

**ADDENDUM  
NO. 2**

**January 11, 2024**

**CEC – Chenery Auditorium Catwalk Improvements  
714 South Westnedge Avenue  
Kalamazoo, MI 49024**

**TO: ALL BIDDERS OF RECORD**

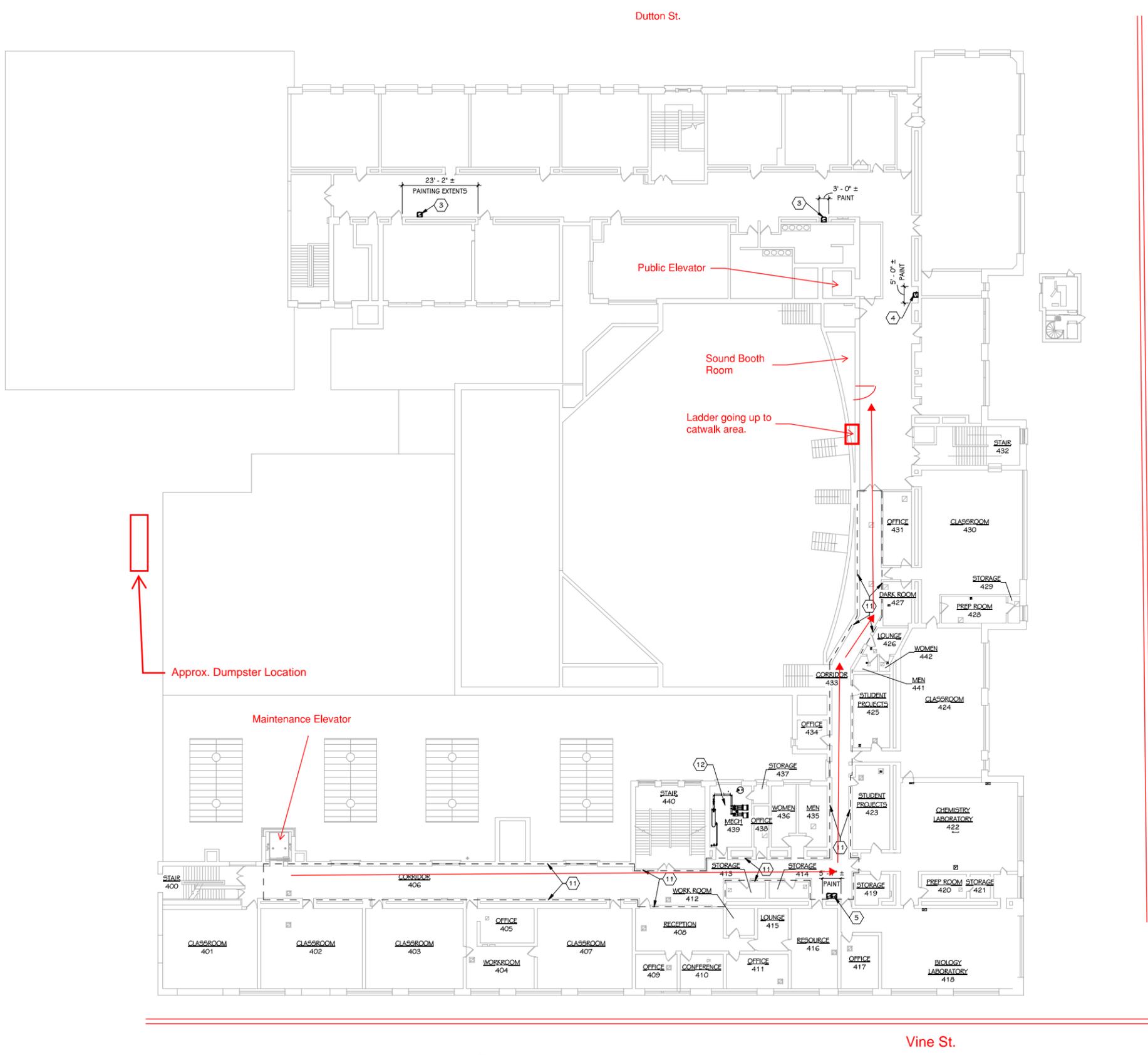
This Addendum forms a part of and modifies the Bidding Requirements, Contract Forms, Contract Conditions, the Specifications, and the Drawings dated December 15, 2023, by TowerPinkster. Acknowledge receipt of the Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification.

