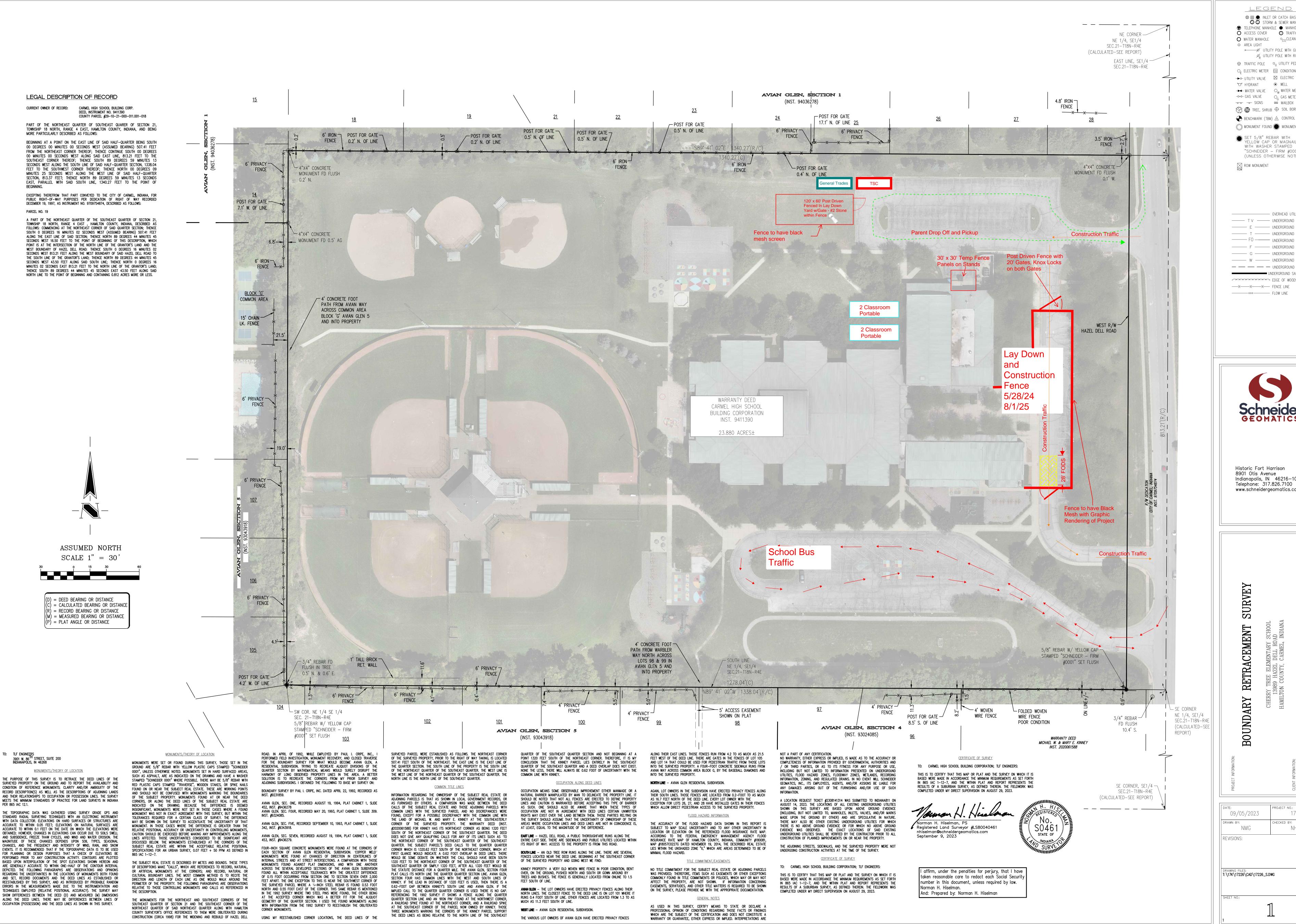
WWW.FHAI.COM 350 E. NEW YORK ST, INDIANAPOLIS IN 46204





