



Yorktown Softball Field

PRE-BID MEETING

May 27, 2026

2:00 PM

PRE-BID MEETING



YORKTOWN

Yorktown Community Schools

Yorktown Softball Field
South CR 600 West, Yorktown, IN 47396

OWNER



Yorktown Community Schools

- **Greg Hinshaw, Superintendent**
- **Brian Wagner, Maintenance Director**
- **Stacey Brewer, Principal**
- **Paul Heidenreich, Athletic Director**





Context Design

- Fred Prazeau
- 317-485-6900
- fprazeau@context-design.com



THE SKILLMAN TEAM



ACCOUNT EXECUTIVE

- Victor Landfair
- vdlandfair@skillman.com

PROJECT MANAGER

- Martin Truesdell
- 317-318-5985
- mtruesdell@skillman.com

ADMIN. ASSISTANT

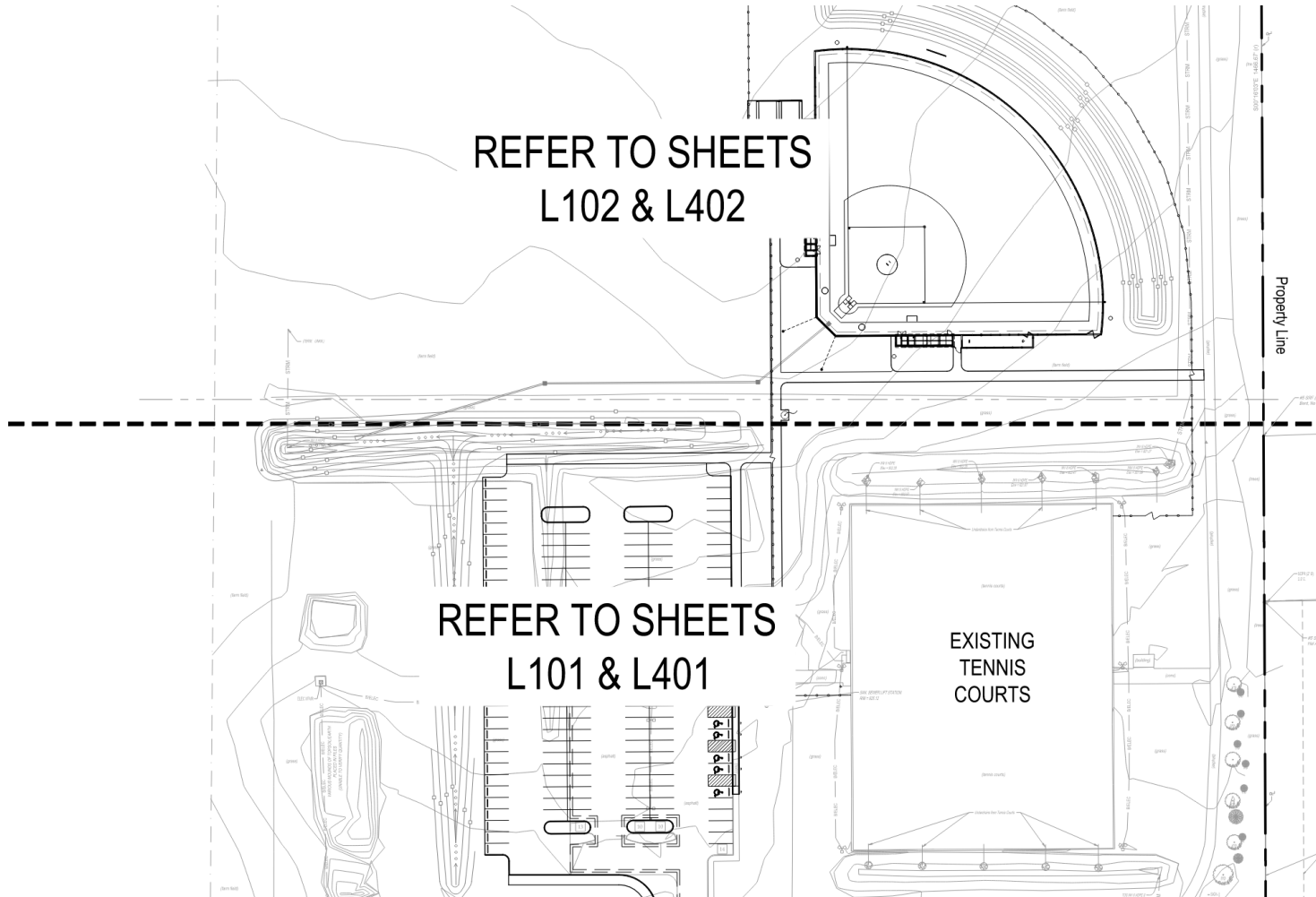
- Connie Patton
- 317-523-7957
- cbpatton@skillman.com

SCOPE OF WORK



- **New Softball Field**
- **Working around existing post-tension tennis courts**
- **Addition to the parking lot**
- **New viewing berm**
- **Budget – Approximately \$1.3M**
- **Start Construction – July 2026**
- **Complete Construction – Mid-November 2026**

FLOOR PLANS / SITE PLANS



MULTIPLE CONTRACT SUMMARY



**Review Section 01 12 00 – Multiple Contract Summary.
Review all Specification Sections that are in your Scope
of Work.**

BID CATEGORIES



BID CATEGORY NO. 1

General Trades

SPECIAL REQUIREMENTS



- **Maintain parking access for tennis court parking.**
- **Keep River Road clean from construction debris**
- **Maintain Access to the Existing Concession and Restroom**
- **Stay away from Existing Tennis Courts**

All Contractors and their Sub-contractors must be enrolled in SafeVendor. Please visit: www.safevisitorsolutions.com/safevendor-app-agreement to create your account with SafeVendor.

