



**Carmel High School Stadium
South Support Building
PRE-BID MEETING**

May 23, 2023

9:00 AM

PRE-BID MEETING



Carmel High School Stadium South Building
East 136th Street
Carmel, IN 46032

OWNER



Carmel Clay Schools

- Roger McMichael, Associate Superintendent
- Todd Fenoglio, Director Facilities
- Tim Phares, CHS Principial
- Toby Steele, CHS Assistant Principal, Operations
- Jim Inskeep, CHS Athletic Director



ARCHITECT



Fanning Howey

- Mary Krupinski, Project Manager
- 317-848-0966 ext. 10317
- mkrupinski@fhai.com
- Mark Manship, Construction Administrator
- 765-635-0544



THE SKILLMAN TEAM



ACCOUNT EXECUTIVE

- Bart York – Executive Vice President
- 317-788-5110
- byork@skillman.com

PROJECT MANAGER

- Tyler Barker
- 317-474-2288
- tbarker@skillman.com

PROJECT ENGINEER

- Brad Pawloski, Project Manager
- 317-417-2046
- bpawloski@skillman.com

SITE MANAGER

- Dustin Hunt
- dhunt@skillman.com
- 317-868-4192

ADMIN. ASSISTANT

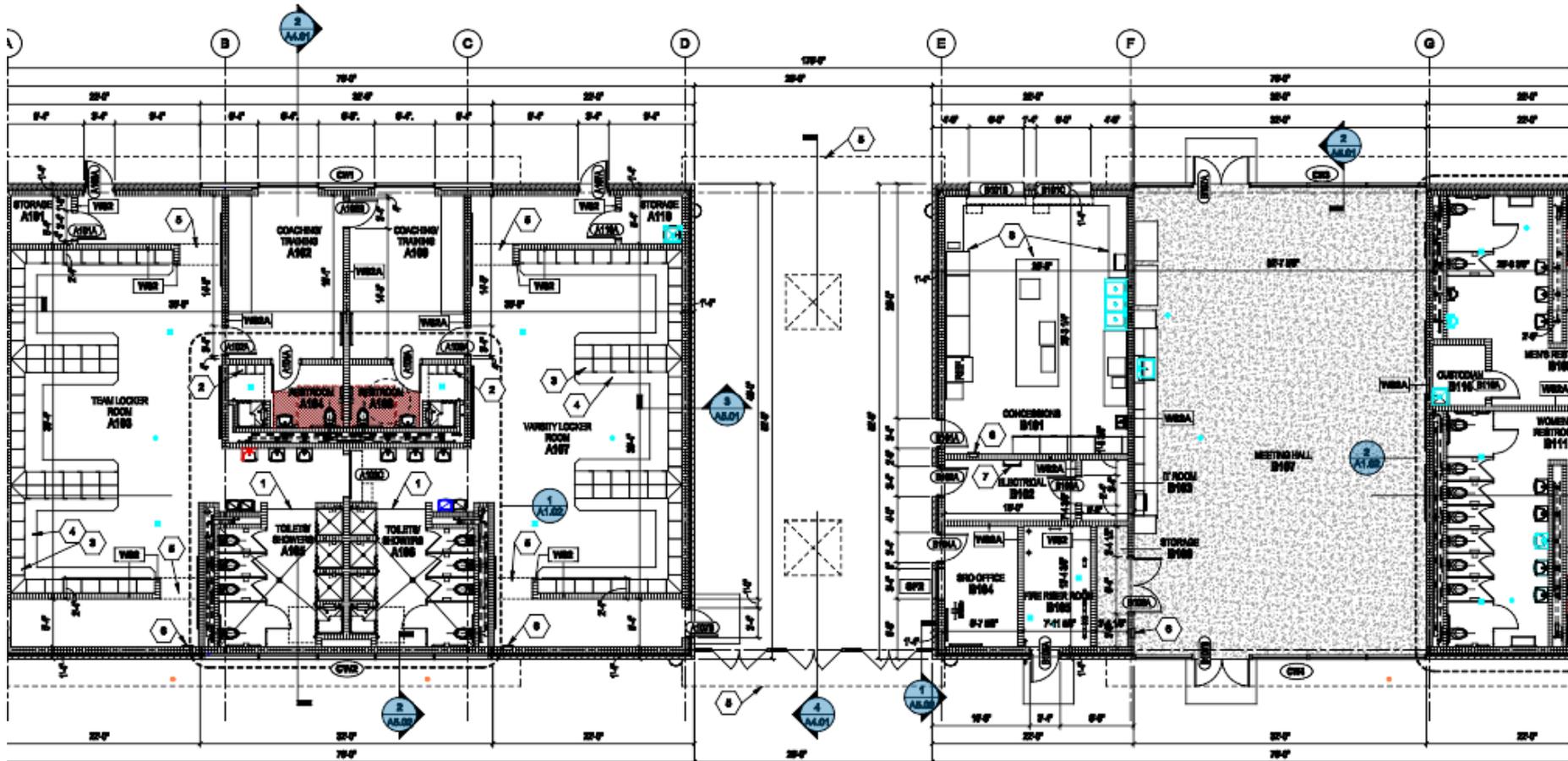
- Lindsey Kraick
- 317-417-0402
- lkraick@skillman.com

