

# PRE-BID MEETING

June 3, 2020

Franklin Township  
Community School  
Corporation

Franklin Central Junior  
High School Additions and  
Upgrades



**Franklin Township  
Community School  
Corporation**

- Dr. Bruce Hibbard, *Superintendent*
- Fred McWhorter II, *Chief Operating Officer*
- Rick Hunter, *Director of Facilities*
- Catherin Whitson, *Principal*



# SCHMIDT ASSOCIATES



**SCHMIDT**  
ASSOCIATES

415 Massachusetts Avenue  
Indianapolis, IN 46204  
www.schmidt-arch.com

- Duane Dart, *Project Manager*
- Mary Ellen Wolf, *Project Architect*
  - Phone: 317-263-6226,
  - Email: [mwolf@schmidt-arch.com](mailto:mwolf@schmidt-arch.com)
- Robin Leising , *Construction Administration*
  - Phone: 317-263-6226
  - Email: [RLeising@schmidt-arch.com](mailto:RLeising@schmidt-arch.com)



## THE SKILLMAN TEAM

- Kevin Gujral, Project Manager
  - Cell Phone: 317-318-5647
  - Email: [kgujral@skillman.com](mailto:kgujral@skillman.com)
- Dave Spegal, Site Manager
- Ivan Reyes-Solis, Project Engineer
- Brandi Holmes, Administrative Assistant



## SCOPE OF WORK

- Franklin Central Junior High School Additions and Upgrades
- \$ 10.5 Million
- Bid – June 16, 2020
- Start Construction – July 8, 2020
- Completion – July 15, 2021



# SITE LOGISTICS



SITE LOGISTICS PLAN

- Building Additions
- Laydown Area & Parking
- Lost Parking Spaces
- Construction Fence



## MULTIPLE CONTRACT SUMMARY

- Review Specification Section 01 12 00 - Multiple Contract Summary. Review all specification sections that are in your scope of work.



## BID CATEGORIES

- Bid Category No. 1 - General Trades
- Bid Category No. 2 - Masonry
- Bid Category No. 3 - Structural Steel
- Bid Category No. 4 - Metal Framing/Drywall/  
Ceilings
- Bid Category No. 5 - Roofing
- Bid Category No. 6 - Painting & Wall Covering
- Bid Category No. 7 - Flooring
- Bid Category No. 8 - Casework
- Bid Category No. 9 - Fire Protection
- Bid Category No. 10 - Plumbing
- Bid Category No. 11 - HVAC
- Bid Category No. 12 - Electrical & Technology
- Bid Category No. 13 - Lighting



**Public  
Works Law  
Indiana Code  
5-16-13**

- TIER 1 – SELF-PERFORM 15% OF CONTRACT
- QUALIFICATION THROUGH D.O.A. [www.in.gov/idoa/2486.htm](http://www.in.gov/idoa/2486.htm)
  - For all Contracts of \$300,000 or more
- WRITTEN DRUG TESTING PLAN WITH BID IC 4-13-18-5
- MINIMUM INSURANCE REQUIREMENTS
  - \$1M/Occurrence
  - \$2M/Aggregate
- MANDATORY ENROLLMENT IN E-VERIFY
  - Case Verification Number for each employee
- CANNOT PAY EMPLOYEES IN CASH
- RETAIN PAYROLL RECORDS FOR 3 YEARS
- CONTRACTOR MUST COMPLY WITH
  - Fair Labor Act
  - Indiana’s Workers Comp Insurance
  - Indiana’s Unemployment Comp
- MANDATORY TRAINING BASED UPON NUMBER OF EMPLOYEES
- FAILURE TO COMPLY MAY RESULT IN DEBARMENT FROM PUBLIC WORKS PROJECTS FOR 4 YEARS



## ANTICIPATED CHALLENGES

- Occupied Facility
- Maintain Emergency Egress from Building
- Maintain Fire Department Emergency Access
- Maintain Utilities
- Storage and Parking Areas subject to change



## ALTERNATES

- Alternate No. 1 – Musical Instrument Cabinets
- Alternate No. 2 – Sound Amplification System
- Alternate No. 3 – Lighting
- Alternate No. 4A – Boiler Replacement (1 Unit)
- Alternate No. 4B – Boiler Replacement (4 Units)
- Alternate No. 5A – Chiller Replacement (1 Carrier)
- Alternate No. 5B – Chiller Replacement (1 Daikin)
- Alternate No. 5C – Chiller Replacement (1 Trane)
- Alternate No. 5D – Chiller Replacement (2 Carrier)
- Alternate No. 5E – Chiller Replacement (2 Daikin)
- Alternate No. 5F – Chiller Replacement (2 Trane)



## ALLOWANCES

- Review Specification Section 01 21 00 for Allowances that apply to your scope of work.



