

Fall Creek Intermediate School- Parking Lot Replacement

PRE-BID MEETING

October 28, 2026

PRE-BID MEETING



Fall Creek Intermediate Parking Lot Renovation
12011 Olio Road
Fishers, IN 46037

OWNER

Hamilton Southeastern Schools

- Logan Nunn, Project Manager

ARCHITECT

krM Architecture, A&F Engineering

- **Winifrid Williams, Project Manager**

  317-968-9868

  wwilliams@krmarchitecture.com

THE SKILLMAN TEAM



ACCOUNT EXECUTIVE

- Tim Funston
- tfunston@skillman.com
- 219-789-8034

PROJECT MANAGER

- Jacob Bower
- jbower@skillman.com
- 317-318-5795

SITE MANAGER

- Jim Pearson
- jpearson@skillman.com
- 317-560-7708

PROJECT ENGINEER

- Jack Keimig
- jkeimig@skillman.com
- 317-967-5215

ADMIN. ASSISTANT

- Brandi Holmes
- bholmes@skillman.com
- 317-788-5112

SCOPE OF WORK



- Asphalt parking lot replacement
- $1,500,000 overall estimated construction
- June & July 2027

MULTIPLE CONTRACT SUMMARY



Review Section 01 12 00 – Multiple Contract Summary. Review all Specification Sections that are in your Scope of Work.

BID CATEGORIES



- Bid Category No. 1 – Site Improvements

AUTODESK BUILD (FORMERLY PLANGRID)

REQUIRED FOR EVERY CONTRACTOR

- **No subscription is required**
- **Current set of documents**
- **Issues tracking**
  - Safety
  - QA/QC
  - Noncompliance
  - Work Completion List
  - Punch List
- **As-built record drawings**

INDIANA PUBLIC WORKS LAW 5-16-13



- Tier 1 – Self-Perform 15% of Contract
- Qualification through D.O.A.
- Written Drug Testing Plan with Bid (IC 4-13-18-5)
- Minimum Insurance Requirements ($1M/Occurrence, $2M/Aggregate)
- Mandatory Enrollment in E-Verify (Case Verification # for ea./employee)
- Cannot Pay Employees in Cash
- Retain Payroll Records for 3 Years
- Contractor Must Comply With:
  - Fair Labor Act
  - Indiana's Workers Comp Insurance
  - Indiana's Unemployment Comp
- Mandatory Training Based Upon Number of Employees

FAILURE TO COMPLY MAY RESULT IN DEBARMENT FROM PUBLIC WORKS PROJECTS FOR 4 YEARS

ANTICIPATED CHALLENGES



- Work around academic building
- Coexist with adjacent building construction
- Restricted scheduled, academic summer 2027
- Restricted delivery hours

INSTRUCTIONS TO BIDDERS

Review Section 00 10 00 for Instructions to Bidders.

- Review all Addenda
  - Addendum 01 issued to date (revised bid date to 11/19/26)
  - Addendum 02 is forthcoming
- Early preparation for electronic bid submission
  - Set up eComm Planroom account
  - Familiarize with website in advance

RFI PROCESS

Each Bidder is encouraged to contact the Architect and Construction Manager if problems occur or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.

Submit all questions in writing to: Andrew Huehls & Jacob Bower

ahuehls@skillman.com

jbower@skillman.com

All RFIs must be received before: November 6, 2026

SUBSTITUTION REQUESTS

Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.

Request for product approval shall be submitted on the Substitution Request Form and sent to:

Andrew Huehls & Jacob Bower

ahuehls@skillman.com & jbower@skillman.com

CONSTRUCTION TIMELINE

Review Section 01 32 00 – Schedules & Reports.

Anticipated Construction Start Date: May 31, 2027

Anticipated Construction Completion Date: July 30, 2027

BID TO AWARD TIMELINE

- November 19, 2026– Bid Opening, 2:00 PM local time
- November 23 or 24, 2026 – Pre-Award Meetings
- December 16, 2026 – Anticipated Notice to Proceed

All Subcontractor & Products Lists
must be submitted by: November 23, 2026

BID FORM



Review and fully complete the Bid Form 00 31 00

Complete all alternates on the Bid Form that may affect your Scope of Work.

BIDDERS' REMINDER LIST



	YES	NO
Have you properly and completely executed the **Bid Form** (Section 00 31 00)?		
Is the **Bid Total** written in both words and figures?		
Are the **Alternate** quantities in both words and figures and noted as **Add or Deduct**?		
Is the Non-Collusion Affidavit, part of the Bid Form, signed, & notarized?		
Have you enclosed a certified check or **Bid Bond**? (Note: bond must be signed by Surety and Principal)		
Have you included your company's **Financial Statement**?		
Have you included your Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6.		
Have Subcontractors and Products List to the Construction Manager within 48 Hours of the Bid for Apparent Low Bidders.		
On the outside of the envelope containing your Bid have you indicated: **The Project Name** **Bidder's Name** **Bid Category No.** **Date and Time of Bid Opening** **Owner's Address** Address to Where Bid is to be Delivered if different from Owner's Address		

IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED, DATED, OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.

