



# Renovation of Fall Creek Intermediate School PRE-BID MEETING

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**August 1, 2024**

# PRE-BID MEETING



Renovation of Fall Creek Intermediate School  
12011 Olio Road  
Fishers, IN 46038

# OWNER



## Hamilton Southeastern Schools

- Logan Nunn, Project Manager
- Bob Rice, Energy Management Director



### Slide 3

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**LKO**

Not sure who needs listed, didn't see any Owner info in the spec wksht

Lindsey Kraick, 2024-07-31T18:04:24.745

# ARCHITECT



krM Architecture, KBSO Engineering

- **Winifrid Williams, Project Manager**  
317-968-9868  
[wwilliams@krmarchitecture.com](mailto:wwilliams@krmarchitecture.com)
- **Matt Yates, Project Architect**  
[myates@krmarchitecture.com](mailto:myates@krmarchitecture.com)
- **Caroline German, Project Architect**  
[cgerman@krmarchitecture.com](mailto:cgerman@krmarchitecture.com)
- **Kelley Biegler, KBSO**



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**LK0**

**Need Winifrid's email**

Lindsey Kraick, 2024-07-31T17:58:34.056

# THE SKILLMAN TEAM



## ACCOUNT EXECUTIVE

- Tim Funston
- [tfunston@skillman.com](mailto:tfunston@skillman.com)
- 219-789-8034

## PROJECT MANAGER

- Jacob Bower
- [jbower@skillman.com](mailto:jbower@skillman.com)
- 317-318-5795

## PROJECT ENGINEER

- Nick Holman
- [nholman@skillman.com](mailto:nholman@skillman.com)
- 317-800-3952

## SITE MANAGER

- Bob Spencer
- [bspencer@skillman.com](mailto:bspencer@skillman.com)
- 317-450-3002

## ADMIN. ASSISTANT

- Connie Patton
- [cbpatton@skillman.com](mailto:cbpatton@skillman.com)
- 317-523-7957

# SCOPE OF WORK



- Exterior improvements that include masonry restoration, EIFS repairs and window replacement
- Comprehensive interior renovations including architectural finishes and MEP improvements
- 137,000 SF educational facility
- \$28M - \$30M overall estimated construction
- September 2024 – July 2026