DESCRIPTION DATE

FIRST FLOOR CODE PLAN



LEGEND ⊕ 🏻 🖣 INLET OR CATCH BASIN STORM & SEWER MANHOLE TELEPHONE MANHOLE

MANHOLE O WATER MANHOLE ○ COCLEANOUT •

✓ UTILITY POLE WITH GUY WIRE ☼ TRAFFIC POLE □ UTILITY PEDESTAL ○ ELECTRIC METER © CONDITIONING UNIT → UTILITY VALVE ⊠ ELECTRIC TRANSFORMER ♥ HYDRANT • WELL → WATER VALVE \bigcirc_{W} WATER METER ~~~ SIGNS ⊠ MAILBOX 智力 TREE, SHRUB 中 SOIL BORING BENCHMARK (TBM) A CONTROL POINT MONUMENT FOUND () MONUMENT SET SET 5/8" REBAR WITH YELLOW CAP OR MAGNAIL WITH WASHER STAMPED "SCHNEIDER - FIRM #0001" (UNLESS OTHERWISE NOTED ----- T V ----- UNDERGROUND TELEVISION — E — UNDERGROUND ELECTRIC — T — UNDERGROUND TELEPHONE ——— FO ——— UNDERGROUND FIBER OPTIC ----- F ----- UNDERGROUND FORCE MAIN ----- G ------ UNDERGROUND GAS LINE ------ W ------ UNDERGROUND WATER LINE — — — UNDERGROUND STORM SEWER UNDERGROUND SANITARY SEWER EDGE OF WOODS —X—X—X— FENCE LINE



Indianapolis, IN 46216-1037 www.schneidergeomatics.com

17226 CHECKED BY: NHH

MULTIPLE CONTRACT SUMMARY



Review Section 01 12 00 – Multiple Contract Summary. Review all Specification Sections that are in your Scope of Work.

BID CATEGORIES



BID CATEGORY NO. 1	General Trades
BID CATEGORY NO. 2	Structural Steel
BID CATEGORY NO. 3	Masonry
BID CATEGORY NO. 4	Roofing
BID CATEGORY NO. 5	Metal Studs & Drywall
BID CATEGORY NO. 6	Flooring
BID CATEGORY NO. 7	Painting
BID CATEGORY NO. 8	Glass & Glazing
BID CATEGORY NO. 9	Fire Protection
BID CATEGORY NO. 10	Mechanical & Plumbing
BID CATEGORY NO. 11	Electrical & Technology
BID CATEGORY NO. 12	Kitchen Equipment
BID CATEGORY NO. 13	Casework

SPECIAL REQUIREMENTS



All Contractors and their Sub-contractors must be enrolled in SafeVendor. Please visit: www.safevisitorsolutions.com/
safevendor-app-agreement to create your account with SafeVendor.

Every worker on the project must have their expanded criminal history and sex offender clearance thru Safe Vendor prior to arriving on site.

AUTODESK BUILD (FORMERLY PLANGRID)



REQUIRED FOR EVERY CONTRACTOR

- No subscription is required
- Current set of documents
- Issues tracking
 - Safety
 - QA/QC
 - Noncompliance
 - Work Completion List
 - Punch List
- As-built record drawings

INDIANA PUBLIC WORKS LAW 5-16-13



- Tier 1 Self-Perform 15% of Contract
- Qualification through D.O.A.
- Written Drug Testing Plan with Bid (IC 4-13-18-5)
- Minimum Insurance Requirements (\$1M/Occurrence, \$2M/Aggregate)
- Mandatory Enrollment in E-Verify (Case Verification # for ea./employee)
- Cannot Pay Employees in Cash
- Retain Payroll Records for 3 Years
- Contractor Must Comply With:
 - Fair Labor Act
 - Indiana's Workers Comp Insurance
 - Indiana's Unemployment Comp
- Mandatory Training Based Upon Number of Employees

ANTICIPATED CHALLENGES



- Working in and around a school that is in session
- Student drop off and pick up traffic
- Bus traffic
- New addition building steel tie in and over build
- Outdoor storage addition and proximity to receiving dock

AREAS OF COORDINATION



- Access to interior renovation spaces during school hours
- Building administration tie in within existing corridor
- Mechanical work and maintaining tempered conditions within occupied areas
- Electrical work and maintaining power within occupied areas adjacent to the phase we are working on
- Accessing material lay down area working around an occupied parking lot

ALTERNATES



Review Section 01 23 00 for Alternates that may alter your Scope of Work.