This Addendum consists of Pages ADD 2-1.

- A. SPECIFICATION SECTION 00 20 00 – INFORMATION AVAILABLE TO BIDDERS**
1. Refer to the attached sheet A104 and the attached Picture of “Access Point” for Contractor’s reference. Sheet A104 identifies the Maintenance Elevator, the approximate location of the Dumpster, and the Contractor’s access and egress pathway to the Sound Booth room and up through the designated “Access Point” and ladder to the Catwalk Area. Contractors shall utilize this designated pathway for materials, labor, and equipment to execute the Work. Material and equipment loading, and debris loading/removal must take place prior to 7:45 AM and/or after 2:00 PM each day during the school week. The Maintenance Elevator can accommodate 10’ lengths of material.
  2. Refer to the attached Pre-Bid Informational Meeting dated January 4, 2024. Additional photos of the work area are attached to the end of the slide deck for Contractor’s reference.

- KEYED NOTES - NEW CONSTRUCTION**
- EXISTING TEACHER STATION TO REMAIN.
  - EXISTING WHITE BOARD TO REMAIN.
  - PROVIDE NEW SINGLE WATER COOLER - REFER TO MECHANICAL.
  - PROVIDE NEW SINGLE WATER COOLER MOUNTED AT BARRIER FREE HEIGHT - REFER TO MECHANICAL.
  - PROVIDE NEW DOUBLE BI-LEVEL WATER COOLER - REFER TO MECHANICAL.
  - LOCATION OF NEW TEACHER STATION - FOR COORDINATION ONLY.
  - NEW 4'x12' WHITE BOARD.
  - PATCH AND PAINT PLASTER WALL CORNER TO CORNER AT REMOVED TRIM, TACKBOARDS, CHALKBOARDS, ETC.
  - SEAL/PATCH ALL EXISTING AND NEW PENETRATIONS IN CORRIDOR WALLS TO MAINTAIN EXISTING 1 HOUR FIRE RATING.
  - SEAL ALL WALL AND FLOOR PENETRATIONS AT ENTIRE ROOM PERIMETER FOR SOUND.
  - INFILL WALL AT OLD WINDOW OPENING WITH METAL FURRING, GYPSUM BOARD AND PLASTER VENEER TO MATCH EXISTING. PAINT TO MATCH EXISTING.
  - PATCH FLOORING WITH VCT AT LOCATION OF REMOVED CASEWORK.
  - PATCH AND PAINT PLASTER WALL TO MATCH EXISTING AT LOCATION OF REMOVED DRINKING FOUNTAIN AND COVER PLATE.
  - PATCH AND PAINT PLASTER WALL AND WOOD BATTENS TO MATCH EXISTING AT LOCATION OF REMOVED DRINKING FOUNTAIN.
  - PATCH AND PAINT PLASTER WALL AT LOCATION OF REMOVED PROJECTION SCREEN.
  - PATCH AND PAINT PLASTER WALL TO MATCH EXISTING AT LOCATION OF REMOVED CASEWORK.
  - PATCH AND PAINT WOOD FLOORING TO MATCH EXISTING AT LOCATION OF REMOVED DRINKING FOUNTAIN.
  - MODIFY LAY IN ACOUSTICAL CEILING TILE AND GRID AS REQUIRED TO ACCOMMODATE NEW CONSTRUCTION.
  - PATCH AND PAINT PLASTER WALL AS REQUIRED TO ACCOMMODATE PIPING REWORK FOR NEW WATER COOLER.
  - PATCH/PROVIDE NEW WOOD BASE AS REQUIRED TO MATCH EXISTING. FINISH TO MATCH EXISTING.
  - PROVIDE FINISHED END PANEL AND VINYL BASE AS REQUIRED TO PROVIDE FINISHED END AT LOCATION OF REMOVED CASEWORK.