SCOPE OF WORK



- **Construction of a new south entrance building to provide additional locker rooms, concessions, and a hospitality room**
- **Approximately 8,000 sf block building with brick veneer**
- **Improvement to existing site storm water utilities**
- **Project to start immediately upon contracts being awarded and run through September 2024.**

FLOOR PLANS / SITE PLANS



FIRST FLOOR ARCHITECTURAL PLAN

MULTIPLE CONTRACT SUMMARY



**Review Section 01 12 00 – Multiple Contract Summary.
Review all Specification Sections that are in your Scope
of Work.**

- **Bid Category # 1 General Trades**
 - **Flooring**
 - **Ceilings**
 - **Fire Suppression**

BID CATEGORIES



| | |
|--------------------|-------------------------|
| BID CATEGORY NO. 1 | General Trades |
| BID CATEGORY NO. 2 | Masonry |
| BID CATEGORY NO. 3 | Roofing |
| BID CATEGORY NO. 4 | Glass & Glazing |
| BID CATEGORY NO. 5 | Mechanical & Plumbing |
| BID CATEGORY NO. 6 | Electrical & Technology |

SITE LOGISTICS PLAN



TEMPORARY POWER PLAN



SPECIAL REQUIREMENTS



All Contractors and their Sub-contractors must be enrolled in SafeVendor. Please visit: www.safevisitorsolutions.com/safevendor-app-agreement to create your account with SafeVendor.

Every worker on the project must have their expanded criminal history and sex offender clearance thru Safe Vendor prior to arriving on site.



REQUIRED FOR EVERY CONTRACTOR

- No subscription is required
- Current set of documents
- Issues tracking
 - Safety
 - QA/QC
 - Noncompliance
 - Work Completion List
 - Punch List
- As-built record drawings

INDIANA PUBLIC WORKS LAW 5-16-13



- Tier 1 – Self-Perform 15% of Contract
- Qualification through D.O.A.
- Written Drug Testing Plan with Bid (IC 4-13-18-5)
- Minimum Insurance Requirements (\$1M/Occurrence, \$2M/Aggregate)
- Mandatory Enrollment in E-Verify (Case Verification # for ea./employee)
- Cannot Pay Employees in Cash
- Retain Payroll Records for 3 Years
- Contractor Must Comply With:
 - Fair Labor Act
 - Indiana’s Workers Comp Insurance
 - Indiana’s Unemployment Comp
- Mandatory Training Based Upon Number of Employees

**FAILURE TO COMPLY MAY RESULT IN DEBARMENT FROM
PUBLIC WORKS PROJECTS FOR 4 YEARS**

ANTICIPATED CHALLENGES



- **Winter conditions**
- **Highly visible site**
- **Construction during football season**
- **School traffic**
- **Student pedestrian traffic**

ALTERNATES



Review Section 01 23 00 for Alternates that may alter your Scope of Work.

- None

ALLOWANCES



Review Section 01 21 00 for Allowances that apply to your Scope of Work.

- **BC 01 General Trades** **\$125,000**
- **BC 02 Masonry** **\$10,000**
- **BC 03 Roofing** **\$10,000**
- **BC 04 Glass & Glazing** **\$10,000**
- **BC 05 Mechanical & Plumbing** **\$30,000**
- **BC 06 Electrical & Technology** **\$30,000**

INSTRUCTIONS TO BIDDERS



Review Section 00 10 00 for Instructions to Bidders.

- **Addendum 1 will be issued on 5/26**
- **Addendum 2 if required will be issued on 6/2**

RFI PROCESS



Each Bidder is encouraged to contact the Architect and Construction Manager if problems occur or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.

Submit all questions in writing to: Tyler Barker
tbarker@skillman.com

All RFIs must be received before: **5/30/2023**
5pm

SUBSTITUTION REQUESTS



Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.