• Emergency Generator – 125kw – 2 transfer switches

ALLOWANCES



Review Section 01 21 00 for Allowances that apply to your Scope of Work.

A.	Bid Category No.01	General Trades	\$250,000
B.	Bid Category No.02		\$25,000
C.	Bid Category No.03		\$60,000
D.	Bid Category No.04	Roofing	\$40,000
E.	Bid Category No.05	Metal Studs/Drywall	\$100,000
F.	Bid Category No.06	Flooring	\$75,000
G.	Bid Category No.07	Painting	\$60,000
H.	Bid Category No.08	Glass & Glazing	\$25,000
I.	Bid Category No.09	Fire Protection	\$40,000
J.	Bid Category No.10	Mechanical/Plumbing	\$150,000
K.	Bid Category No.11	Electric/Technology	\$150,000
L.	Bid Category No.12	Kitchen Equipment	\$25,000
M.	Bid Category No.13	Casework	\$25,000

INSTRUCTIONS TO BIDDERS



Review Section 00 10 00 for Instructions to Bidders.

- Addendum 1 Posted on February 26
- Addendum 2 Scheduled for March 5

RFI PROCESS



Each Bidder is encouraged to contact the Architect and Construction Manager if problems occur or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.

Submit all questions in writing to: Tyler Barker

tbarker@skillman.com

All RFIs must be received before:

End of Day

March 4

SUBSTITUTION REQUESTS



Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.

Request for product approval shall be submitted on the Substitution Request Form and sent to: smoschelli@fhai.com March 1 End of Day

CONSTRUCTION TIMELINE



Review Section 01 32 00 - Schedules & Reports.

Anticipated Construction Start Date: May 28, 2024

Anticipated Construction

Completion Date: August 1, 2026

BID TO AWARD TIMELINE



Receive Bids March 12th @ 1:00pm

Bid tab will be posted to the plan room by March 14th

- March 26th School Board Approval
- March 27th Notice to Proceed Issued

All Subcontractor & Products Lists must be submitted by: 24 hours

BID FORM



Review and fully complete the Bid Form 00 31 00

Complete all alternates on the Bid Form that may affect your Scope of Work.

BIDDERS' REMINDER LIST



	YES	NO
Have you properly and completely executed the Bid Form (Section 00 31 00)?		
Is the Bid Total written in both words and figures?		
Are the Alternate quantities in both words and figures and noted as Add or Deduct?		
Is the Non-Collusion Affidavit, part of the Bid Form, signed, & notarized?		
Have you enclosed a certified check or Bid Bond ? (Note: bond must be signed by Surety and Principal)		
Have you included your company's Financial Statement?		
Have you included your Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6.		
Have Subcontractors and Products List to the Construction Manager within 24/48 Hours of the Bid for Apparent Low Bidders.		
On the outside of the envelope containing your Bid have you indicated: The Project Name Bidder's Name Bid Category No. Date and Time of Bid Opening Owner's Address Address to Where Bid is to be Delivered if different from Owner's Address		

IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED, DATED, OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.

CONSTRUCTION DOCUMENTS



Construction Documents are available at: www.skillmanplanroom.com

Bidding Contractors are required to pay for printed Documents. The electronic files are available at no cost.

PRE-AWARD INTERVIEWS



March 13

- Bid Category 1 8am
- Bid Category 2 9am
- Bid Category 3 12pm
- Bid Category 4 1pm
- Bid Category 5 3pm
- Bid Category 6 4pm

PRE-AWARD INTERVIEWS



March 14

- Bid Category 7 8am
- Bid Category 8 10am
- Bid Category 9 11am
- Bid Category 10 1pm
- Bid Category 11 2pm
- Bid Category 12 3pm
- Bid Category 13 4pm

BID OPENING



Date: March 12, 2024

Time: 1:00 pm

Location: Carmel Clay Schools

5201 East Main Street

Carmel, IN 46033

All bidders staying for the bid opening will need to sign in with an ID at the front desk to receive a visitor badge.