GENERAL NOTE:  
PATCH ALL WALL PENETRATIONS AT LOCATIONS OF REMOVED PIPING OR CONDUIT RELATED TO MECHANICAL SCOPE OF THIS PROJECT.



**OVERALL FOURTH FLOOR PLAN**  
1/16" = 1'-0"





# **CEC – Chenery Auditorium Catwalk Improvements**

**PRE-BID MEETING**

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**January 4, 2024**

# PRE-BID MEETING



CEC – Chenery Auditorium Catwalk Improvements

714 South Westnedge Avenue

Kalamazoo, MI 49024

# OWNER



## Kalamazoo Public Schools

- **Karen Jackson - Executive Supervisor,  
Facilities Management**

Kalamazoo Public Schools

Every child. Every opportunity. Every time.

# ARCHITECT



TowerPinkster

- Mike Galovan, Senior Project Manager

[mgalovan@towerpinkster.com](mailto:mgalovan@towerpinkster.com)

269-492-6763

**TowerPinkster**  
Architecture · Engineering · Interiors

# THE SKILLMAN TEAM



## ACCOUNT EXECUTIVE

- Michael Kounelis
- 269-207-3049
- [mkounelis@skillman.com](mailto:mkounelis@skillman.com)

## PROJECT MANAGER

- Michael Kounelis
- 269-207-3049
- [mkounelis@skillman.com](mailto:mkounelis@skillman.com)

## PROJECT ENGINEER

- Will Karnes
- 269-908-9684
- [wkarnes@skillman.com](mailto:wkarnes@skillman.com)

## SITE MANAGER

- TBD

## ADMIN. ASSISTANT

- Caralee Sokolowski
- 269-350-5757
- [csokolowski@skillman.com](mailto:csokolowski@skillman.com)