# INSTRUCTION TO BIDDERS

- Review Specification Section 00 10 00 - Instructions to Bidders.
- Addendum No. 1 was issued on June 02, 2020.



## RFI PROCESS

- Each Bidder is encouraged to contact the Construction Manager if problems occur, or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.
- Submit all questions in writing to **Kevin Gujral (kgujral@skillman.com)**. All requests for information must be received before June 8, 2020.



## SUBSTITUTION REQUESTS

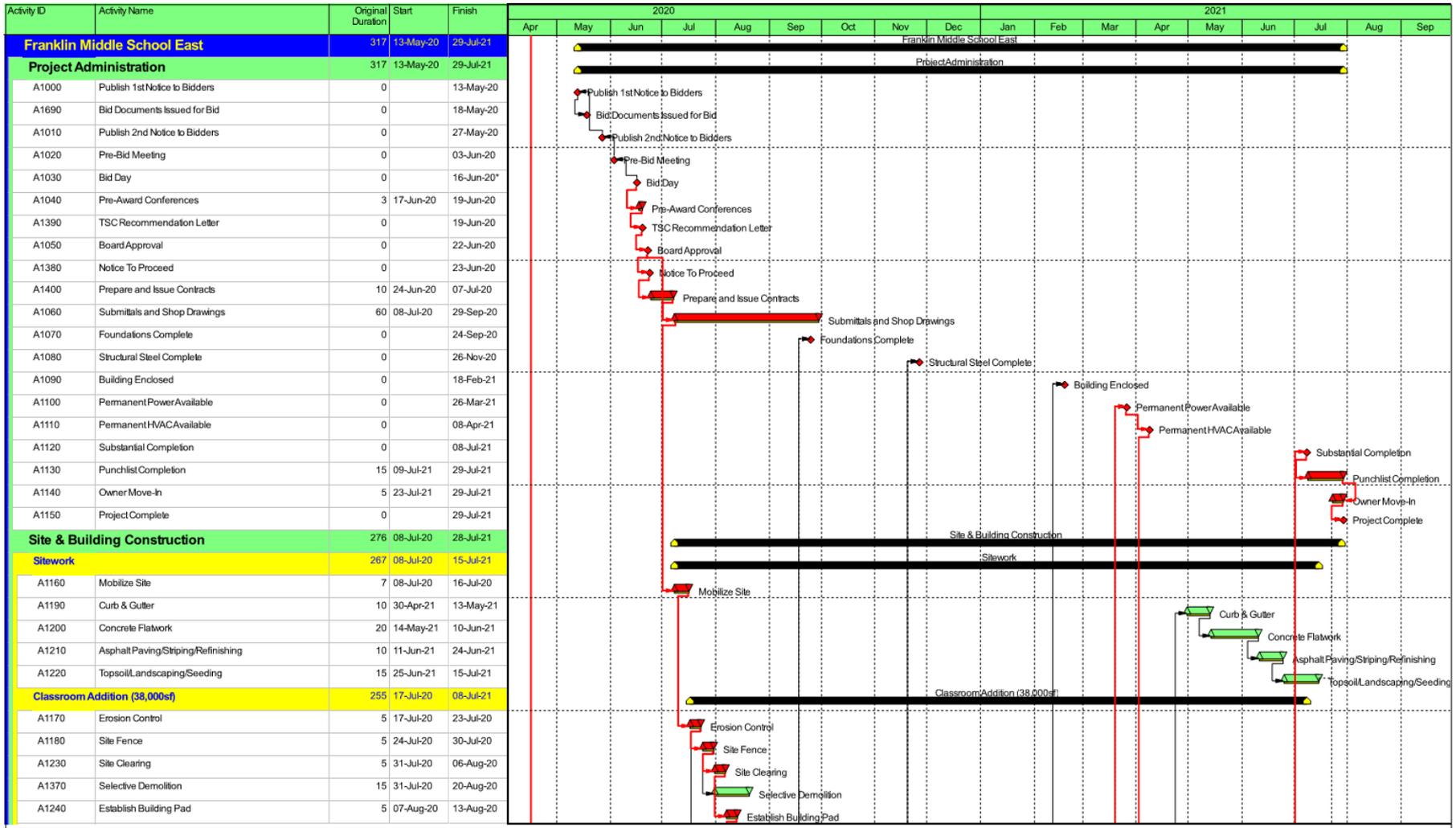
- Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt of bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.
- Requests for product approval shall be submitted on the Substitution Request Form and sent to **Kevin Gujral (kgujral@skillman.com)**.



