

PRE-BID MEETING



Logansport Junior High School
2901 Usher Street

Logansport Community School Corporation
Junior High School Renovations
September 3, 2024





Logansport Community School Corporation

- Michele Starkey
Superintendent of Schools
- Greg Korreckt
Business Manager/Controller
- Brad Rozzi
Project Coordinator





Gibraltar Design

- Dale Wagner
Architect
- Brittany Black
Graduate Architect



SKILLMAN TEAM



- **James Burggraf**

Owner's Representative

Phone: (219) 649-7030

Email: jburggraf@skillman.com

- **Debbie Oliver**

Project Administrator

Phone: (219) 472-2009

Email: dsoliver@skillman.com



SCOPE OF WORK



- **Main Office expansion: Guidance Counselor Suite**
- **Cafeteria expansion**
- **Relocate weight room**
- **Agriculture Lab at existing Weight/Storage**
- **Band/Choir finishes upgrades**
- **Upgrade floor and wall finishes in several classrooms**
- **Restroom Renovations (Alternate)**
- **Private SPED restroom**
- **Lighting upgrades (Alternate)**
- **Expanded Makers Space within Media Center**
- **HVAC/unit ventilator upgrades**
- **Gymnasium HVAC upgrade**



Construction Schedule Outline



- **Reference Section 01 32 00 – Schedules and Reports**
- **October 14 – 18:**
 - **Fall Break. Complete temporary partitions, demolition of wall, and construction of new wall in Cafeteria.**
- **Summer 2025:**
 - **Work on Cafeteria finishes to be started and completed**
 - **Work in Music/Band to be started/completed**



Construction Schedule Outline



- **Second Shift Work:**
 - **Work on Alternate No. 3 – Light Fixture Replacements**
 - **Some work as necessary to avoid disruption of schools, as scheduled and coordinated with the Owner and Construction Manager as Owner’s Representative**
- **All other Work throughout building to be coordinated and scheduled around school operations.**



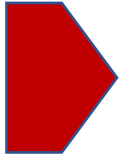
MULTIPLE CONTRACT SUMMARY



- Review Section 01 12 00 – Multiple Contract Summary.
- This is a General Contractor project.
- Review all Specification Sections that are in your Scope of Work.



BID CATEGORIES



Bid Category No. 1 – General Contractor

- Read all Clarifications in Section 01 12 00



Clarifications



- Reference Section 01 12 00 – Multiple Contractor Summary

Clarification No. 1:

The Construction Manager is the designated Owner's representative. The **Bid Category No. 1 Contractor shall act as the General Contractor and shall be responsible for schedule and coordination/execution of the work.** The **Bid Category No. 1 Contractor** shall be responsible for providing the construction schedule in accordance with Specification Section 01 32 00 – Schedules and Reports including but not limited to the maintenance and periodic updates to the Construction Manager.



Clarifications



- **Reference Section 01 12 00 – Multiple Contractor Summary**

Clarification No. 13 (partial excerpt):

The **Bid Category No. 1 Contractor** shall develop the Project Schedule in full cooperation with the Owner and Construction Manager to ensure that disruptions to the operation of the school are minimized and include the necessary coordination with the Owner for relocation of staff and furniture to temporary locations to allow for work to proceed. Work on afternoons or weekends may be required at no added cost to accomplish the completion of the project.



SPECIAL REQUIREMENTS



All Contractors and their Sub-contractors must be enrolled in SafeVendor. Please visit www.safevisitorsolutions.com/safevendor-app-agreement to create your account with SafeVendor.

Every worker on the project must have their expanded criminal history and sex offender clearance through SafeVendor prior to arriving on site.





REQUIRED FOR EVERY CONTRACTOR

- **No subscription is required**
- **Current set of documents**
- **Issues tracking**
 - Safety
 - QA/QC
 - Noncompliance
 - Work Completion List
 - Punch List
- **As-built record drawings**