Request for product approval shall be submitted on the Substitution Request Form and sent to: Mary Krupinski
mkrupinski@fhai.com

CONSTRUCTION TIMELINE



Review Section 01 32 00 – Schedules & Reports.

Anticipated Construction Start Date: July 17, 2023

Anticipated Construction

Completion Date: September 26, 2024

Substantial Completion: September 6, 2024

BID TO AWARD TIMELINE



- June 6, 2023 – Receive Bids at 3:00 pm (local time)
- Apparent low bidders will be posted to the Plan Room
- June 13, 2023 – Pre-Award Meetings
- June 15, 2023 – Bid Recommendations to Owner
- June 26, 2023 – School Board Approves Contracts
- June 27, 2023 – Notice to Proceed

All Subcontractor & Products Lists

must be submitted by: June 8, 2023

BID FORM



Review and fully complete the Bid Form 00 31 00

Complete all alternates on the Bid Form that may affect your Scope of Work.

BIDDERS' REMINDER LIST



| | YES | NO |
|--|-----|----|
| Have you properly and completely executed the Bid Form (Section 00 31 00)? | | |
| Is the Bid Total written in both words and figures? | | |
| Are the Alternate quantities in both words and figures and noted as Add or Deduct ? | | |
| Is the Non-Collusion Affidavit , part of the Bid Form, signed, & notarized? | | |
| Have you enclosed a certified check or Bid Bond ? (Note: bond must be signed by Surety and Principal) | | |
| Have you included your company's Financial Statement ? | | |
| Have you included your Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6. | | |
| Have Subcontractors and Products List to the Construction Manager within 24/48 Hours of the Bid for Apparent Low Bidders. | | |
| On the outside of the envelope containing your Bid have you indicated: The Project Name Bidder's Name Bid Category No. Date and Time of Bid Opening Owner's Address Address to Where Bid is to be Delivered if different from Owner's Address | | |

IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED, DATED, OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.

CONSTRUCTION DOCUMENTS



Construction Documents are available at:
www.skillmanplanroom.com

Bidding Contractors are required to pay for printed Documents. The electronic files are available at no cost.

PRE-AWARD INTERVIEWS



- **June 13, 2023**

BC 01 – General Trades 10:00 AM

BC 02 – Masonry 11:00 AM

BC 03 – Roofing 1:00 PM

BC 04 – Glass & Glazing 2:00 PM

BC 05 – Mechanical & Plumbing 3:00 PM

BC 06 – Electrical & Technology 4:00 PM

BID OPENING



Date: June 6, 2023

Time: 3:00 PM

**Location: Carmel Clay Schools – Educational Services Center
5201 East Main Street
Carmel, IN 46032**

Q & A



Carmel High School Stadium South
Support Building



DATE: 05/23/2023

TSC PROJECT NO.: 220120.04

PRE-BID MEETING SIGN-IN SHEET

| COMPANY REPRESENTED | ATTENDEE NAME | EMAIL ADDRESS | ATTENDEE SIGNATURE |
|--------------------------|----------------|---------------|--------------------|
| CARMEL CLAY SCHOOLS | Todd Fenoglio | | TEAMS |
| CARMEL CLAY SCHOOLS | | | |
| THE SKILLMAN CORPORATION | Tyler Barker | | TEAMS |
| THE SKILLMAN CORPORATION | Lindsey Kraick | | TEAMS |
| THE SKILLMAN CORPORATION | Dustin Hunt | | TEAMS |
| FANNING/HOWEY | Mary Krupinski | | TEAMS |
| FANNING/HOWEY | | | |
| | | | |

Carmel High School Stadium South
Support Building



DATE: 05/23/2023

TSC PROJECT NO.: 220120.04

PRE-BID MEETING SIGN-IN SHEET

| COMPANY REPRESENTED | ATTENDEE NAME | EMAIL ADDRESS | ATTENDEE SIGNATURE |
|--------------------------|------------------|---------------|--------------------|
| Centergetics | Grady McHugh | | TEAMS |
| Centergetics | Sean Kilmon | | TEAMS |
| Ziolikowski Construction | Robert Cinninger | | TEAMS |
| Atec Electric | Shelly Arthur | | TEAMS |
| Gibraltar | Steve Smith | | TEAMS |
| QPH | Kim Jackson | | TEAMS |
| JC Ripberger | Cory Biddle | | TEAMS |
| JC Ripberger | Chris Zimmerman | | TEAMS |