

**ADDENDUM  
NO. 1**

**August 17, 2023**

**New Buffalo Elementary Kitchen Renovation & Addition**

1112 East Clay Street  
New Buffalo, MI 49117

**TO: ALL BIDDERS OF RECORD**

This Addendum forms a part of and modifies the Bidding Requirements, Contract Forms, Contract Conditions, the Specifications, and the Drawings dated August 1, 2023, by TowerPinkster. Acknowledge receipt of the Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification.

**A. SPECIFICATION SECTION 00 00 10 – TITLE PAGE**

1. **Change all references to the Bidding Deadline Date from August 24, 2023, to September 7, 2023.** The time and location will remain unchanged at 2:00 p.m. (local time) at the New Buffalo Area Schools Administration Office, 1112 E. Clay St., New Buffalo, MI 49117.

**B. SPECIFICATION SECTION 00 02 00 – NOTICE TO BIDDERS**

1. **Change all references to the Bidding Deadline Date from August 24, 2023, to September 7, 2023.** The time and location will remain unchanged at 2:00 p.m. (local time) at the New Buffalo Area Schools Administration Office, 1112 E. Clay St., New Buffalo, MI 49117.

**C. SPECIFICATION SECTION 00 20 00 – INFORMATION AVAILABLE TO BIDDERS**

1. Geotechnical report to be issued week of 8/21/2023 via Addendum 2
2. NESHAP report to be issued week of 8/21/2023 via Addendum 2
3. A Site Logistics Plan is included with the Addendum

**D. SPECIFICATION SECTION 00 31 00 – BID FORM**

1. Revised Bid Form attached to this Addendum

**E. SPECIFICATION SECTION 00 83 00 – SCHEDULE OF PROJECT CONSTRUCTION WAGES**

1. This is NOT a Prevailing Wage Project

**F. SPECIFICATION SECTION 01 12 00 - MULTIPLE CONTRACT SUMMARY**

**1. 3.02 – GENERAL REQUIREMENTS**

- a. Attention all bidders. Be sure to thoroughly review the listing of Specification Sections you are responsible for under your Bid Category.
- b. The Pre-Bid presentation had Bid Category numbers for Mechanical and Electrical reversed. Bid Category No. 2 is Mechanical, Bid Category No. 3 is Electrical as correctly stated in the Multiple Contract Summary.

**2. 3.03 BID CATEGORIES**

**a. BID CATEGORY NO. 1 – GENERAL TRADES**

1. Clarification: As part of temporary enclosures and protections for planned openings and penetrations, contractor shall provide 1-hour separation between construction area and non-construction area within the building, utilizing existing wall/s to the extent possible and/or construction of temp wall/s as needed to accomplish the 1-hour fire separation. The 1-hour separation shall have a framed, hinged, and lockable access door for passage between construction and non-construction area within the building.

**b. BID CATEGORY NO. 2 – MECHANICAL**

1. General Clarification: Mechanical and Electrical Bid Category Contractors shall thoroughly review Food Service Specifications Section 11 4000 in its entirety along with review of plan sheets and other technical specifications in order for all Bid Category Contractors to provide a fully coordinated and operational system(s) between mechanical, plumbing, electrical and food service equipment installation and respective disciplines and Contractors.

2. General Clarification: It was called out in Pre-Bid Presentation that Mechanical Bid Category is responsible for fire protection. Please disregard. The only fire suppression is the system required for the kitchen hood. The cafeteria / kitchen is not currently sprinkled and is not planned.

c. **BID CATEGORY NO. 3 – ELECTRICAL**

1. General Clarification: Mechanical and Electrical Bid Category Contractors shall thoroughly review Food Service Specifications Section 11 4000 in its entirety along with review of plan sheets and other technical specifications in order for all Bid Category Contractors to provide a fully coordinated and operational system(s) between mechanical, plumbing, electrical and food service equipment installation and respective disciplines and Contractors.

d. **BID CATEGORY NO. 4 – FOOD SERVICE EQUIPMENT**

1. General Clarification: Mechanical and Electrical Bid Category Contractors shall thoroughly review Food Service Specifications Section 11 4000 in its entirety along with review of plan sheets and other technical specifications in order for all Bid Category Contractors to provide a fully coordinated and operational system(s) between mechanical, plumbing, electrical and food service equipment installation and respective disciplines and Contractors.