# INTERIOR RENDERINGS



# INTERIOR RENDERINGS



# INTERIOR RENDERINGS



# INTERIOR RENDERINGS



# MULTIPLE CONTRACT SUMMARY



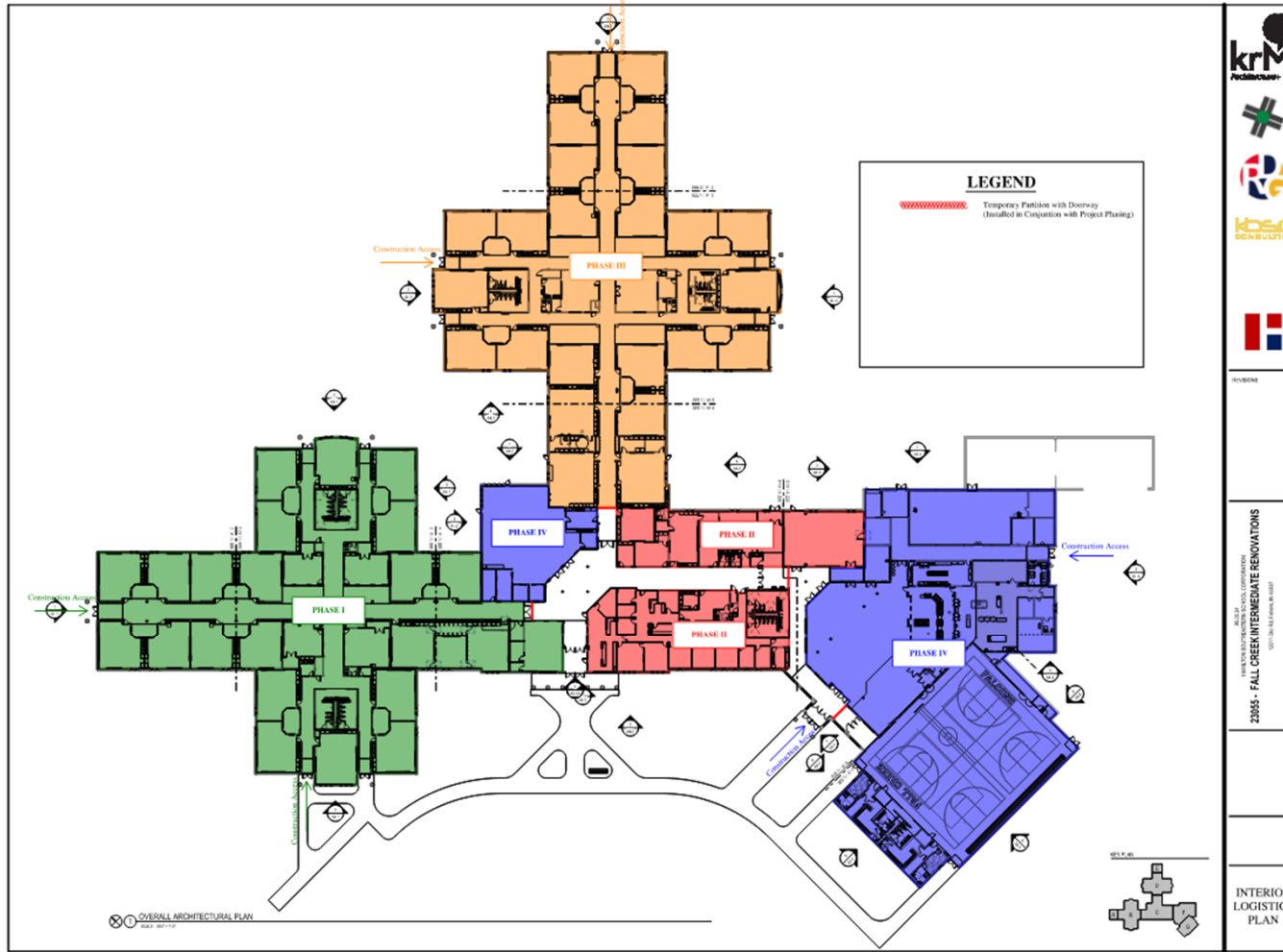
**Review Section 01 12 00 – Multiple Contract Summary.  
Review all Specification Sections that are in your Scope  
of Work.**