INDIANA PUBLIC WORKS LAW 5-16-13

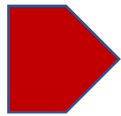


FAILURE TO COMPLY MAY RESULT IN DEBARMENT FROM PUBLIC WORKS PROJECTS FOR 4 YEARS

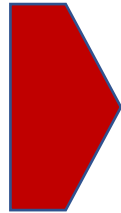
- **Tier 1 – Self-Perform 15% of Contract**
- **Qualifications through DOA**
- **Written Drug Testing Plan with Bid (IC 4-13-18-5)**
- **Minimum Insurance Requirements (\$1M/Occurrence, \$2M/Aggregate)**
- **Mandatory Enrollment in E-Verify (Case Verification # for each employee)**
- **Cannot Pay Employees in Cash**
- **Retain Payroll Records for 3 Years**
- **Contractor Must Comply With:**
 - Fair Labor Act
 - Indiana’s Workers Compensation Insurance
 - Indiana’s Unemployment Compensation
- **Mandatory Training Based Upon Number of Employees**



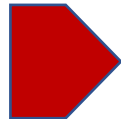
ALTERNATES



Review Section 01 23 00 for Alternates that may alter your Scope of work



ALTERNATE NO. 1: All demolition work in Boys EC-116, Office EC-117, Speech EC-119 and Girls EC-120 and all new construction in Boys C-116, Office C-117, Toilet C-119, Girls C-120 and Custodial C-13s, at locations indicated on Drawings



ALTERNATE NO. 2: Provide Epoxy Terrazzo floor finish in lieu of Resinous Floor at Cafeteria A-124, where indicated on Drawings.



ALTERNATES



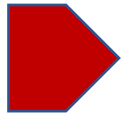
Review Section 01 23 00 for Alternates that may alter your Scope of work

ALTERNATE NO. 3: Remove existing light fixtures and provide new light fixtures at the following locations on the drawings:

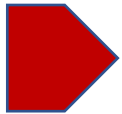
A-100	A-101	A-102	A-106	A-107	A-108	A-109	A-111
A-112	A-113	A-114	A-116	A-117	A-118	A-119	A-120
A-125	A-128	A-131	A-132	A-133	A-139	A-140	B-100
B-102	B-103	B-104	B-105	B-106	B-108	B-109	B-110
B-111	B-112	B-113	B-114	B-115	B-116	B-117	C-100
C-101	C-106	C-114	C-121	C-122	C-123	C-124	C-125
C-126	C-127	C-128	C-129	C-130	C-131	D-100	D-101
D-105	D-107	D-127	D-128	D-129	D-130.		



ALLOWANCES



Review Section 01 21 00 for Allowances that apply to your Scope of work



Bid Category No. 1: \$50,000



INSTRUCTION TO BIDDERS



- **Closely review Section 00 10 00 - Instructions to Bidders**
- **Closely review Specification Section 01 12 00 - Multiple Contract Summary. Review all Specification Sections and Clarifications that are assigned to your respective Bid Category.**
- **Review and fully complete the Bid Form - 00 31 00 and backup.**
 - **Bid Total shall be written in both words and figures.**
 - **Include signed and notarized Non-Collusion Affidavit.**
 - **Include Bid Bond.**
 - **Include Responsible Bidders Resolution Form.**
 - **Include Financial Statement.**
 - **Include required verbiage on the sealed envelope as spelled out on the bidder reminder list.**



RFI PROCESS



- Each Bidder is encouraged to contact the Architect and Construction Manager as Owner's Representative in the event that problems occur, or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.
- Submit all questions in writing to Jim Burggraf
- All RFI must be received before
 - September 6, 12:00 PM



SUBSTITUTION REQUESTS



- Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution
 - Request for product approval shall be submitted on the Substitution Request Form and sent to: Brittany Black bblack@gibaltardesign.com



BIDDING SCHEDULE AND TIMELINE



- September 3, 2024 Pre-bid meeting
- September 12, 2024 Bid Opening
- September 13, 2024 Pre-award meetings
- September 23, 2024 LCSC Board Meeting, approval of bids
- September 24, 2024 Notice to Proceed issued
- October 14, 2024 Construction begins
- July 4, 2025 Substantial Completion
- August 4, 2025 Construction complete



BIDDERS' REMINDER LIST



Have you properly and completely executed the Bid Form (Section 00 31 00)?

Is the Bid Total written in both words and figures?

Are the Alternate quantities in both words and figures and noted as Add or Deduct?

Is the Non-Collusion Affidavit, part of the Bid Form, signed & notarized?

Have you enclosed a certified check or Bid Bond? (Note: bond must be signed by Surety and Principal)

Have you included your company's Financial Statement?