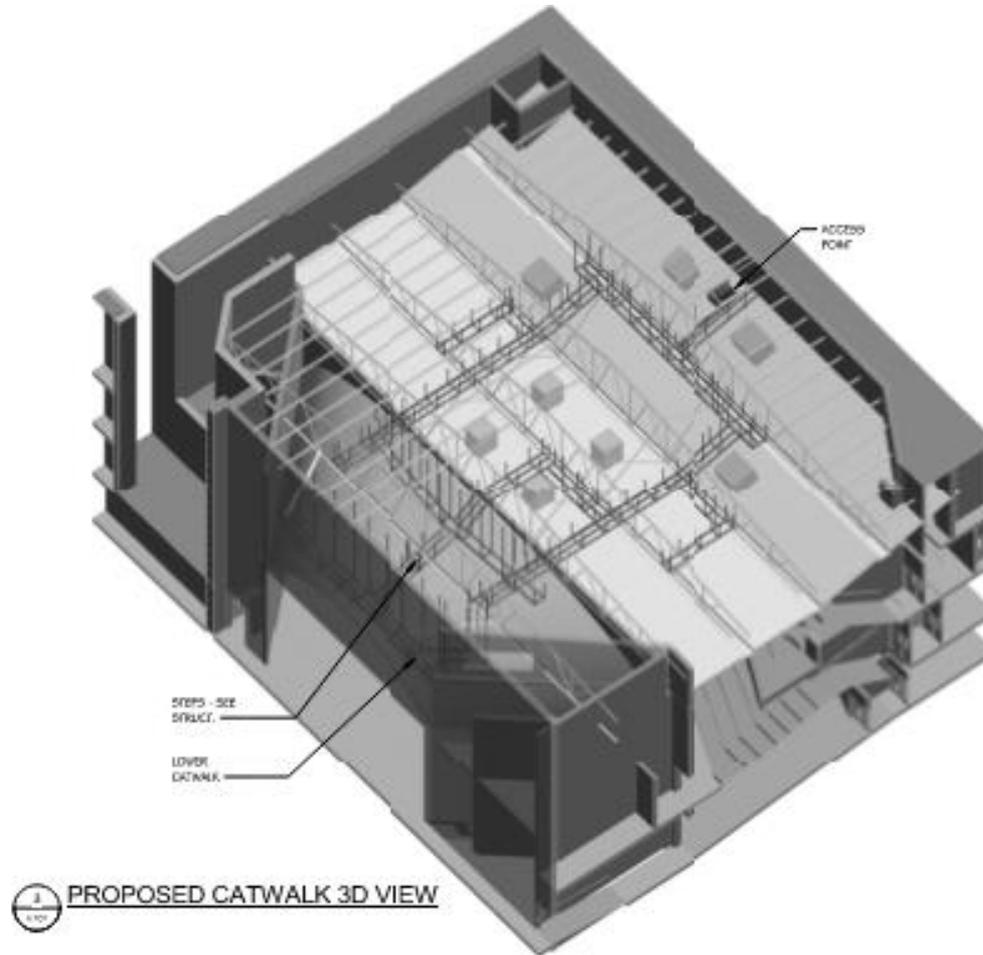
# SCOPE OF WORK

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- **Remove existing wooden catwalk. Existing lighting and sound systems to remain.**
- **Install all new metal Catwalk Assembly, metal framing, supports, fire treated plywood walkway and Unistrut catwalk system.**
- **Construction to run January through March of 2024**
- **Commence Work end of January, complete by April 1, 2024.**

# FLOOR PLANS / SITE PLANS



# MULTIPLE CONTRACT SUMMARY



**Review Section 01 12 00 – Multiple Contract Summary.  
Review all Specification Sections that are in your Scope  
of Work.**

- **1.05 Prime Contractors Use of Premises**
- **1.07 Occupancy Requirements, A. Full Owner Occupancy**
- **1.09 Permits, Fees and Notices**
- **1.10 Labor and Materials, A.**
- **1.14 Schedules of Contract Responsibilities-Scope**
- **1.16 Time of Commencement and Completion**

# BID CATEGORIES



**BID CATEGORY NO. 1:**

General Trades



## REQUIRED FOR EVERY CONTRACTOR

- No subscription is required
- Current set of documents
- Issues tracking
  - Safety
  - QA/QC
  - Noncompliance
  - Work Completion List
  - Punch List
- As-built record drawings

# ANTICIPATED CHALLENGES



- **CM will procure required permits**
- **Field verifications of existing conditions**
- **Expedite submittals, and release material for timely delivery**
- **Select demolition**
- **Protection to existing finishes**
- **Safety**
- **Complete all work by April 1, 2024**

# ALTERNATES



**Review Section 01 23 00 for Alternates that may alter your Scope of Work.**

- **Alternate No. 1: State the cost to paint the new Catwalk Assembly Flat Black**

# ALLOWANCES



**Review Section 01 21 00 for Allowances that apply to your Scope of Work.**

**Bid Category 01 General Trades: \$5,000.00**

**Include Allowance amounts in your Base Bid**

# INSTRUCTIONS TO BIDDERS



**Review Section 00 10 00 for Instructions to Bidders.**

- **1.02 Bidders Examination & Representation**
- **1.10 Bidding Procedures, R. Sales Tax (include in bid)**
- **1.15 Determination of Lowest Responsible & Responsive Bid**
- **1.17 Execution of The Contract**
- **1.19 Wage Rates-NOT APPLICABLE.**
- **Addenda**

# RFI PROCESS



Each Bidder is encouraged to contact the Architect and Construction Manager if problems occur or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.

Submit all questions in writing to: Michael Kounelis  
[mjkounelis@skillman.com](mailto:mjkounelis@skillman.com)

All RFIs must be received before: **January 10, 2024**

# SUBSTITUTION REQUESTS



Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.