3. **SPECIFICATION SECTION 01 32 00 – SCHEDULES AND REPORTS**

a. **1.03 GUIDELINE SCHEDULE**

**Add:**

3. A detailed Guideline Construction Schedule will be issued with Addendum 2
4. It is our intent to begin construction for the addition in October 2023, leaving the existing kitchen and cafeteria in-tact for the school's continued use through the end of February 2024, with a planned start for those areas in March 2024.

(Amended for New Buffalo Area Schools )

**CONTRACTOR'S BID FOR PUBLIC WORKS**

**New Buffalo Elementary Kitchen Renovation & Addition**

**New Buffalo Area Schools  
Berrien County, MI**

**PART I**

(To be completed for all bids)  
(Please type or print)

BIDDER (firm) \_\_\_\_\_

Address \_\_\_\_\_ P.O. Box \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_ Email Address: \_\_\_\_\_

Person to contact regarding this Bid: \_\_\_\_\_

Pursuant to notices given, the undersigned offers to furnish labor and materials necessary to complete the construction work for:

\_\_\_\_\_  
Insert Bid Category No.(s) and Name(s)

of public works project, **New Buffalo Elementary Kitchen Renovation & Addition**, in accordance with Plans and Specifications prepared by **TowerPinkster, 242 E. Kalamazoo Ave, Suite 100, Kalamazoo, MI 49007**, as follows:

BASE BID

For the sum of \_\_\_\_\_

(sum in words)

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

(sum in figures)

**\*\*BREAKDOWN OF BASE-BID (FOR NBAS ACCOUNTING PURPOSES) \*\***

Bid Category No. 1 GENERAL TRADES, state the cost to furnish (material only) Aluminum Frames Entrances and Storefronts (08 41 13); Aluminum Windows (08 51 13); Door Hardware (08 71 00); and Glazing (08 80 00).

Material Costs                      Dollars (\$ \_\_\_\_\_ )

Bid Category No. 2 MECHANICAL, state the cost to furnish (material and equipment only) Air Duct Accessories (23 33 00); HVAC Power Ventilators (23 34 23); Air Terminal Units (23 36 00); Diffusers, Registers, And Grilles (23 37 13); HVAC Gravity Ventilators (23 37 23); Packaged, Outdoor, Central-Station Air-Handling Units (23 74 13); and Split System Air Conditioners (23 81 26).

Material/Equipment Costs      Dollars (\$ \_\_\_\_\_ )

Bid Category No. 3 ELECTRICAL, state the cost to furnish (material and equipment only) Interior Lighting (26 51 00); Fire Detection and Alarm (28 31 00).

Material/Equipment Costs      Dollars (\$ \_\_\_\_\_ )

Bid Category No. 4 FOOD SERVICE EQUIPMENT, state the cost for furnish (material and equipment only) Food Service Equipment (11 40 00).

Material/Equipment Costs      Dollars (\$ \_\_\_\_\_ )

The undersigned acknowledges receipt of the following Addenda:

Receipt of Addenda No.(s) \_\_\_\_\_

PROPOSAL TIME

Bidder agrees that this Bid shall remain in force for a period of sixty (60) consecutive calendar days from the due date, and Bids may be accepted or rejected during this period. Bids not accepted within said sixty (60) consecutive calendar days shall be deemed rejected.