Have you included the Responsible Bidding Practices Submission Form (Section 00 34 10a)?

Have you included your Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6?

Have Subcontractors and Products List to the Construction Manager within 48 Hours of the Bid Due Date and Time for Apparent Low Bidders.

On the outside of the envelope containing your Bid have you indicated:

The Project Name

Bidder's Name

Bid Category No.

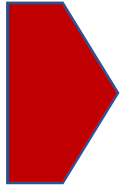
Date and Time of Bid Opening

Owner's Address

Address to Where Bid is to be Delivered if different from Owners Address

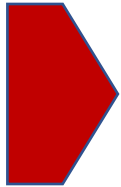
IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED, DATED, OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED

CONSTRUCTION DOCUMENTS



Construction Documents are available at:

www.skillmanplanroom.com



Bidding Contractors are required to pay for printed Documents. The electronic files are available at no cost.



PRE-AWARD INTERVIEWS



September 13, 2024 via TEAMS 9:00 AM EST

**Schedule will be emailed to Contractor with
TEAMS meeting link**



BID OPENING



Date: September 12, 2024

Time: 11:00 AM EST

**Location: Logansport Community School Corporation
Administration Building
2829 George Street
Logansport, IN 46947**



Q&A (SITE VISITS WILL FOLLOW THIS MEETING)



Logansport Junior High School
2901 Usher Street

Logansport Community School Corporation
Junior High School Renovations
September 3, 2024



Logansport Jr. High School
Renovations

TSC PROJECT NO.: 224090



DATE: September 3, 2024

PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
LOGANSPOUR COMMUNITY SCHOOL CORP.	Brad Rozzi	rozzi@lsc.k12.in.us	574 722-2911 ext 10300
LOGANSPOUR COMMUNITY SCHOOL CORP.	Kregory C. Kordecki	kordecki@lsc.k12.in.us	574-722-2911 Ext 10270
LOGANSPOUR COMMUNITY SCHOOL CORP.	Matt Storm	stormm@lsc.k12.in.us	574-753-7115 EXT. 30505
THE SKILLMAN CORPORATION	JAMES BURGGRAF	JBURGGRAF@SKILLMAN.COM	219-649-7030
THE SKILLMAN CORPORATION			
GIBRALTAR DESIGN	BRITTANY BLACK	bblack@gibraltar design.com	317-580-5777, EXT. 4151
GIBRALTAR DESIGN			

Logansport Jr. High School
Renovations

TSC PROJECT NO.: 224090



DATE: September 3, 2024

PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
Detroit Painting & Maintenance	Walter Bernardo	Walterbernardol930@ Gmail.com	(219) 951-5814
D.A. Dodd	Justin Steinbeck	justinsteinbeck@dadodd. com	219-778-4302
Advanced Systems Group	Kenny Narramore	KNarramore@advsysgrp.com	260 8885258
CDI, Inc.	Trace Harruff	estimating@cdiinc.net	(812) 232-3327 Office #
CDI, Inc.	Deidra Oxendine	estimating@cdiinc.net	812-232-3327
STANS PTG	Rob Hendrickson	robh@stans-painting.com	574-259-1558
Hagerman Const Corp.	Ryan Bokon	rbokon@hagermancc.com	574-344-8540
Caladin Construction	Tye Luning	tluning@caladinconstruction.com	(765) 618-4382

Logansport Jr. High School
Renovations

TSC PROJECT NO.: 224090



DATE: September 3, 2024

PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
Carpenters Union Cristian Cardenas	Cristian Cardenas	ccardenus@emrcc.com	(574) 725 8810
Caladin Construction	Alberto Cardillo Jr	acardillo@caladinconstruction.com	574-725-5338
Dan Trotter Environmental Assurance Co Inc.	DAN Trotter	dtrotter@eaciusa.com	765-969-2557
Fisset Electric	Ed Miller	fesi.ed@frontier.com	574-722-5694
Gibson Lewis	Matt Potter	mpotter@gl.nccusa.com Bids to: G.Hicks@gl.nccusa.com	574-259-8581
Benchmark Mechanical	Jason Cox	jcox@benchmarkmechanical.com	765-452-9500
Brown - W Brown	Todd March	Todd@66gc.us	574 780 8424
Larson-Danielson	Eddie Spence	ecse@dconstruction.com	219-575-6040