# BID CATEGORIES

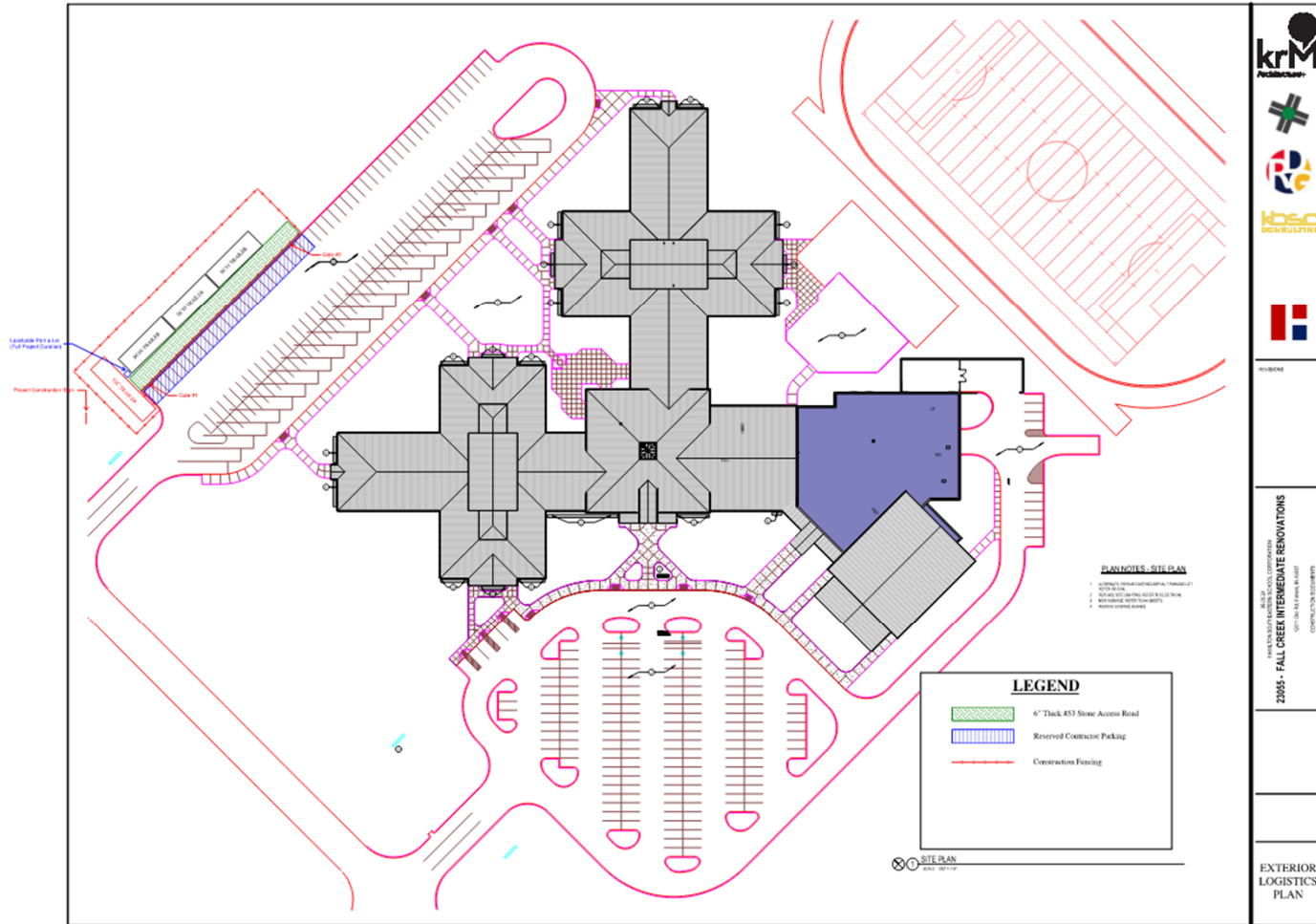


BID CATEGORY NO. 1	General Trades
BID CATEGORY NO. 2	Masonry
BID CATEGORY NO. 3	Metal Studs & Drywall
BID CATEGORY NO. 4	Aluminum Storefront & Glazing
BID CATEGORY NO. 5	Flooring
BID CATEGORY NO. 6	Painting
BID CATEGORY NO. 7	Casework
BID CATEGORY NO. 8	Food Service
BID CATEGORY NO. 9	Fire Protection
BID CATEGORY NO. 10	Plumbing & HVAC
BID CATEGORY NO. 11	Electrical

# LOGISTICS PLAN



# LOGISTICS PLAN





# SPECIAL REQUIREMENTS



All Contractors and their Sub-contractors must be enrolled in SafeVendor. Please visit: [www.safevisitorsolutions.com/safevendor-app-agreement](http://www.safevisitorsolutions.com/safevendor-app-agreement) to create your account with SafeVendor.

Every worker on the project must have their expanded criminal history and sex offender clearance thru Safe Vendor prior to arriving on site.