Attended pre-bid conference    YES \_\_\_\_\_    NO \_\_\_\_\_

Has visited the jobsite                YES \_\_\_\_\_    NO \_\_\_\_\_

**The Bidder must attach to this bid, the sworn and notarized affidavit (attached at the end of this Bid Form) disclosing any familial relationship between the Owner or an employee of the bidder and any member of the District's Board or the Superintendent of the District.**

The Bidder has reviewed the Guideline Schedule in Section 01 32 00 and the intent of the schedule can be met.                \_\_\_\_\_ YES                \_\_\_\_\_ NO

The Skillman Corporation’s diversity initiative is to create a program to encourage, assist and measure the active participation of Minority- Owned, Women-Owned, Veteran – Owned and Disabled Individual-Owned Businesses. The Program is to ensure that MWVDBEs are provided full and equal opportunity to participate in all Skillman Corporation’s Projects.

Bidder has included:                DBE: YES \_\_\_\_\_ %                NO \_\_\_\_\_  
    MBE: YES \_\_\_\_\_ %                NO \_\_\_\_\_  
    WBE: YES \_\_\_\_\_ %                NO \_\_\_\_\_  
    VBE: YES \_\_\_\_\_ %                NO \_\_\_\_\_

The undersigned further agrees to furnish a bond or certified check with this Bid for an amount specified in the Notice to Bidders. If Alternate Bids apply, submit a proposal for each in accordance with the Plans and Specifications.

ALTERNATE BIDS

A blank entry or an entry of “No Bid”, “N/A”, or similar entry on any Alternate will cause the bid to be rejected as non-responsive only if that Alternate is selected. If no change in the bid amount is required, indicate “No Change”.



**PART II**

(Complete sections I, II, and III for all state and local public works projects)

These statements to be submitted under oath by each bidder with and as a part of his bid. (Attach additional pages for each section as needed.)

**SECTION I EXPERIENCE QUESTIONNAIRE**

1. What public works projects has your organization completed?

Contract Amount	Class of Work	When Completed	Name and Address of Owner

2. What public works projects has your organization now in process of construction:

Contract Amount	Class of Work	When Completed	Name and Address of Owner

3. Have you ever failed to complete any work awarded to you? \_\_\_\_\_ If so, where and why? \_\_\_\_\_

\_\_\_\_\_

4. List references from private firms for which you have performed work.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**SECTION III OATH AND AFFIRMATION**

I hereby affirm under the penalties of perjury that the facts and information contained in the foregoing Bid for public works are true and correct to the best of my knowledge and belief.

IN TESTIMONY WHEREOF, The Bidder has hereunto set his hand this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Bidder:\_\_\_\_\_

IN TESTIMONY WHEREOF, The Bidder (a firm) have hereunto set their hands this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Firm Name: \_\_\_\_\_

By:\_\_\_\_\_

Individual names:\_\_\_\_\_

IN TESTIMONY WHEREOF, The Bidder (a corporation) has caused this proposal to be signed by its President and Secretary and affixed its corporate seal this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

Name of Corporation: \_\_\_\_\_

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

ACKNOWLEDGEMENT

STATE OF \_\_\_\_\_)

) SS:

COUNTY OF \_\_\_\_\_)

\_\_\_\_\_ being duly sworn, deposes and says that

he is \_\_\_\_\_ of the above \_\_\_\_\_  
(Title) (Name of Organization)

and that the answers to the questions in the foregoing questionnaires and all statements therein contained are true and correct.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

County of Residence: \_\_\_\_\_





Site Logistics Plan  
Revised: 8/14/2023

- Contractor Parking
- Contractor Laydown Area
- Building Construction
- Dumpster and Same-day Staging Area
- 6' Stanchion Style Fencing to be maintained for the duration of the project
- Skillman Office Trailer
- Road Open ONLY for morning drop-off 7:45 am to 8:15 am & afternoon pickup 3:45 pm - 4:15 pm
- Road Closed Barricade During School Day



- No work in this area until landscaping of main work area is started

Maintain Staff & Student Access During School Year

New Buffalo Elementary School

20' Gated Opening

School's Dumpsters

Maintain Staff & Student Access During School Year

20' Gated Opening