CONSTRUCTION DOCUMENTS

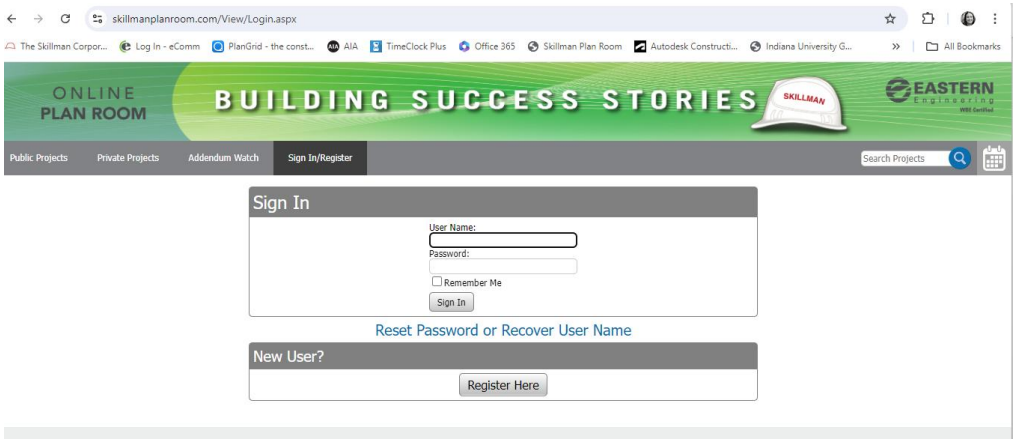


Construction Documents are available at:
www.skillmanplanroom.com

Bidding Contractors are required to pay for printed Documents. The electronic files are available at no cost.

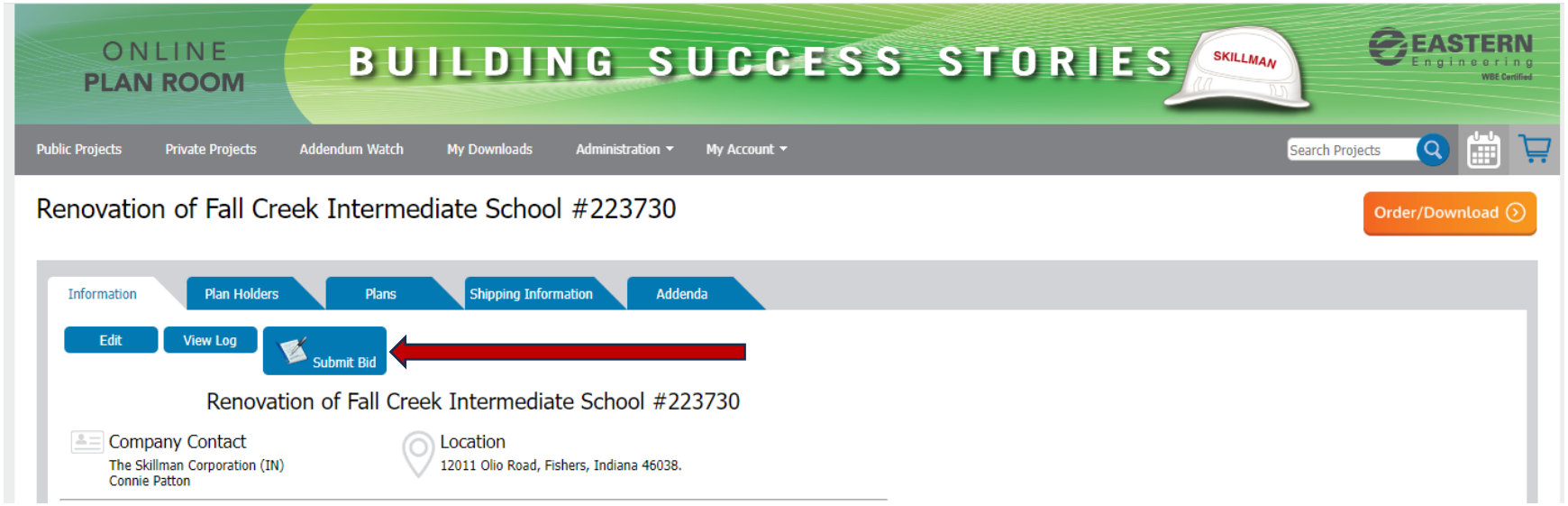
eBID SUBMISSION

- **Go to SkillmanPlanroom.com – <u>DO NOT wait until 2:00 PM Eastern Time to submit your bid</u>; when the countdown clock expires, even if you are in the middle of the bid submission process, your bid will not be accepted by the eBid System.**



1. **Sign In – you MUST have a planroom account and be signed into that account to submit your bid.**
2. **Click the project Fall Creek Intermediate School Parking Lot Replacement # 223731**
3. **Click the Submit Bid button and FOLLOW THE DIRECTIONS**

eBID SUBMISSION



- **Save your bid form and all required attachments in PDF format and submit ONE file per bid category.**
- **Name your PDF bid file as: Fall Creek_Bidders Name_BC No.(enter your BC #)**
- **Upload PDF bid file to the Bid Document area (drag & drop or click Browse to select file)**
- **Click SUBMIT BID button**

PRE-AWARD INTERVIEWS



- Pre-Award Schedule to be posted via Addendum
- Anticipated to occur 11/23/26 or 11/24/26
- Meeting will be virtual via Microsoft Teams

BID OPENING



Date: November 19, 2026

Time: 2:00 PM Eastern

Location: eBid Electronic Bid Submission

Q & A