## **REQUIRED FOR EVERY CONTRACTOR**

- **No subscription is required**
- **Current set of documents**
- **Issues tracking**
  - Safety
  - QA/QC
  - Noncompliance
  - Work Completion List
  - Punch List
- **As-built record drawings**

# INDIANA PUBLIC WORKS LAW 5-16-13



- Tier 1 – Self-Perform 15% of Contract
- Qualification through D.O.A.
- Written Drug Testing Plan with Bid (IC 4-13-18-5)
- Minimum Insurance Requirements (\$1M/Occurrence, \$2M/Aggregate)
- Mandatory Enrollment in E-Verify (Case Verification # for ea./employee)
- Cannot Pay Employees in Cash
- Retain Payroll Records for 3 Years
- Contractor Must Comply With:
  - Fair Labor Act
  - Indiana’s Workers Comp Insurance
  - Indiana’s Unemployment Comp
- Mandatory Training Based Upon Number of Employees

**FAILURE TO COMPLY MAY RESULT IN DEBARMENT FROM  
PUBLIC WORKS PROJECTS FOR 4 YEARS**

# ANTICIPATED CHALLENGES

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- **Work inside occupied academic building**
- **Inclusion of multiple construction phases**
- **Critical phased completion dates for Owner occupancy**
- **Shared site access, laydown and parking**
- **Restricted delivery hours**



**Review Section 01 23 00 for Alternates that may alter your Scope of Work.**

- **Alternate No. 1 – North Bus Lot Exterior Site Work**
- **Alternate No. 2 – South Drop-Off Visitor Exterior Site Work, Partial Sidewalk Replacement and ADA Signage**
- **Alternate No. 3 – Southwest Drive Exterior Site Work**
- **Alternate No. 4 – South Drop-Off Visitor Partial Sidewalk Replacement**
- **Alternate No. 5 – Kitchen Freezer and Cooler**
- **Alternate No. 6 – Brick Staining**
- **Alternate No. 7 – Exterior Columns**
- **Alternate No. 8 – Gym Curtain & Clerestory Electronic Shades**
- **Alternate No. 9 – Metal Lockers in Academic Wings**

# INSTRUCTIONS TO BIDDERS



**Review Section 00 10 00 for Instructions to Bidders.**

- **Review all Addenda**
  - **Addendum 01 issued to date**
  - **Addendum 02 is forthcoming**
- **Early preparation for electronic bid submission**
  - **Set up eComm Planroom account**
  - **Familiarize with website in advance**

# RFI PROCESS



Each Bidder is encouraged to contact the Architect and Construction Manager if problems occur or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.

Submit all questions in writing to: **Andrew Huehls & Jacob Bower**  
[ahuehls@skillman.com](mailto:ahuehls@skillman.com)  
[jbower@skillman.com](mailto:jbower@skillman.com)

All RFIs must be received before: **Monday, 8/12/24**

# SUBSTITUTION REQUESTS



Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.

Request for product approval shall be submitted on the Substitution Request Form and sent to:

**Andrew Huehls & Jacob Bower**

[ahuehls@skillman.com](mailto:ahuehls@skillman.com) & [jbower@skillman.com](mailto:jbower@skillman.com)



# CONSTRUCTION TIMELINE



**Review Section 01 32 00 – Schedules & Reports.**

**Anticipated Construction Start Date: September 21, 2024**

**Anticipated Construction**

**Completion Date: July 10, 2026**

# BID TO AWARD TIMELINE



- August 22, 2024 – Bid Opening, 10:00 AM local time
- August 23, 2024 – Pre-Award Meetings
- September 11, 2024 – School Board Approval
- September 12, 2024 – Notice to Proceed

**All Subcontractor & Products Lists**

**must be submitted by: August 26, 2024**

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**LKO**

Change dates as needed. I just put this together based on info from Instructions to Bidders and HSE board dates