## CONSTRUCTION TIMELINE

- Review Specification Section 013200 - Schedules and Reports
- Anticipated Construction Start Date: July 1, 2020
- Anticipated Construction Completion Date: July 15, 2021
- See Guideline Schedule





-  Primary Baseline
-  Actual Work
-  Remaining Work
-  Critical Remaining Work
-  Milestone

**Franklin Middle School East**  
**Guideline Schedule 16-Apr-20**

1 of 3







## BID TO AWARD TIMELINE

- Bid Tab will be posted on the Skillman PlanRoom Website.
- Award Bids June 24, 2020
- **All Subcontractor and Products Lists must be submitted by June 19, 2020**



## BID FORM

- Review and fully complete Specification Section 00 31 00 – Bid Form.



# BIDDER REMINDER LIST

NAME OF BIDDER \_\_\_\_\_

## BIDDER REMINDER LIST TO BE COMPLETED AND INCLUDED IN BID PACKAGE FOR REVIEW AT BID OPENING

	YES	NO
Have you properly and completely executed the <b>Bid Form</b> (Section 00 31 00)?		
Is the <b>Bid Total</b> written in both words and figures?		
Are the <b>Alternate</b> quantities in both words and figures and noted as <b>Add or Deduct</b> ?		
Is the <b>Non-Collusion Affidavit</b> , part of the Bid Form, signed & notarized?		
Have you enclosed a certified check or <b>Bid Bond</b> ? (Note: bond must be signed by Surety and Principal)		
Have you included your company's <b>Financial Statement</b> ?		
Have you included your Responsible Bidding Practices Form? Have you included the <b>Responsible Bidding Practices Submission Form</b> (Section 00 34 10a)?		
Have you included your Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6?		
Have Subcontractors and Products List to the Construction Manager within 48 Hours of the Bid for Apparent Low Bidders.		
On the outside of the envelope containing your Bid have you indicated: <b>The Project Name</b> <b>Bidder's Name</b> <b>Bid Category No.</b> <b>Date and Time of Bid Opening</b> <b>Owner's Address</b> Address to Where Bid is to be Delivered if different from Owners Address		

**NOTE: IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED, DATED OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.**



## CONSTRUCTION DOCUMENTS

- Construction documents are available at: [www.skillmanplanroom.com](http://www.skillmanplanroom.com)
- Bidding Contractors are required to pay for documents. The electronic files are available at no cost.
- The documents can be picked up at the following location:
  - Eastern Engineering, 9901 Allisonville Road, Fishers, IN 46038, Phone 317-598-0661



## PRE-AWARD INTERVIEWS

Thursday June 18, 2020 (tentative)

- BC #1 General Trades 9:00 am
- BC #2 Masonry 10:00 am
- BC #3 Structural Steel 11:00 am
- BC #4 Metal Framing 1:00 pm
- BC #11 HVAC 2:00 pm
- BC #12 Electrical 3:00 pm
- BC #10 Plumbing 4:00 pm

All meetings will be conducted via Zoom  
or MS Teams



## BID OPENING

- Date: June 16, 2020
- Time: 2:00 PM (local time)
- Location: Franklin Township Community School Corporation  
6141 S. Franklin Road  
Indianapolis, IN 46259

Zoom or MS Teams link will be sent to all bidders



**SIGN-IN**

**BUILDING TOUR**

- Email me at:  
[kgujral@skillman.com](mailto:kgujral@skillman.com) if you are on this virtual Pre-Bid
- Tour Options:
- Thursday 6/4/20 at 09:00 AM, 11:00 AM & 1:00 PM
- Friday 6/5/20 at 09:00 AM MEPs



# Q&A