Every worker on the project must have their expanded criminal history and sex offender clearance thru Safe Vendor prior to arriving on site.



REQUIRED FOR EVERY CONTRACTOR

- No subscription is required
- Current set of documents
- Issues tracking
 - Safety
 - QA/QC
 - Noncompliance
 - Work Completion List
 - Punch List
- As-built record drawings

INDIANA PUBLIC WORKS LAW 5-16-13



- Tier 1 – Self-Perform 15% of Contract
- Qualification through D.O.A.
- Written Drug Testing Plan with Bid (IC 4-13-18-5)
- Minimum Insurance Requirements (\$1M/Occurrence, \$2M/Aggregate)
- Mandatory Enrollment in E-Verify (Case Verification # for ea./employee)
- Cannot Pay Employees in Cash
- Retain Payroll Records for 3 Years
- Contractor Must Comply With:
 - Fair Labor Act
 - Indiana’s Workers Comp Insurance
 - Indiana’s Unemployment Comp
- Mandatory Training Based Upon Number of Employees

**FAILURE TO COMPLY MAY RESULT IN DEBARMENT FROM
PUBLIC WORKS PROJECTS FOR 4 YEARS**



Review Section 01 23 00 for Alternates that may alter your Scope of Work.

- **Alternate Bid A: Softball Backstop**
 - **Base Bid - includes a Tension Netted System “to-grade”.**
 - **Alternate - includes a masonry knee wall**
- **Alternate Bid B: Softball Dugouts**
 - **Base Bid – includes a fences enclosure with shade topper product**
 - **Alternate – includes masonry dugouts**

ALLOWANCES



Review Section 01 21 00 for Allowances that apply to your Scope of Work.

Bid Category No.01 General Trades \$150,000

INSTRUCTIONS TO BIDDERS



Review Section 00 10 00 for Instructions to Bidders.

- **Final Addendum June 4, 2026**
- **Bid Opening June 11, 2026 at 2 PM (e-bid)**
- **Pre-Award Meetings start June 12, 2026**

eBid Submission Instructions



How to submit a bid electronically through the online plan room

- 1) Bidders need to register and sign-in to the plan room, in order to submit a bid.
- 2) Click on the project listing then click 'Submit Bid' button.
- 3) Save your completed bid form and required forms as PDFs.
All bid documents can be in one pdf or separate pdf documents can be uploaded.
- 4) Click 'Submit Bid' next to the job name on the information tab.
- 5) Attach bid form and required bid documents per the project specifications.
Click 'Submit Bid' at bottom of screen.
- 6) You will receive a confirmation screen, stating that, "Your Bid Submission has been saved successfully."
You will receive a confirmation email confirmation, indicating your submission was received.

Completely Secure

- The bids can't be viewed by anyone, even authorized people, until the bid day/time is past. Keeping the process secure and fair for all bidders.
- Only after close time and only those with authorization can download, open and review the submitted bids
- Every one is working together within the online plan room and completely secure.

Support is Available

If you have any questions contact Tamara at
 Tamara.Tincher@easternengineering.com
 or (317) 827-6083.



Drag file here or click browse to select your pdfs



- Fishers, IN (866) 884-4115
- Muncie, IN (800) 884-4115
- Ft. Wayne, IN (866) 782-4115
- Champaign, IL (217) 359-3261
- Perrysburg, OH (419) 661-9841
- Novi, MI (248) 707-1890

RFI PROCESS



Each Bidder is encouraged to contact the Architect and Construction Manager if problems occur or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.

Submit all questions in writing to:

Martin Truesdell

Email - mtruesdell@skillman.com

All RFIs must be received before:

June 3, 2026

At 2 PM ET

SUBSTITUTION REQUESTS



Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.

Request for product approval shall be submitted on the Substitution Request Form and sent to: Fred Prazeau

fprazeau@context-design.com

CONSTRUCTION TIMELINE



Review Section 01 32 00 – Schedules & Reports.

Anticipated Construction Start Date: July 2026

Anticipated Construction

Completion Date: August 15, 2026

BID TO AWARD TIMELINE



- Public Bid Opening - June 11, 2026
- Pre Award Meetings – June 12, 2026
- School Board Approval- June 16, 2026
- Notice to Proceed June 17, 2026

All Subcontractor & Products Lists

must be submitted by: June 15, 2026



Review and fully complete the Bid Form 00 31 00

Complete all alternates on the Bid Form that may affect your Scope of Work.

BIDDERS' REMINDER LIST



	YES	NO
Have you properly and completely executed the Bid Form (Section 00 31 00)?		
Is the Bid Total written in both words and figures?		
Are the Alternate quantities in both words and figures and noted as Add or Deduct ?		
Is the Non-Collusion Affidavit , part of the Bid Form, signed, & notarized?		
Have you enclosed a certified check or Bid Bond ? (Note: bond must be signed by Surety and Principal)		
Have you included your company's Financial Statement ?		
Have you included your Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6.		
Have Subcontractors and Products List to the Construction Manager within 48 Hours of the Bid for Apparent Low Bidders.		
On the outside of the envelope containing your Bid have you indicated: The Project Name Bidder's Name Bid Category No. Date and Time of Bid Opening Owner's Address Address to Where Bid is to be Delivered if different from Owner's Address		

IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED, DATED, OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.

CONSTRUCTION DOCUMENTS



Construction Documents are available at:
www.skillmanplanroom.com

Bidding Contractors are required to pay for printed Documents. The electronic files are available at no cost.

PRE-AWARD INTERVIEWS



- **General Trades – June 12th at 9 AM**

BID OPENING



Date: June 11, 2026

Time: 2:00 PM

Location: eBid (Virtual Bid Opening)



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