Lindsey Kraick, 2024-07-31T18:19:52.160

# BID FORM



**Review and fully complete the Bid Form 00 31 00**

**Complete all alternates on the Bid Form that may affect your Scope of Work.**

# BIDDERS' REMINDER LIST



	YES	NO
Have you properly and completely executed the <b>Bid Form</b> (Section 00 31 00)?		
Is the <b>Bid Total</b> written in both words and figures?		
Are the <b>Alternate</b> quantities in both words and figures and noted as <b>Add or Deduct</b> ?		
Is the <b>Non-Collusion Affidavit</b> , part of the Bid Form, signed, & notarized?		
Have you enclosed a certified check or <b>Bid Bond</b> ? (Note: bond must be signed by Surety and Principal)		
Have you included your company's <b>Financial Statement</b> ?		
Have you included your Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6.		
Have Subcontractors and Products List to the Construction Manager within <b>48</b> Hours of the Bid for Apparent Low Bidders.		
On the outside of the envelope containing your Bid have you indicated: <b>The Project Name</b> <b>Bidder's Name</b> <b>Bid Category No.</b> <b>Date and Time of Bid Opening</b> <b>Owner's Address</b> Address to Where Bid is to be Delivered if different from Owner's Address		

**IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED, DATED, OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.**

# CONSTRUCTION DOCUMENTS



**Construction Documents are available at:**  
[www.skillmanplanroom.com](http://www.skillmanplanroom.com)

**Bidding Contractors are required to pay for printed Documents. The electronic files are available at no cost.**

# eBID SUBMISSION



- **Go to SkillmanPlanroom.com – DO NOT wait until 10:00 AM Eastern Time to submit your bid; when the countdown clock expires, even if you are in the middle of the bid submission process, your bid will not be accepted by the eBid System.**

The screenshot shows the Skillman Plan Room website interface. The browser address bar displays "skillmanplanroom.com/View/Login.aspx". The website header includes "ONLINE PLAN ROOM", "BUILDING SUCCESS STORIES", and the Skillman logo. Below the header, there are navigation tabs for "Public Projects", "Private Projects", "Addendum Watch", and "Sign In/Register". A search bar is visible on the right. The main content area features a "Sign In" form with fields for "User Name:" and "Password:", a "Remember Me" checkbox, and a "Sign In" button. Below the form is a link for "Reset Password or Recover User Name". At the bottom, there is a "New User?" section with a "Register Here" button.

1. **Sign In – you MUST have a planroom account and be signed into that account to submit your bid.**
2. **Click the project Renovation of Fall Creek Intermediate School # 223730**
3. **Click the Submit Bid button and FOLLOW THE DIRECTIONS**

# eBID SUBMISSION



ONLINE PLAN ROOM

BUILDING SUCCESS STORIES

EASTERN Engineering WBE Certified

Public Projects Private Projects Addendum Watch My Downloads Administration My Account

Search Projects

Renovation of Fall Creek Intermediate School #223730

Order/Download

Information Plan Holders Plans Shipping Information Addenda

Edit View Log Submit Bid

Renovation of Fall Creek Intermediate School #223730

Company Contact  
The Skillman Corporation (IN)  
Connie Patton

Location  
12011 Olio Road, Fishers, Indiana 46038.

- **Save your bid form and all required attachments in PDF format and submit **ONE file per bid category.****
- **Name your PDF bid file as: Fall Creek\_Bidders Name\_BC No.(enter your BC #)**
- **Upload PDF bid file to the Bid Document area (drag & drop or click Browse to select file)**
- **Click SUBMIT BID button**



# PRE-AWARD INTERVIEWS



- **Pre-Award Schedule to be posted via Addendum No. 2**
- **Scheduled for 8/23 and 8/26**

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**LKO**      Either we post by addendum or put the schedule here  
Lindsey Kraick, 2024-07-31T18:21:41.030

# BID OPENING

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**Date: August 22, 2024**

**Time: 10:00 AM Eastern**

**Location: eBid Electronic Bid Submission**

# Q & A