Request for product approval shall be submitted on the Substitution Request Form and sent to: [mgalovan@towerpinkster.com](mailto:mgalovan@towerpinkster.com)

# CONSTRUCTION TIMELINE



**Review Section 01 32 00 – Schedules & Reports.**

**Anticipated Construction Start Date: *January 29, 2024***

**Anticipated Construction**

**Completion Date: *March 29, 2024***

# BID TO AWARD TIMELINE



- Bid Tab posted: **January 17, 2024**
- Pre-Award Conferences: **January 18, 2024**
- Notice To Proceed: **January 22, 2024**

**All Subcontractor & Products Lists**

**must be submitted by: Within 48 hours of bid opening**

# BID FORM



**Review and fully complete the Bid Form 00 31 00**

**Complete all alternates on the Bid Form that may affect your Scope of Work.**

# BIDDERS' REMINDER LIST



	YES	NO
Have you properly and completely executed the <b>Bid Form</b> (Section 00 31 00)?		
Is the <b>Bid Total</b> written in both words and figures?		
Are the <b>Alternate</b> quantities in both words and figures and noted as <b>Add or Deduct</b> ?		
Is the <b>Non-Collusion Affidavit</b> , part of the Bid Form, signed, & notarized?		
Is the <b>Familial Disclosure Affidavit</b> , part of the Bid Form, signed and notarized?		
Is the <b>Iran Sanctions Act Certificate of Compliance</b> , part of the Bid Form, signed and notarized?		
Have you enclosed a certified check or <b>Bid Bond</b> ? (Note: bond must be signed by Surety and Principal)		
Have you included your company's <b>Financial Statement</b> ?		
<p>On the outside of the envelope containing your Bid have you indicated:</p> <ul style="list-style-type: none"> <li><b>The Project Name</b></li> <li><b>Bidder's Name</b></li> <li><b>Bid Category No.</b></li> <li><b>Date and Time of Bid Opening</b></li> <li><b>Owner's Address</b></li> <li>Address to Where Bid is to be Delivered if different from Owner's Address</li> </ul>		

**IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED, DATED, OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.**

# CONSTRUCTION DOCUMENTS



**Construction Documents are available at:**  
[www.skillmanplanroom.com](http://www.skillmanplanroom.com)

**Bidding Contractors are required to pay for printed Documents. The electronic files are available at no cost.**

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# PRE-AWARD INTERVIEWS

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- **January 18<sup>th</sup>, 2024, time TDB.**
- **Bid Cat 01: General Trades**

# BID OPENING



**Date: January 16, 2024**

**Time: 2:00PM**

**Location: Kalamazoo Public School Facilities Office  
Conference Room  
600 W Vine St  
Kalamazoo, MI 19008**

# Q & A









EXIT

25th Anniversary















CEC - Chenery Auditorium Catwalk  
Improvements



January 4, 2023

TSC PROJECT NO.: 218020.41

## (Virtual)PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
KALAMAZOO PUBLIC SCHOOLS	Karen Jackson		
KALAMAZOO PUBLIC SCHOOLS			
KALAMAZOO PUBLIC SCHOOLS			
THE SKILLMAN CORPORATION	Will Karnes	<a href="mailto:wkarnes@skillman.com">wkarnes@skillman.com</a>	(M) 269-908-9684
THE SKILLMAN CORPORATION	Max Tackett	<a href="mailto:mtackett@skillman.com">mtackett@skillman.com</a>	(M) 269-568-2433
THE SKILLMAN CORPORATION	Michael Kounelis	<a href="mailto:mjkounelis@skillman.com">mjkounelis@skillman.com</a>	(M) 269-207-3049
TOWERPINKSTER	Lee Dingemans	<a href="mailto:ldingemans@towerpinkster.com">ldingemans@towerpinkster.com</a>	269.492.6718
TOWERPINKSTER			

CEC - Chenery Auditorium Catwalk  
Improvements



January 4, 2023

TSC PROJECT NO.: 218020.41

## (Virtual)PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
Buist Electrical	Issac McClelland	<a href="mailto:imcclelland@Buistelectric.com">imcclelland@Buistelectric.com</a>	269-760-3713
Brusse Brady	Eric Chard	<a href="mailto:eric@brusseebrady.com">eric@brusseebrady.com</a>	269-278-1702
FCC Construction	Zach Hall		616-891-4000
Veneklasen Construction	Doug Ritz	<a href="mailto:dritz@veneklasenconstruction.com">dritz@veneklasenconstruction.com</a>	616.821.3279